

STORY LINE BRIEF

From: TERRANCE DICKS

Room No. & Building:

505 Union House

Telephone Extn:

To: Copyright Department through Drama Head of Department.

Date: 25.5.71

I would like to commission the following Storyline/Treatment
 (delete as appropriate)

working title 'Daleks in London' (6 parts)

Project No: Expend No.
 02340/0971

Series Title and code:

DOCTOR WHO 84

Target Delivery Date:

2nd August 1971

Title and Episode Number (if applicable) of Proposed Storyline:

DOCTOR WHO 'The Daleks in London' 6 parter.

Producer:

BARRY LETTS

Author:

MA BOB SLOMAN

Theme:

SCIENCE FICTION ADVENTURE WEEKLY

Length of Proposed Television Play:

24'

Notes re Fee etc:

To be paid to : Robert Sloman

Signed

B Letts

(Producer)

TW Biff

(Script Editor)

f
 + f cash ep
 (len f) if
 Ann. 6 scripts

DON'T COMMISSION SCRIPTS
 UNTIL GOT RTS TO USE
 DALEKS

STORY LINE BRIEF

(Enter delivery date before despatch)

From: TERRANCE DICKS

Room No. & Building: 505 Union House

Telephone Extn:

To: Copyright Department

Date of Brief: 25.5.71

This is to notify delivery of the following Storyline/Treatment

XXXXX
Now revised and called 'Time Monster'
working title 'Daleks in London' (6 parts)
XXXXXXXXXXXXXXXXXXXX

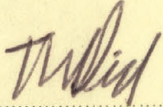
Project No. Expend No.
02340/0971

Series Title and code:

DOCTOR WHO 84

Target Delivery Date:
2nd August 1971Actual Delivery Date:
3.8.71.Title and Episode Number (if applicable) of Proposed Storyline:
DOCTOR WHO 'The Daleks in London' 6 parter.Producer:
BARRY LETTSAuthor:
MR BOB SLOMANTheme:
SCIENCE FICTION ADVENTURE WEEKLYLength of Proposed Television Play:
24'Notes re Fee etc:
To be paid to : Robert Sloman

Signed..... (Producer)


..... (Script Editor)

Agreed
3/6/71

Copy to: Terrance Dicks
H.Tel.S.U.
C.A.D.G.Tel.
O.Serials.D.Tel.

Ext:

Exp.Nos: 023400971

Reference 01/CT/BT

2nd June 1971

Dear Mr. Sloman,

DR. WHO : THE DALEKS IN LONDON

We should like to commission you to write a storyline for 6 x 24 minute episodes in our television drama serial DR. WHO called "The Daleks In London" for delivery by 2nd August 1971.

For this work the BBC can offer you a fee of £ payable half on agreement and half on delivery. Should we decide to commission six scripts from you we can offer you £ each script (less £ storyline fee already paid) under our normal terms and conditions.

Would you let me know whether this is acceptable.

Yours sincerely,

(Ben Travers)
Assistant Head of Copyright

Robert Sloman Esq.,

HLD

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service..... **TV BBC 1** Date of issue..... **9th June 1971**

3766 BT

COPYRIGHT DEPARTMENT
PAYMENTS

Author if different
from Payee.....

Payee number	25-31

Payee Name	32-61
	Robert Sloman Esq.,

Address

C.	C.	Not Used
1-2	3	62-63
P6		69-80

Copy to: ~~Terrance Dicks~~
~~C.A.D.G.Tel.~~
O.Serials.D.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
	106			<p>DR. WHO : THE DALEKS IN LONDON Storyline for 6 x 24' episodes by Robert Sloman</p> <p>1st 1/2 storyline fee</p>

Ex. No.
023400571

COMMISSIONING BRIEFFrom: **TERRANCE DICKS**Room No. & Building: **505 Union House**

Telephone Extn:

Date: **28.12.71**

Original/Dramatisation/Adaptation/Translation

Ep.1 'The Time Monster'

Project No./Expend No.

02340/0971

Series Title and code:

DOCTOR WHO 84

Target Delivery Date:

1.2.72

Actual Delivery Date:

26.1.72Acceptance Date **XXXXXXXXXX****4.2.72**

Title:

EP.ONE 'THE TIME MONSTER'

Producer:

BARRY LETTS

Author:

ROBERT SLOMAN

Theme:

SCIENCE FICTION/ADVENTURE

Length:

24'

Notes re Fee etc:

To be paid direct to Robert Sloman atSigned.....
(Producer)**TWB**

(Script Editor)

Accepted/Rejected by.....

COMMISSIONING BRIEF

From: TERRANCE DICKS

Room No. & Building: 505 Union House

Telephone Extn:

Date: 28.12.71

Original/Dramatisation/Adaptation/Translation

Ep.2 'The Time Monster'

Project No: Expend . No
02340/0972Series Title and code:
DOCTOR WHO 84Target Delivery Date:
1.2.72Actual Delivery Date:
2.2.72.Acceptance Date:
4.2.72.

Title: Ep.2 'The Time Monster'

Producer: B. Letts

Author:
Robert Sloman

Theme: S.Fiction/Adventure

Length: 24'

Notes re Fee etc:
Direct to R. Sloman atSigned.....
(Producer)

T. Dicks

(Script Editor)

Accepted/Rejected by.....

COMMISSIONING BRIEFFrom: **T. Dicks**Room No. & Building: **505 Union**

Telephone Extn:

Date: **28.12.71**

Original/Dramatisation/Adaptation/Translation

Ep.3 'The Time Monster'Project No:
XXXXXXXXX Expend No.
02340/0973

Series Title and code:

Dr. Who 84

Target Delivery Date:

1.2.72

Actual Delivery Date:

6.2.72 .

Acceptance Date:

7.2.72 .

Title:

Ep.3. 'The Time Monster'

Producer:

B. Letts

Author:

Robert Sloman

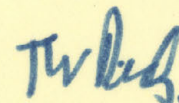
Theme:

S.Fiction/Adventure

Length:

24'

Notes re Fee etc:

To be paid direct to: R. Sloman,Signed.....
(Producer)

(Script Editor)

Accepted/Rejected by.....

COMMISSIONING BRIEFFrom: **T. Dicks**Room No. & Building: **505 Union Hse**

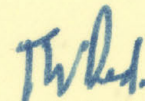
Telephone Extn:

Date: **28.12.71**Original/~~XXXXXXXXXXXX~~ Dramatisation/Adaptation/Translation**Ep.4 'The Time Monster'**

Project No: XXXXXX Expend No. 02340/0974	Series Title and code: Dr Who 84	
Target Delivery Date: 1.2.72	Actual Delivery Date: 8.2.72.	Acceptance Date: 9.2.72

Title: **Ep.4. 'The Time Monster'**

Producer: B. Letts	Author: Robert Sloman
---------------------------	------------------------------

Theme: **S.Fiction/Adventure**Length: **24'**Notes re Fee etc:
To be paid direct to: R. Sloman,Signed.....
(Producer).....
(Script Editor)

Accepted/Rejected by.....

COMMISSIONING BRIEF

From: T. Dicks

Room No. & Building: 505 U.H

Telephone Extn:

Date: 28.12.71

Original/ ~~Dramatisation~~ /Adaptation/Translation

Ep.5 'The Time Monster'

Project No: Expend No
02340/0975

Series Title and code:

DR.WHO 84

Target Delivery Date:
1.2.72

Actual Delivery Date:

12.2.72.

Acceptance Date:

14.2.72.

Title:

Ep. 5 'THE TIME MONSTER'

Producer:

B.Lette

Author:

Robert Sloman

Theme:

S. Fiction/Adventure

Length:

24'

Notes re Fee etc:

To be paid direct to :

(R. Sloman)

Signed.....
(Producer)

TWL

(Script Editor)

Accepted/Rejected by.....

COMMISSIONING BRIEF

From: T. Dicks

Room No. & Building: 505 U.H.

Telephone Extn:

Date: 28.12.71

Original/~~Dramatisation~~/Adaptation/Translation

Ep.6 'The Time Monster'

Project No: XXXXXX Ex.No. 02340/0976	Series Title and code: Dr. Who 84	
Target Delivery Date: 1.2.72	Actual Delivery Date: 3.2.72	Acceptance Date: 18.2.72

Title:
Ep.6 'The Time Monster'Producer:
B. LettsAuthor:
Robert SlomanTheme:
Science Fiction/AdventureLength:
24'
8"Notes re Fee etc:
to be paid direct to :Signed.....
(Producer).....
(Script Editor)

Accepted/Rejected by.....

From: T. Dicks - Script Editor - Dr. Who

Room No. &
Building: 505 U.H.

Tel.
Ext.

date: 28.12.71

Subject: Robert Sloman

To: B. Travers. (copyright)

Confirming my telephone conversation with you this morning, I have accepted the storyline from Robert Sloman, formally 'Daleks in London' now called 'The Time Monster' and I am going to commission six scripts.

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **5/1/72**

5704 BT

Author if different
from Payee.....

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	Robert Sloman, Esq.,

Address

Copy to: **Terrance Dicks**
C.A.D.G.Tel.
O.Serials D.Tel.

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023400971	106	£		DR. WHO: THE TIME MONSTER (prev. "The Daleks in London") 2nd half storyline fee

Authorisation.....

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

TV BBC-1

14th January 1972

6449 BT

Service..... Date of issue.....

Author if different
from Payee.....

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	Robert Elonan Esq.,

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Copy to: Terrance Dicks
C.A.D.G.Tel.
O.Serials.D.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
	106			DR. WHO : THE TIME MONSTER 6 x 24' tv scripts
Expend.No. 023/0971		£		Full fee for 1st script (less £ already paid)

Authorisation.....

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

TV BBC-1

7th February 1972

6420 BT

Service..... Date of issue.....

Author if different
from Payee.....

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	Robert Sloman Esq.,

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Copy to: Terance Dicks
C.A.D.G.Tel.
O.Serials.D.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
Expend.No. 023400972, 3,4,5,6.	106	£		DR. WHO : THE TIME MONSTER 6 x 24' tv scripts 1st 1/2 fees for remaining 5 scripts @ £ each ep.

Authorisation.....

From:

Sarah Newman - Secreatry to Barry Letts

Room No. &
Building:

505 Union House

Tel
Ext.:

date: 14th Feb.

Subject:

DUDLEY SIMPSON

To:

Ben Trafers, and Sybil Cave.

Could you issue a contract for Dudley Simpson
to write and compose music for Dr. Who (000)
'The Time Monster' Project No. 02341/7079.

Thank you.

SIMPSON

Sarah Newman

From: Assistant Head of Copyright

Room No. &
Building:

308, 16 Lang. St.

Tel.
Ext.:

date: 14/2/72

Subject: DR. WHO : THE TIME MONSTER

Brief of: 28/12/71

To: Terrance Dicks

Copy to: H.Tel.S.U.
O.Serials.D.Tel.

Terms have been agreed as follows:

Author: Robert Sloman

Basic Fee: £ each episode (less
£ already paid from episode 1)

Title: DR. WHO : THE TIME MONSTER

Type of Agreement: Guild Series C.

~~Prod. no.~~/Expend. no. 023400971 - 6

~~Overseas~~ Rights: " " "

Duration: 6 x 24'

The fee is payable as provided in the agreement.

Please let me have details of delivery and acceptance in due course.

(Ben Travers)



BRITISH BROADCASTING CORPORATION

BROADCASTING HOUSE LONDON W1A 1AA

TELEPHONE

CABLES: BROADCASTS LONDON PS4

TELEGRAMS: BROADCASTS LONDON TELEX

TELEX:

Ref:

Reference 01/CT/BT BT

16th February 1972

Copy to: Music Adviser
Barry Letts
O.Serials.D.Tel.

Dear Mr. Simpson,

We should like to commission you
to write the incidental music and opening and closing music for our
television drama serial Mr. WHO called "The Time Monster"

For this contribution I suggest the following fee(s):

- (a) ~~XXXXXXXXXXXX~~ for composition and scoring of the
opening and closing music
- (b) per minute for composition only of
the incidental music

to cover the right to record the music as desired for world television
and world showing to non-paying audiences, payable on its acceptance
by the BBC.

Orchestration of the incidental music will be paid for
separately at the appropriate rate per bar agreed upon between the
BBC and the Musicians' Union (dealt with on receipt of invoice by
Orchestrations Department, Television Centre).

If you agree, would you please sign and return the enclosed
duplicate of this letter?

Yours sincerely,

Dudley Simpson Esq.,

(Ben Travers)

Copyright Department

I accept these terms and conditions:

..... DUDLEY SIMPSON Date 21/2/72

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **16th February 1972**

6462 BT

Author if different
from Payee.....

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	Robert Sloman Esq.,

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Copy to: Terrance Dicks
C.A.D.G.Tel.
O.Serials.D.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
Expend.No. 023400972,3 4,5.	106	£		<p>DR. WHO : THE TIME MONSTER 6 x 24' tv scripts</p> <p>2nd 1/2 fees for scripts 2,3,4, & 5 @ £ each script</p>

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1** Date of issue **21st February 1972**

6473 BT

Author if different
from Payee.....

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	Robert Sloman Esq.,

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Copy to: **Terrance Dicks**
C.A.D.G.Tel.
O.Serials.D.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
Expend.No. 023400976	106	£		DR. WHO : THE TIME MONSTER 6 x 24' tv scripts 2nd 1/2 fee for script 6

Misc

Dr: Paul Bernard.

P.A: Marion McDowell.

Rec: 17, 19, 21.

Tx: 20.5.72, —
24.6.72.

Des: Tim Gleeson

Project n: 02341/7079-84

Robert Sloman:

Filing: 29th, 30th March

PRODUCER

Drape Requirements

✓ 15/5

Studio No.

TC 3

O.B.

Filming Loc.
Eal

NEW

Producer

Designer

Sc. Master (4)

Day Ops. Man.

Night Ops. Man. (2)

Drapes

Sch. Asst. W'shop

Estimator

Costing

Bus. Man.

Prop. Master

Asst. W'shop Man.

Asst. W'shop (Alloc)

Contract Office

STOCK/HIRED

Designer

Sc. Master (4)

Day Ops. Man.

Night Ops. Man. (2)

Drapes (2)

Asst. Props. M. Control (2)

Prop. Master

Asst. W'shop Man.

Asst. W'shop (Alloc)

Production

D2 W10 The Time Machine

Project No.

0224/1084/4

Producer

Zero Date

19 MAY

Designer

Tim CLESON

O.B./Film Date

V.T.R./Trans.

23 & 24 MAY

D/Set Date

Skip or Box No.

N/Set Date

D/Strike Date

Man Hours

Materials

N/Strike Date

Name of Set

Description & Number

Quantity

Size

Remarks

Check
Note

W10

PLEASE UNICE UP 2000 12 X 12 PILES OF
W10 SCENIC PAVON FROM 16 YDS X 6 UNIT
DOWN FROM W10 STORES STOPS

16yds Stock
Pavon

Checked by:
25/2

Total cost to programme

£9-92

In contract
Additional to Contract

Estimated by

L. P. Buxley

Designer

Tim CLESON

FILM DIARY

(02341/7079-84)

" DOCTOR WHO - The Time Monster "
(000)

by

ROBERT SLOMAN

Wednesday, 29th and Thursday, 30th March - STAGE 2, TFS

Tuesday, 4th April - Friday, 7th April - LOCATION

Producer	...	BARRY LETTS
Director	...	PAUL BERNARD
Script Editor	...	TERRANCE DICKS
P.A.	...	MARION MCDUGALL
AFM	...	ROSEMARY HESTER
Assistant	...	SUE UPTON
Designer	...	TIM GLEESON
Costumes	...	BARBARA LANE
Makeup	...	JOAN BARPETT
Visual Fx.	...	MICHAEL JOHN HARRIS
Film Cameraman	PETER HAMILTON
Assistant	...	COLIN MUNN
Sound Recordist	...	DEREK MEDUS
Assistant	...	ALEC CHRISTISON
Grips	...	BILL PAGET
Film Editor	...	MARTYN DAY
Film Operatives	...	JOHN RICE, LEE TURNER JOHN PHILLIPS, RAY DAVIES

HOTEL ACCOMMODATION

The George Hotel,
King Street,
READING.

Tel:

	Mon, 3 April	Tues, 4 April	Wed, 5 April	Thurs, 6 April
PAUL BERNARD	x	x	x	x
MARION MCDUGALL	x	x	x	x
ROSEMARY HESTER	x	x	x	x
SUE UPTON	x	x	x	x
BARBARA LANE	x	x	x	x
JEAN COOK	x	x	x	x
DENIS ADOO	x	x	x	x
JOAN BARRETT	x	x	x	x
JACKI BLOCK	x	x	x	x
JEAN STEWARD	x	x	x	x
JON PERTWEE	x	x	x	x
KATY MANNING	x	x	x	x
NICHOLAS COURTNEY	x	x	x	x
RICHARD FRANKLIN			x	x
JOHN LEVENE	x	x		
WANDA MOORE		x		
IAN COLLIER		x		
SIMON LEGREE			x	x
MU & WR ROOM	x	x	x	x

The above rooms have been booked at the George Hotel and each person is responsible for their own bill - Not be BBC.

THE STORY SO FAR

In a Government Research Institute, Professor Thascalos is working on a matter of transmission machine known as TOMTIT - Transmission of Matter Through Interstitial Time. At the Unit Laboratory meanwhile, Dr. Who works on a 'Time Sensor', a device which detects disturbances in the Time Field - in particular those caused by the operation of the Master's Tardis. The test run of TOMTIT produces a reading on the Time Sensor and sends the Doctor and Jo down to the Research Centre where a series of mysterious and terrifying events are taking place. Sure enough Professor Thascalos is the Doctor's old enemy, the Master.

(The Master's plan involves the Crystal of Kronos, which long ago enabled the rulers of Atlantis to control Kronos, the Time Monster; a being from outside Time whose tremendous powers brought first prosperity, and then near destruction, to Atlantis. The Master sets off for Atlantis in his Tardis, determined to obtain possession of the Crystal. This will give him control over Kronos and thus power over Time itself. Such powers in the Master's hands could bring disaster to the entire Universe. Jo and the Doctor pursue the Master through Space and Time to Atlantis, where they try to prevent him from gaining possession of the Crystal. They are helped by Dalios, the wise, old King of Atlantis, and hindered by Galleia, the King's young and beautiful wife, who casts in her lot with the Master. In the final struggle, the full fury of Kronos is released, Atlantis is destroyed and the Doctor comes to a final confrontation with the Master outside Space and Time. The Master is defeated but once again escapes to work more mischief )

NB: The portion in brackets is not to be published, without

..... AND NOW READ ON

ARTISTS ON FILM:

Doctor Who	♦♦♦	JON PERTWEE
Jo Grant	♦♦♦	KATY MANNING
Master	♦♦♦	ROGER DELGADO
Brigadier	♦♦♦	NICHOLAS COURTNEY
Capt. Yates	♦♦♦	RICHARD FRANKLIN
Sgt. Benton	♦♦♦	JOHN LEVENE

Dr. Ruth Ingram	♦♦♦	WANDA MOORE
Stuart Hyde	♦♦♦	IAN COLLIER
Dr. Percival	♦♦♦	JOHN WYSE
Dr. Cook	♦♦♦	NEVILLE BARBER
Proctor	♦♦♦	BARRY ASHTON
Secretary	♦♦♦	BARA CHAMBERS
Window Cleaner	♦♦♦	TERRY WALSH
Farmworker	♦♦♦	
Sergeant	♦♦♦	SIMON LEGREE
Roundhead Officer	♦♦♦	DAVE CARTER
Knight	♦♦♦	GREGORY POWELL

Dalios	♦♦♦	GEORGE CORMACK
Krasis	♦♦♦	DONALD ECCLES
Hippias	♦♦♦	AIDAN MURPHY
Kronos	♦♦♦	MARC BOYLE
Minotaur	♦♦♦	DAVE PROWSE
Neophite	♦♦♦	KEITH DALTON

* * * *

Studio Recording Days:

Episode 1	- Tuesday, 25th April	TC3
Episode 2	- Wednesday, 26th April	
Episode 3	- Tuesday, 9th May	TC4
Episode 4	- Wednesday, 10th May	
Episode 5	- Tuesday, 23rd May	TC3
Episode 6	- Wednesday, 24th May	

Transmission:

Episode 1	- Saturday, 20th May 1972	5.50 p.m.	BBC1
Episode 2	- Saturday, 27th May		
Episode 3	- Saturday, 3rd June		
Episode 4	- Saturday, 10th June		
Episode 5	- Saturday, 17th June		
Episode 6	- Saturday, 24th June		

* * * * *

TRAIN SERVICE TO READING:

This is a very frequent service throughout the day from PADDINGTON.

Passenger Enquiries:

PARKING IN READING:

READING is impossible to park in!

The Hotel, apart from a few spaces at the rear has no parking area and there is little hope in the vicinity of the hotel.

However, adjacent to the hotel is a NCP multi-story car park with charges as follows:

Up to 2 hrs.	10 p.
3 hrs.	15 p.
4 hrs.	20 p.
8 hrs.	30 p.
12 hrs.	35 p.
24 hrs.	40 p.

WEDNESDAY, 28th MARCH

STAGE 2, TFS EALING

CREW CALL: 0930 on Stage 2.

ARTISTS CALLS: For MU & WR

0845	Stuart Hyde IAN COLLIER
0900	Dalios GEORGE CORMACK
	Hippias AIDAN MURPHY
0930	Krasis DONALD ECCLES
	Neophite KEITH DALTON
	Baby Benton NICHOLAS MUTTON (+ Mrs. Mutton)
1430	Doctor Who JON PERTWEE
	Master ROGER DELGADO
0930	Birds	- ANIMALS UNLIMITED

SHOOTING ORDER:

Ep. 4 - TK 10 - LABORATORY FLOOR
BABY BENTON, STUART

Bentons Costume
Part of Tomtit Control
Floor painting as studio
Ceiling piece

Ep. 6 - TK 8 - LABORATORY FLOOR
BABY BENTON, STUART

Box for Baby
Food for Baby
Part of Tomtit Control

Ep. 3 - TK 6 - TEMPLE
DALIOS, HIPPIAS

No small Crystal on
Altar
Altar torch
Fire dish

Ep. 3 - TK6A - TEMPLE STAIRS/PASSAGE
DALIOS, HIPPIAS

Burning torch from
wall
Door + bolts to the
Labyrinth + Key
A blinding light.

WEDNESDAY, 28th MARCH

STAGE 2 - TFS

SHOOTING ORDER:
(Cont)Ep. 2 - TK 4 - TEMPLE
Krasis, Hippas, NeophiteSmall Crystal on
Altar + Light
Altar torch
Fire dish1315-1415 LUNCHEp. 2 - TK 9 - TEMPLE
Krasis, HippasSmall Crystal on
Altar + LightEp. 3, 4, 6 - BIRDS for CSO
Seagull, Dove, Cockatoo,
Chicken, owlGlass Tank against
CSO yellow flat
with maskEp. 1 - TK1A - LIMBO BLACK
AREA

DR. Who, Master

Dry Ice
Fire Dish
Smoke gun
Crystal
Captions + Stands
Chaise longue
Spark box
Minotaur's headTECHNICAL REQ: 1 x 16 mm. sync camera
1 X 16 mm. silent camera
20:1 zoom
W/A lens
Vaselined glass

THURSDAY, 30th MARCH

STAGE 2, TFS EALING

CREW CALL: 0930 on Stage 2ARTISTS CALL: For MU & WR

0900	Kronos	MARC BOYLE
0915	Jo	KATY MANNING
	Minotaur	DAVE PROWSE
	Fight Arranger ..	TERRY WALSH
1000	Dr. Who	JON PERTWEE
	Hippas	AIDAN MURPHY
	Hippas Double ..	
1215	Temple Guards ...	MARK LANDERS MICHAEL COSTLY
1430	Krasis	DONALD ECCLES

SHOOTING ORDER:

<u>Ep. 6 - TK 4</u>	- KRONOS against yellow	
<u>Ep. 6 - TK 5</u>	- KRONOS against ceiling	
<u>Ep. 6 - TK 7</u>	- KRONOS against yellow with yellow mask	
<u>Ep. 5 - TK 3</u>	- LABYRINTH	Door
JO, MINOTAUR		Mirrors for multi-image
<u>Ep. 6 - TK 2</u>	- LABYRINTH	Mirrors a/b
JO, MINOTAUR		

THURSDAY, 30th MARCH

STAGE 2 - TFS

SHOOTING ORDER:
(Cont)

Ep. 6 - TK3 LABYRINTH
 Dr. Who, Jo, Hippas + Double
 Minotaur
 (Shots 1-22)

Hippas sword
 Stunt mirror
 Collapsible wall
 Trampolette
 Club

1315-1415 LUNCHEp. 6 - TK3 cont. - Shots 1-22

Ep. 6 - TK3 - CRYSTAL CHAMBER
 Dr. Who, Jo, Krasis, 2 Guards
 (Shots 23-24)

True Crystal of Kronos
 Tridents

Ep. 6 - TK 6 - CSO YELLOW FLAT + DR. WHO
 MASONARY FALLS (2 Guards ?)

TECHNICAL REQS:

16 mm sync camera
 16 mm silent camera
 Facet lens
 Camera crane
 20:1 zoom
 W/A lens
 Special mounting for mask

H A P P Y E A S T E R !

MONDAY, 3rd APRIL

TRAVEL

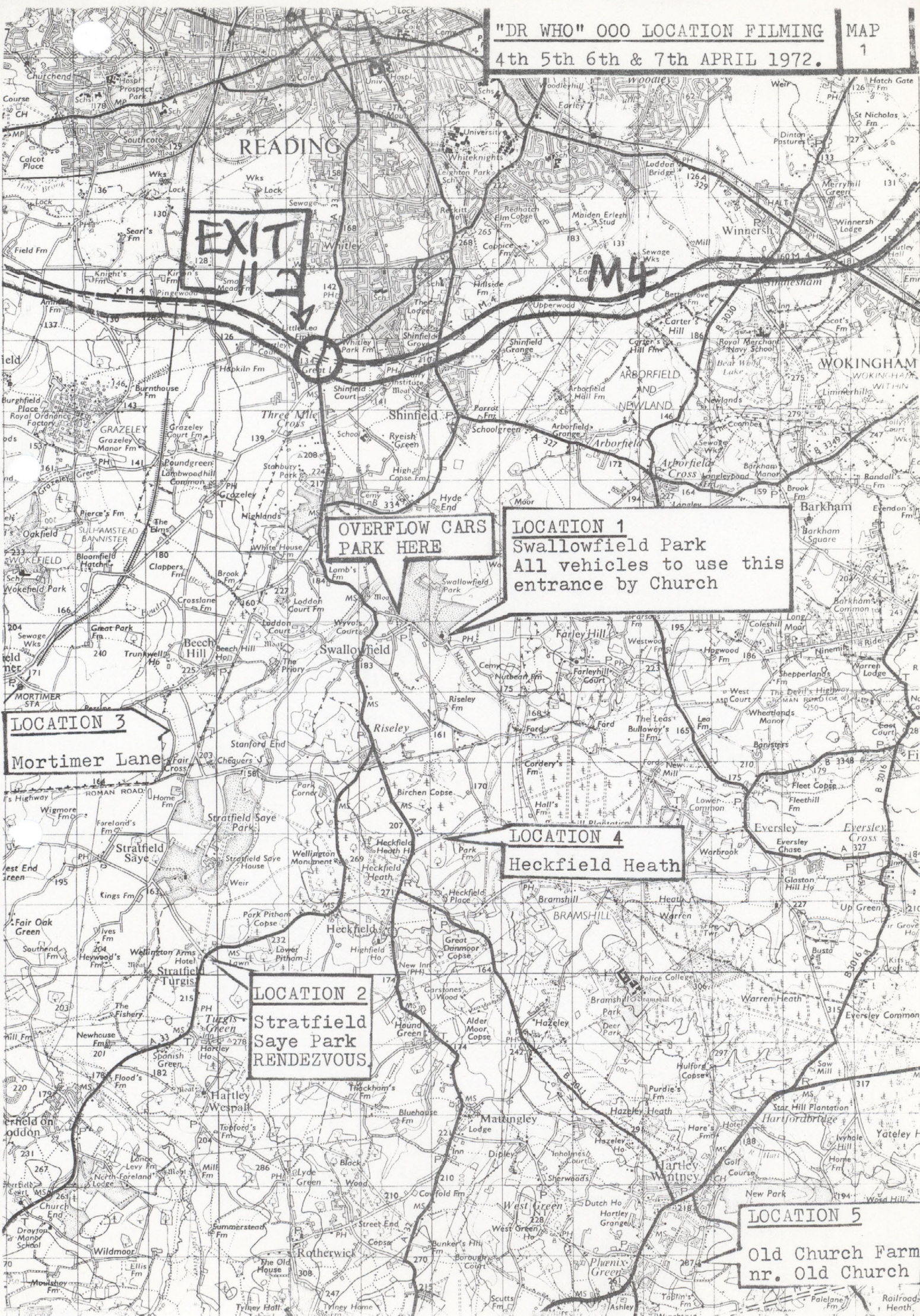
PRODUCTION, MU & WR TRAVEL FROM LONDON TO READING for OVERNIGHT STAY

ACCOMMODATION: The George Hotel,
King Street,
READING.

Tel:

PAUL BERNARD
MARION MCDUGALL
ROSEMARY HESTER
SUE UPTON
BARBARA LANE
JEAN COOK
DENIS ADOO
JOAN BARRETT
JACKI BLOCK
JEAN STEWART
JON PERTWEE
KATY MANNING
JOHN LEVENE
NICHOLAS COURTNEY

TRANSPORT: 12 seater mini-bus to be at TC MAIN RECEPTION at 1745
to leave at 1800 for the George Hotel, Reading, then
to return to London.



EXIT
113

M4

OVERFLOW CARS
PARK HERE

LOCATION 1
Swallowfield Park
All vehicles to use this
entrance by Church

LOCATION 3
Mortimer Lane

LOCATION 4
Heckfield Heath

LOCATION 2
Stratfield
Saye Park
RENDEZVOUS

LOCATION 5
Old Church Farm
nr. Old Church

TUESDAY, 4th APRIL

DAY FILMING

Location: SWALLOWFIELD PARK,
Swallowfield,
Berkshire.

Tel: (Reading)

ROUTE: See MAP I

Take M4 from London.
Leave the Motorway at EXIT 11.
Take A33 southbound - the BASINGSTOKE road.

After 2½ miles the A33 passes thru SWALLOWFIELD.
Take LEFT turning to SWALLOWFIELD VILLAGE.
Proceed for ½ mile.
Use entrance to SWALLOWFIELD PARK as indicated on map.

PARKING: MAIN UNIT VEHICLES can park in the House grounds
as directed by the PA.
The front of the house is the action area.

Vehicles not required during the day will be asked to
go to the overflow parking area as indicated on the map.

CREW CALL: 0930 on location.

LIGHTING CALL:

ARTISTS CALLS: AT TC for Transport (Depart time)

0800	Dr. Percival	JOHN WYSE
	Dr. Cook	NEVILLE BARBER
	Proctor	BARRY ASHTON
	Secretary	BARA CHAMBERS
	Lady Driver	CONSTANCE WILLIAMS
	Scientists	REG MATTHEWS, ALLAN WELLS

At Hotel for MU/WR (Dressed + MU by 0830)

Calls TBA

Dr. Who	JOHN PERTWEE
Jo	KATY MANNING
Brigadier	NICHOLAS COURTNEY
St. Benton	JOHN LEVENE

On Location for MU/WR

0900	Window Cleaner	TERRY WALSH
	Ambulance Man	
	Master	ROGER DELGADO

TUESDAY, 4 APRIL

DAY FILMING

TRANSPORT:

1. 12 Seater minibus to be at TC MAIN RECEPTION at 0745.

0800 leave for SWALLOWFIELD PARK, Swallowfield, Berks.
Sharp
 with Artists, then return empty to TC.

2. 41 seater coach to be at GEORGE HOTEL, Reading
 0815 to collect unit and depart at 0830 to location.
 Stay on location and return to the Hotel on wrap.

KINGSBURY CARS:0900 on Location

(C1 205 9674)

UNIT Landrover
 Ministry Car + Penant
 Ambulance + Driver
 BESSIE

MU/WR ROOM ON LOCATION:

A room is available at Swallowfield Park for the use of Makeup and Wardrobe.

PROPS:

Having loaded van on Saturday, 1st April at 1000.
 Prop Van + JOHNY RICE + LEE TURNER to leave TC at 0730 and travel to Location - Swallowfield Park.
ETA: 0930

ARMOURER:

On location at 0930.

CATERERS:

H.A.P. Tel:

To be on location at Swallowfield Park to serve for 45 people
 COFFEE on arrival at approx. 0900
 COFFEE/TEA + Rolls at approx 1030
 LUNCH at approx 1300
 TEA at approx 1530

TRAVELLING FROM LONDON:

WANDA MOORE
 IAN COLLIER to film on Wednesday, 5th April

OVERNIGHT STAYS:

JON PERTWEE, KATY MANNING, NICHOLAS COURTNEY, JOHN LEVENE,
 WANDA MOORE, IAN COLLIER

TUESDAY, 4th April

DAY FILMING

TECHNICAL REQ:

1 16 mm ~~silent~~ camera
Variable speed camera (16 mm sync camera)

Standard sound
2 pairs storno walkie talkies
Camera car + hard top
Loudhailer

SHOOTING ORDER:

Ep. 2 TK 5 COURTYARD (POV from Laboratory)
BENTON, Ambulance in b/g, Bessie, Brigs Jeep, Signs
Clock at 2.30

Ep. 2 TK 6 REAR LABORATORY
BENTON on roof

Ep. 2 TK 7 REAR LABORATORY
BENTON thru window

Ep. 1 TK 9A COURTYARD
CLOCK at 1.45 p.m.

Ep. 2 TK 3 COURTYARD
MASTER in protective suit, Unit Landrover, Bessie
Cooks Car Clock 2.15

Ep. 1 TK 2 COURTYARD
MASTER, DIRECTOR, SECRETARY, SCIENTISTS
Signs, Clock 10.6 a.m.

Ep. 1 TK 3 COURTYARD
WINDOW CLEANER, ladder + bucket, Clock 10.58

Ep. 1 TK 4 COURTYARD
WINDOW CLEANER, ladder + bucket, Clock 11.00 striking

Ep. 1 TK 5 COURTYARD
WINDOW CLEANER, MASTER, Slow motion stunt, Clock still
striking 11.00

Ep. 1 TK 7 COURTYARD
BRIG, BENTON, COOK, PROCTOR, WINDOW CLEANER, LADY DRIVER
Cooks car, Brigs jeep arrival
POV from laboratory (cam. car)

Ep. TK 8 COURTYARD ARCH
A/B

Ep. 1 TK 11 COURTYARD
DR. WHO, JO arrival, Bessie, Cooks car, Jeep
Clock 2.00

Ep. 1 TK 12 COURTYARD
DR. WHO, JO, Bessie, Slow Motion, Cooks car + Jeep
Clock 2.00

Ep. 1 TK 13
A/B + SPEED UP for DR. WHO

TUESDAY, 4 APRIL

DAY FILMING

SHOOTING ORDER:
(Cont)Ep. 2 TK 3 COURTYARDBRIG, YATES, COOK, PROCTOR, DR. PERCIVAL (Cooks departure)
Jeep, Cooks car, Bessie Clock 2.20Ep. 2 TK 8 COURTYARD

MASTER, DR. PERCIVAL hurrying to lab.

POV from lab. Ambulance, Jeep, Bessie

WEDNESDAY, 5th April

DAY FILMING

Location: SWALLOWFIELD PARK,
Swallowfield,
Berkshire.

Tel:

CREW CALL: 0900 on location
LIGHTING CALL:

PARKING: As previous day.

ARTISTS: 0730 at TC MAIN RECEPTION to leave in mini-bus

Ambulance Lady ... SYLVIA DE LA MARE

+

Film Operatives - JOHN PHILLIPS and RAY DAVIES

1130 at TC MAIN RECEPTION to leave in mini-bus

Unit Troops ... NICK HOBBS, BERNARD BARNSLEY,
LES CONRAD, JIM DOWDALL,
KEVIN MORAN, REG TURNER

At Hotel for MU/WR - to leave at 0830

Calls - TBA

Dr. Who	JON PERTWEE
Jo Grant	KATY MANNING
Brigadier	NICHOLAS COURTNEY
Benton	JOHN LEVENE
Ruth	WANDA MOORE
Stuart (OLD)	..	IAN COLLIER

On Location at 0900

Ambulance Man ...
Troop Truck Drive ..

WEDNESDAY, 5th APRIL

DAY FILMING

TRANSPORT:

1. 12 seater mini-bus at TC MAIN RECEPTION at 0715 to depart for Location - SWALLOWFIELD PARK at 0730.
Then to return to TC to collect Artists at 1130 and return to location.
2. 41 seater coach at GEORGE HOTEL at 0815 to take Unit to location, stay on location and return to the Hotel on wrap.

PROPS:

JOHN PHILLIPS + RAY DAVIES travelling from TC on Mini-bus at 0730. E.T.A. 0900

Location Call: 0900 for Prop Van and JOHNNY RICE + LEE TURNER

During the filming at Swallowfield Park,
Set up with DESIGNER for Thursdays location.

CATERERS:

As previous Day with LUNCH 1330-1430.

KINGSBURYS:

On location 0900.

Ambulance + Driver
Land Rover
Bessie

On location 1300.

Troop Truck

TECHNICAL REQS:

As previous day.

RETURNING TO LONDON:

On Mini-bus to TC.
WANDA MOORE, IAN COLLIER, SYLVIA DE LA MARE, NICK HOBBS
LES CONRAD, BERNARD BARNESELY, JIM DOWDALL, KEVIN MORAN
REG TURNER, JOHN LEVENE

ARRIVALS:

RICHARD FRANKLIN, SIMON LEGREE

OVERNIGHT ACCOMMODATION:

JON PERTWEE, KATY MANNING, NICHOLAS COURTNEY, RICHARD FRANKLIN
SIMON LEGREE,

WEDNESDAY, 5th APRIL

DAY FILMING

SHOOTING ORDER:

Ep. 3 TK 2 COURTYARD
 DR. WHO, JO, OLD STUART, RUTH, BENTON, BRIG, 2 AMB. PEOPLE
 Ambulance, wheelchair Clock 3.03 Bessie + Jeep

Ep. 3 TK 3 COURTYARD
 A/B + MU CHANGE Clock 3.15

Ep. 3 TK 4 COURTYARD
 A/B SLOW MOTION Clock 3.15

Ep. 3 TK 5 COURTYARD
 A/B UNFROZEN

Ep. 3 TK 14 COURTYARD
 DR. WHO, JO, BRIG, - off to save convoy

Ep. 4 TK4A COURTYARD
 BENTON, STUART, RUTH + spanner creep CLOCK 4.30

Ep. 4 TK5 COURTYARD
 BRIG, TROOPS in Convoy, Arms, Troop vehicles, Jeeps
 Lab. window POV Clock 4.45

Ep. 4 TK 6 COURTYARD
 A/B - Things slow down

Ep. 4 TK 7 COURTYARD
 A/B FROZEN - Lab. POV

Ep. 4 TK 8 COURTYARD
 A/B STILL FROZEN POV

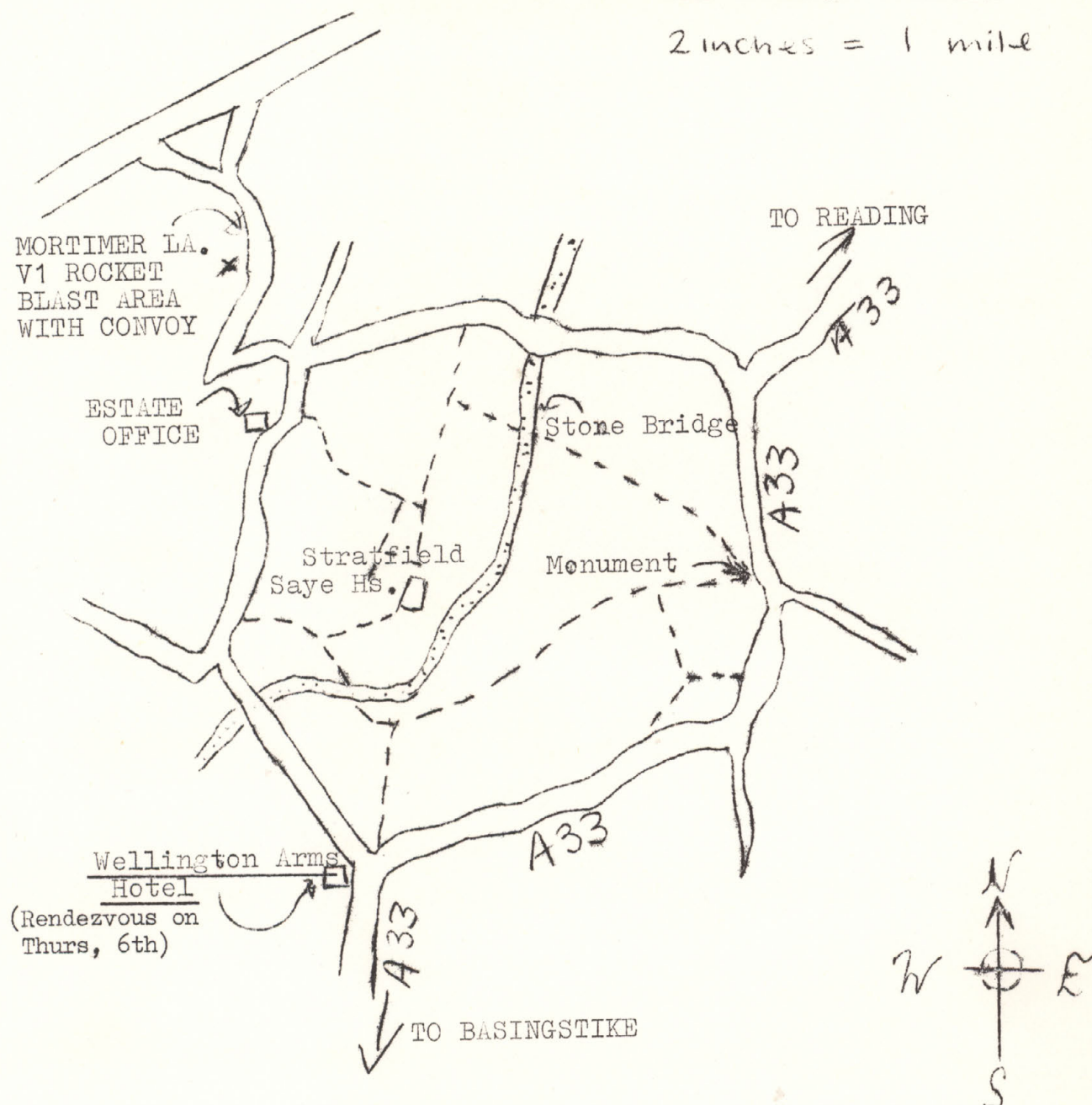
Ep. 4 TK 9 COURTYARD
 A/B STILL FROZEN POV

Ep. 6 TK 9 COURTYARD
 A/B UNFROZEN AT LAST

Ep. 6 TK 10 COURTYARD
 A/B UNFROZEN

SKETCH MAP OF STRATFIELD SAYE PARK

1 mile
 $\frac{1}{2}$
 2 inches = 1 mile

KEY:

----- Private Roads on Stratfield Saye Park

NB:

The Estate roads are in most places only for single lane traffic with passing areas at various stages.

Turning space for large vehicles is extremely limited.
 Reversals may necessitate going out of the Park and re-entering by another gate.

Please do not use the Private Road leading to Stratfield Saye House.

THURSDAY, 6th APRIL

DAY FILMING

Locations: 2. STRATFIELD SAYE PARK
Stratfield Saye,
Hants.

Estate Office Tel: _____

3. MORTIMER LANE

4. HECKFIELD HEATH

UNIT RENDEZVOUS: THE WELLINGTON ARMS HOTEL → FORECOURT. See Map I
Stratfield Turgin,
Hants.

Tel: Turgis Green (Code:)

PARKING: Today is a very difficult day as regards keeping the Unit together. While moving about during the day I would appreciate any endeavour from the entire unit to contain themselves to the vehicles provided.

CREW CALL: 0900 at Wellington Arms.
LIGHTING CALL:

ARTISTS CALLS: To be at TC MAIN RECEPTION ready to leave on coach at 0730 (MU & WR on location)

Unit Troops ... NICK HOBBS, BERNARD BARNESLEY, LES CONRAD,
JIM DOWDALL, KEVIN MORAN, REG TURNER
BOB BLAIN, RICHARD EDEN, STUART BARRY,
MIKE STEVENS, DEREK ALLEN, JAMES MUIR

Roundhead Officer ... DAVE CARTER

Roundheads ... ERIC KENT, JOHN HINE, PETER HOLMES,
RICHARD KIRK, GEOFFREY BRIGHTY,
NIGEL WINDER

Farmworker ...

+ 1 male Dresser

To leave GEORGE HOTEL at 0800

Calls TBA

Captain Yates ... RICHARD FRANKLIN
Sergeant ... SIMON LEGREE

THURSDAY, 6th APRIL

DAY FILMING

ARTISTS CALLS:
(Cont)

To go direct to Location MAIN RENDEZVOUS at 0830

Knight + Horse GREGORY POWELL (+ Groom)

Troop Truck Driver ...

Tardis Truck Driver ..

Calls to be arranged:

Dr. Who JON PERTWEE

Jo KATY MANNING

Brigadier NICHOLAS COURTNEY

TRANSPORT:

1. 41 seater coach at TC MAIN RECEPTION at 0715
to leave at 0730 to take artists to Location RENDEZVOUS
- WELLINGTON ARMS HOTEL, Straffield Turgis - to
stay and return artists to TC after filming.

2. 41 seater coach to be at GEORGE HOTEL at 0745
to leave at 0800 for WELLINGTON ARMS and
remain on location, then return to GEORGE HOTEL.

KINGSBURYS:

0830 at MAIN RENDEZVOUS - WELLINGTON ARMS HOTEL.

Tardis Truck + Driver

Troop Truck + Driver

Landrover

1100 at MAIN RENDEZVOUS

Bessie

PROPS:

Van + 4 Operatives at MAIN RENDEZVOUS 0830.

ARMOURER:

MAIN RENDEZVOUS at 0830.

VISUAL FX:

MAIN RENDEZVOUS at 0830.

CATERERS:

To Park in STRATFIELD SAYE PARK as directed by PA.

NB: Numbers on this day are approx. 60 people, (+ 1 horse!)

Times as previous day with LUNCH 1300-1400

THURSDAY, 6th APRIL

DAY FILMING

MU/WR ROOM ON
LOCATION:

There will be a room available at the WELLINGTON
ARMS HOTEL for MU/WR use.

TECHNICAL REQS:

1 16 mm sync camera
1 16 mm silent camera
Standard sound
2 pairs sterno walkie talkies
2 radio mikes
1 loudhailer

RETURNING TO
LONDON:

, DAVE CARTER, GREGORY POWELL
All Unit Troops, Roundheads

OVERNIGHT
ACCOMMODATION

JON PERTWEE, KATY MANNING, NICHOLAS COURTNEY,
RICHARD FRANKLIN, SIMON LEGREE

SHOOTING ORDER:

Ep. 3 TK 10 COUNTRY ROAD
KNIGHT, CONVOY + vehicles, Horse Landrover, Lorry,
Tardis truck, YATES, SERGEANT + DRIVER

Ep. 3 TK 11
YATES + Vehicles

Ep. 3 TK 12
YATES, CONVOY + VEHICLES

Ep. 3 TK 13
A/B + BRIG (VO) ROUNDHEADS + OFFICER
Cannon, pikes, guns VISUAL FX.

Ep. 3 TK 15
A/B

Ep. 3 TK 16
A/B Grenade and goodbye Roundheads

Ep. 3 TK 18 (Convoy set ups only)
A/B VL EXPLODES VISUAL FX.

Ep. 3 TK 19 (Convoy set ups only)
A/B

THURSDAY, 6 APRIL

DAY FILMING

SHOOTING ORDER:

Ep. 4 TK 1A WOOD
FARMWORKER, SERGEANT, YATES, TROOPS, BRIG, JO, DR. WHO
All Vehicles + Tractor VISUAL FX DEVASTATION
MU/WR

Ep. 4 TK2 WOOD
A/B + Chains, ropes Tardis recovery

Ep. 4 TK 3 WOOD
A/B Tardis upright Sensor in Bessie

Ep. 4 TK 4 WOOD
A/B Tardis disappears

Ep. 3 TK 7 ROAD
YATES, SERGEANT, TROOPS + DRIVER

Ep. 3 TK 8 ROAD
A/B + BRIG (VO)

Ep. 3 TK 9 ROAD
A/B All vehicles

FRIDAY, 7th APRIL

DAY FILMING

+ TRAVEL

Locations:

5. OLD CHURCH FARM,
Old Church Lane,
Hartley Wintney,
Hants.

Tel:
6. Road in STRATFIELD SAYE vicinity.
7. Road in STATFIELD DAY vicinity.

UNIT RENDEZVOUS:

Free CAR PARK in HARTLEY WINTNEY.

PARKING:

As directed by PA.

CREW CALL:

0900 at RENDEZVOUS.

ARTISTS:

Dressed and ready to leave GEORGE HOTEL at 0815

Dr. Who JON PERTWEE
Jo KATY MANNING
Brigadier NICHOLAS COURTNEY

+ Sgt. SIMON LEGREE (If not finished on Thurs)
Troops NICK HOBBS, LES CONRAD,
BERNARD BARNSLEY, JIM DOWDALL,
KEVIN MORAN, REG TURNER (If not finished
on Thurs)

Troop Truck Driver
Tardis Driver

{ " }
{ " }

RICHARD FRANKLIN - Leave with Unit at 0815
to be on location for voice recording

FRIDAY, 7th APRIL

DAY FILMING

+ TRAVEL

TRANSPORT:

1. 41 seater coach to be at GEORGE HOTEL at 0800 to take Unit to location, remain on location and return to TC on wrap.

STANDBY

2. 12 seater mini bus at TC at 0715 to leave at 0730 for WELLINGTON ARMS HOTEL,
Stratfield Turgis, Hants.
Remain on location and return to TC.

KINGSBURY:

Location 5 at 0830 with

BESSIE
Landrover

STANDBY VEHICLES -

Troop Truck + Driver
Tardis Truck + Driver

PROPS:

Van + 4 men on Location 5 at 0830

CATERERS:

RENDEZVOUS near Location 5 as directed 0830.
Approx. 45
Catering as Thursday.

VISUAL FX:

STANDBY - depending what happens on Thursday.

ARMOURER:

Location 5 at 0830.

TECHNICAL REQS:

16 mm sync camera + 10:1 zoom
16 mm silent camera
Standard sound
2 radio mikes
2 pairs walkie talkies
Loudhailer
Bessie's side car mount

RETURNING TO
LONDON:

EVERYONE !!

DAY, 7th APRIL

DAY FILMING

+ TRAVEL

SHOOTING ORDER:

Shooting order depends on previous days shooting.

Ep. 1 TK 6 ROAD
DR. WHO, JO Bessie, map, compass, Sensor

Ep. 1 TK 8 ROAD
A/B

Ep. 1 TK 9 ROAD
A/B FAST SPEED

Ep. 1 TK 10 ROAD
DR. WHO, JO + COWS Bessie (This sequence will be
 after lunch to time in with
 milking time!)

Ep. 3 TK 18 ROAD
DR. WHO, JO, BLIG Bessie, Jeep

Ep. 3, TK 19 ROAD
A/B + YATES (VO)

CONTACTS to LOCATIONS:

Estate Office,
Mr. C. Scott,
Stratfield Saye Park
Stratfield Saye,
Hants.
Tel:

(Turgis Green)

Mr. E.V. Hall,
Sheepridge Court Farm,
Swallowfield,
Berks.
Tel: (Hockfield)

Wellington Arms Hotel,
Mr. Scurrah,
Stratfield Turgis,
Hants.
Tel:

(Turgis Green)

Mr. Kaye
Home Farm,
Stratfield Saye,
Hants.
Tel:

J.C.B. Earth Mover
P.P. Elliott
Wildacre,
Silchester,
Nr. Reading,
Berks.
Tel:

(Silchester)

Berkshire County Council
PRO Office - Edward Saunders
Tel:

Mr. Hewitt,
Old Church Farm,
Hartley Wintney,
Hants.
Tel:

(Hartley Wintney)

E.W. Davies, County Surveyor,
Berks C.C.
Kennett House,
Kings Road,
Reading.

Swallowfield Parish Council
Clerk - J.B. Griffiths,
Elms House,
Swallowfield Street,
Nr. Swallowfield.

Mutual Households Association,
41 Kingsway,
London, W.C.1.
Tel:

Woking Rural District Council
(West Forest)

TELEPHONE NUMBERS:

BARRY LETTS Ext.
BETTY SAUNDERS Ext.

TIM GLEESON Ext.
SYBIL CAVE Ext.
MICHAEL JOHN HARRIS Ext.
BETTY HODGSON Ext.
RECEPTION (TC) Ext.

HUGH WILSON Ext.
RECEPTION Ext.

GROUP ONE - MARTYN DAY

KINGSBURYS -

H.A.P. -

HAVOC -

BLYTH AGENCY -

POLICE:

DOCTOR:

HOSPITAL - ROYAL BERKS HOSPITAL, Reading

TAXI's (READING)

COACHES:

B. Lue

From: P.A. Servicing,

6th March 1972

Room No: 6055 TC Tel.Extn:

SUBJECT: STAGE BOOKING

To: C.A.F.O., Film Unit Manager Production, F.C.M., F.O.M.,
Dr.Serials Org., Sc.Des.Manager, Allocs.Org.Costume,
S.S.(Allocs) Make-Up, Sen.Asst.Props, Construction Org.,
Bert Davies, Asst.Prod.

This is to confirm the following Stage booking:

STAGE: 2

WEEK: 13

DAYS: Wednesday/Thursday

PRODUCTION: DR. WHO '000' 2341/7079

for Penny Joyce
Fiona McGregor

Return to Studio Bookings, Room 4047, T.C. by 16th March 1972

Contract No. 572

STUDIO MANAGEMENT

CONFIRMATION OF REHEARSAL ROOM BOOKING

Original/~~XXXXXXXXXXXX~~ revision to No.

~~XXXXXXXXXXXXXXXXXXXX~~
(Delete as applicable)

FROM: STUDIO BOOKINGS PABX:

Date of Issue 10th March 1972

TO: Barry Letts

Director:

Prod Dept: Drama Serials

Title/Sub. title: Dr. Who ~~111~~ 000

Project No: 2341/7079-84

The undermentioned outside rehearsal facilities have been booked for the above productions

Rehearsal Room: BBC Tel. Reh. Rooms

Mark up Date: 10th April

First Reh. Date: 11th April

Last Reh. Date: 22nd May

Total No. of days 43 + $\frac{1}{2}$ at £23 TOTAL INTERNAL COST £989 Facility Code J30

NOTE: Although every effort will be made to provide the actual room mentioned above, A. to H.S.M. Tel. (1) reserves the right to deploy rehearsal rooms to productions according to prevailing circumstances.

R RKS:

Issued by  (For Studio Management)

I ACCEPT THE ABOVE BOOKING

Distribution: Producer (2)
Director (Drama Only)
Organiser
Hse. Ser. Man T.R.R.

Signed: B. Letts

Room No: J05 Union

Date: 17. 3. 72

From: -Chief Assistant (Drama) Scenic Design, Tel.

room no. &
building: 373 Scenery Block, T.C.

Tel. Extn.:

Subject: DRAMA SERIALS : 'DR.WHO' 000 : 'THE TIME MONSTER' :
EPISODES 1-6 : Weeks 17-21

Director: Paul Bernard
Designer: Tim Gleeson

To: Barry Letts

Date: 15th March 1972

copies to: Serials Org. Drama
Scenic Design Manager
Asst.Sc.Des.Man.
Tim Gleeson

P.A.(Servicing)
P.A.(F.A.)
Asst. Production

Studio Weight
Information

(Asst. to H.S.M.(1)
(Manager (St.Ops.)
(Construction Org.
(Property Org.
(Vision Manager
(Allocs.Org.Costume
(A/Ch.Asst.(Contracts)

Location Filming : April 4-7 : Week 14

No Construction effort required.
2 Notice Boards and action props only.

Reling Filming 8 March 29-30 : Week 13

Maze	}	Total	<u>485 hours</u>
Crystal Chamber			
Inner Temple			
Stairs/Passage			
C.S.O. area			

Materials estimate	£330
Properties estimate	£ 75
	<u>£405</u>

Studio Sets

Man Hour Estimate

Episodes 1/2 : April 25/26 : Week 17

1. Unit H.Q. Laboratory	200
2. Stuart's Room (in place of Sick Bay and Ruth's Room)	250
3. Master's Inner Laboratory	} composite 650
Outer Laboratory	
Corridor	
(this includes the Masters Tardis Booth)	

- more -

Studio Sets

Man Hour Estimate

Episodes 1/2 (continued)

4. Masters/Directors Study	200
5. Brigadier's 8' backing	15
	<hr/>
Total	1,315
	<hr/>

Materials estimate £950
 Properties estimate £850

 £1,800

This does not include action props.

Note: Set 5. This set will have metal bracing reinforcement, partly within the set as design and partly behind the flats. This is to allow Kirby-Wire Stunt man to knock against the flattage as required.

Episodes 3/4 : May 9/10 : Week 19

Stock:

1. Stuart's Room	(250)	-
2. Master's Inner Laboratory	} composite (700)	-
Outer Laboratory		
Corridor		
Allow for floor painting		5

New:

3. Masters/Doctors Tardis	300
(part existing, to be refurbished and part new make)	
	<hr/>
Total	305
	<hr/>

Materials estimate £200
 Properties estimate £100

 £300

Does not include action props.

Episodes 5/6 : May 23/24 : Week 21

Stock:

1. Masters/Doctors Tardis	(300)	-
allow for floor painting		3

Studio Sets

Man Hour Estimate

Episodes 5/6 (continued)

New:

2. Atlantis Main Temple (set on rostra area)	350
3. Dalios Room/Doubling as Bedroom	150
4. Guest Room	130
5. Galleia's Room	150
6. Cell	100
Total	<u>883</u>

Materials estimate £550

Properties estimate £300

£850

Does not include action props.

Totals

	<u>Man Hours</u>	<u>Materials</u>	<u>Properties</u>
Filming	485	330	75
Episodes 1/2	1,315	950	850
3/4	305	200	100
5/6	883	550	300
	<u>2,988</u>	<u>£2,030</u>	<u>£1,325</u>

£3,355

140

2,491

£,500

(John Cooper)

[Handwritten signature]

cl.

RETURN TO ROOM 330, Scenery Block, T.C.

Contract No: 1

Revised Contract No: _____

DESIGNER AND DESIGN ASSISTANTCONTRACT FOR SERVICE

FROM: SCENIC DESIGN MANAGER. PABX:

Date of Issue: 17.3.72.

TO: Producer _____

Director _____

PROD. DEPT: DL*PRODUCTION DATE: Wed 26.4PROG. TITLE: Dr. Who '000' - 1 & 2/6PRODUCTION WEEK: 17

FILMING DATE(S): _____

*PROJ. NO: 2341/7079/80

FILMING WEEK(S): _____

*Production dates as on PBL i.e. for studio production this is final recording (or live TX) day; for all-film programmes, dubbing date + 3 weeks unless specified otherwise on PBE.

*PLEASE CHECK PROJECT NO. IF INCORRECT PLEASE INFORM MRS. E. CHAPPELL, Ext. or MISS J. COUZENS, Ext. IF NOT SHOWN PLEASE INSERT.

Designer T. Gleeson

CODE		UNITS	RATE £	COST £
F.31	Designer - Scripted	48 Days	19.00	912
F.32	Designer - Unscripted	Days	19.00	
F.33	Designer - SDU	Days	19.00	
F.34	Designer - EDU	Days	19.00	
F.37	Designer - Extra Hours	40 Hours	3.00	120
F.40	Design Assistant	120 Hours	2.00	240
Total Internal Cost				1272

Unless you or your Departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

Signature _____

Scenic Design Manager.

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.

2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS

PRODUCER/DIRECTOR
please sign one copy
and return it to the
above Room No.

I accept the above quote,

Signed B. LettsDate: 24.3.72

Distribution:

Producer (2 copies)

Organiser (1 copy)

Director (Drama only,
1 copy.)

No. 4708

Original/Revision to Mr.

Delete inapplicable

~~STUDIO/STAGE/LOCATION/SET/PRODUCTION~~

items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 268SC. BL. TC

TO: Perry Letts

Date issued:

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Serials

PRODUCTION DATE 26.4.72. WK. 17

TITLE Dr. Who. "The Time Monster"

FILMING DATE 29.3-7.4.72. WK. 9-10

PROJECT No. 2341/7079

PROPERTY BUYER Betty Hodgson

INTERNAL COST

CODE G11 3.00 DAYS

CODE G12 0.00 DAYS

NOTE:

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

REMARKS

ISSUED BY *B. Letts* FOR SCENIC SERVICINGACCEPTED BY *B. Letts* PRODUCER

DATE 23.3.72

DISTRIBUTION

PRODUCER (2)
DIRECTOR
OUTPUT DEPT. ORG.
COSTING UNIT
FILE

From: Controller BBC-1

WTS
Date: 21st March, 1972

To: 1. O.SERIALS.D.TEL. *21*
2. BARRY LETTS
3. Planning Group

Title: DR.WHO 000

Project: 7079

Issue No. 2

Subject to the availability of facilities, the changes in allocations requested on the Programme Budget Adjustment/Amendment Form are agreed.

J. L. Ecclestone

for (Paul Fox)

Return to: 216 Sc. Blk. T.C. by ..28.3.72.... Serial No:

VISUAL EFFECTS
CONTRACT FOR SERVICE.
Original/revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue 21.3.72

To:

Producer: Barry Letts.

Director: Paul Bernard.
Prd. Dept. Drama Serials

Titles: DR WHO 000

Project nos: 2341/7079

Production date: 25.26.4.72

Production week: 17

Filming day(s):

Filming week(s):

* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no:, if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.

ITEMS:

Hrs.	Code FOB £	Code 137(mtls) £
------	------------------	------------------------

Effects as per requirements:-

workshop effort.

672 £1478.40

design and supervision

352 £ 774.40 £363

LATE CHARGE

Total: 1022 £2252.80 £363

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh
(Visual Effects Organiser)
signed: for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/
Director:
Please sign one copy.

I accept the above quote.
signed:

Date: 24.3.72

Distribution
Producer(2 copies)
Organiser(1 copy)
Director (Drama 1)

Scenic Servicing Contract for Scenery & Dressing Properties

No.

2042

ACTION PROPERTIES ARE SEPARATELY CHARGED

ORIGINAL / ~~ADDITIONAL~~ / ~~REVISION~~ / ~~TOO~~ / ~~NO~~
~~STUDIO~~ / STAGE / ~~LOCATION~~ / ~~OR~~ Filming Stage 2

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 23.3.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard

PRODUCTION DATE Wk.

PRODUCTION DEPT. Drama Serials

FILMING DATE 29-30.3.72 Wk.

TITLE Dr Who 000

PROJECT NO. 02341/7079

DESIGNER Tim Gleeson

SET

INTERNAL COSTS - G10

EXTERNAL COSTS - 120

FOR USE BY COSTING UNIT.

MAN HOURS

MATERIALS

PROPERTIES
Hired or Bought

Qty

£

Crystal Garage &
Mirrored Maze
Inner Temple & stairs
with entrance

498

1120.50

348.00

42.00

Carved jablite altar
for crystal &
collapsing
wall &
jablite wreckage

127.00

45.00

2 axe pedestals

520.00

42.00

1120.50

562.00

LATE INFORMATION CHARGE 5% 15% 30%

TOTALS

1120.50

562.00

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE.
ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY:

JACK ELLIOTT

FOR SCENIC SERVICING

DATE

23.3.72

FOR SCENIC DESIGN

24.3.72

ACCEPTED BY

B. Letts

PRODUCER

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

DISTRIBUTION

PRODUCER-2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

"DR. WHO -(000) - The Time Monster"

EXPERIMENTAL SESSION - Studio 4A

Monday, 27th March 1972

11.00 - 11.30
(To be confirmed)

CSO TESTS on TELECINE LOOP (with TK)
via TC3 Gallery (Dr. Who - Director: Christopher Barry)
TM1 - Frank Creswell
TM2 - Clive Leighton

TM1 - DEREK HOBDAV
TM2 - FRANK ROSE

1400 onwards

Studio 4A

1. VISUAL FX: MICHAEL JOHN HARRIS

- a) The Small True Crystal of Kronos
- b) Light Box Fx.
- c) Minotaur Head (if ready)

2. DESIGN: TIM GLEESON
ENTEC: MR. PAT CHAPMAN
MISS FIONA ROSS

LIGHT FX a) Emitted Light from Crystal
 b) Effervescent Fizz
 c) Entec Motif for Crystal
 d) Limb of Fire
 e) Water Dazzle

2.

3. COSTUME: BARBARA LANE

1. KRONOS "Suit of Lights" (+ MARC BOYLE)

4. MAKEUP: JOAN BARRETT

1. STUART HYDE'S AGED MAKEUP (+ IAN COLLIER)

Artists Calls:

IAN COLLIER (Stuart) - 1.45 p.m.

MARC BOYLE (Kronos) -

GRAPHICS

TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

DESIGNER 1

PRODUCTION	DR. WHO (000) The Time Monster		No: 02341/7079-80
Studio	TC3		
Filming	29 March - 7 April		
Rehearsal	12 April - 24 April		
Recording	25/26 April 1972		
Transmission	20 + 27 May 1972		
PRODUCER	BARRY LETTS		
DIRECTOR	PAUL BERNARD		
DESIGNER	TIM GLEESON		

Could we have the following by Monday, 24th April:

1. THE TIME MONSTER

2. by ROBERT SLOMAN

3. Episode 1

4. Episode 2

5. Dr. Who
JON PERTWEE

6. Master
ROGER DELGADO

7. Jo Grant
KATY MANNING

8. Brigadier Lethbridge Stewart
NICHOLAS COURTNEY

9. Captain Mike Yates
RICHARD FRANKLIN

Sergeant Benton
JOHN LEVENS

10. Dr. Ruth Ingram
WANDA MOORE

Stuart Hyde
IAN COLLIER

11. Dr. Percival
JOHN WYSE

Dr. Cook
NEVILLE BARNER

2 12. Dr. Percival
JOHN WYSE
Dr. Cook
NEVILLE BARNER
Proctor
BARRY ASHTON

13. Secretary
BARA CHAMBERS
Proctor
BARRY ASHTON
Window Cleaner
TERRY WALSH

2 14. Krasia
DONALD ECCLES

2 15. Hippas
AIDAN MURPHY
Scophite
KEITH DALTON

16. Written by
ROBERT SLOMAN

17. Title Music
RON GRAINER and
BBC RADIOPHONIC WORKSHOP

18. Music
DUDLEY SIMPSON

19. Special Sound
BRIAN HODGSON

Signature

Date

GRAPHICS

TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

DESIGNER 1

PRODUCTION	"DR. WHO" (000)		No: 02341/7079-80
Studio			
Filming			
Rehearsal			
Recording			
Transmission			
PRODUCER			
DIRECTOR			
DESIGNER			

- 20. Costumes
BARBARA LANE
Makeup
JOAN BARRETT
- 21. Visual Effects Designer
MICHAEL JOHN HARRIS
- 22. Film Cameraman
PETER HAMILTON
Film Sound
DEREK MEDUS
Film Editor
MARTYN DAY
- 23. Script Editor
TERRANCE DICKS
- 24. Designer
TIM GLIERSON
- 25. Producer
BARRY LETTS
- 26. Directed by
PAUL BERNARD
BBC-TV COLOUR
- 27. Studio Lighting
DEREK HODDAY
Studio Sound
TONY MILLIER

? we weren't
sure about
'ea' in his
name?

(JACKIE,
in an old camera
script Rita put
'ae' !)

Signature

Sue Lipton

Date

28.3.72

Secretary to Organiser, Drama Serials, Television

406 Thres

28th March 1972

DR. WHO 000 : ROLL BACK AND MIX

Asst. Recordings (Terry Morris)

Copy to: Barry Letts; Paul Bernard

Please cancel Roll Back and Mix facilities for DR. WHO 000 recording on 25th and 26th April (Week 17).

Thanks.

(Alison Urquhart)

From: Studio Bookings, Room: 4047, T.C. Ext:
SUBJECT: FINAL CONFIRMATION - REHEARSAL ROOM BOOKINGS
To: Berry Letts Date: 28th March 1972
Paul Bernard

This is to confirm that your Outside Rehearsal Room for:-

Title/Sub-title: Dr. Who - 000

Project Number(s): 2341/7079/7084

Marking-up Date(s): 10th April

First Reh. Date: 11th April

Last Reh. Date: 22nd May

will be: Room 602, BBC Tel. Reh. Rooms

Signed:

ET Letts

TO Barry Letts

EXT

ROOM 505

BUILDING UNION HOUSE

GRAPHICS QUOTATION FORM.

PRODUCTION Dr. Who

PROJECT NUMBER 02341/7079-80

VTR/TX/REC, DATE 25/4/72

EXTERNAL CHARGE	<u>£ 30</u>	<u>Credits</u>
INTERNAL CHARGE	<u>£ 32</u>	<u> </u>
TOTAL	<u>£ 62</u>	<u> </u>

This Quotation Form is for work requested on your Graphic Requirement Form
Dated 28/3/72 . Please sign the copy and return it within TWO
DAYS so that returns can be made to the Computer.

Please Return To: GRAPHICS PROGRESS ORGANISER
ROOM 201. Scenery Block. T.V.C.
Telephone Enquiries; EXT -

Quotation Accepted 19-4-72 Signature B. Letts

N. B. This does not include Photographers Hourly Rate of Filming Costs.
Quotes are not sent for these.

28/3/72

SCENIC SERVICING CONTRACT FOR PROPERTY PROVISIONING TIME

No.

~~Original~~/Revision to No. 4708Delete inapplicable
items~~STUDIO STAGE/LOCATION/CE/PRODUCTION~~

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 268SC. BL. TC

TO: Barry Letts

Date issued: 29.3.72.

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Serials

PRODUCTION DATE 26.4.72. WK. 17

TITLE Dr. Who: "The Time Monster"

FILMING DATE 29.3-7.4.72. WK. 9-10

PROJECT No. 2341/7079

PROPERTY BUYER Betty Hodgson

INTERNAL COST

CODE G11 4 . 00 DAYS

CODE G12 . DAYS

NOTE:

- * 1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR
- * ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
- 2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

REMARKS

ISSUED BY *B. McClellan* FOR SCENIC SERVICINGACCEPTED BY *Barry Letts* PRODUCERDATE *5.4.72*

DISTRIBUTION

PRODUCER (2)
DIRECTOR
OUTPUT DEPT. ORG.
COSTING UNIT
FILE

" DR. WHO - The Time Monster "

(000)

Doctor Who	...	JON PEPTWEE
Jo Grant	...	KATY MANNING
Master	...	ROGER DELGADO
Brigadier Lethbridge		
Stewart	...	NICHOLAS COURTNEY
Captain Yates	...	RICHARD FRANKLIN
Sergeant Benton	...	JOHN LEVENE

Dr. Ruth Ingram	...	WANDA MOORE
Stuart Hyde	...	IAN COLLIER
Dr. Percival	...	JOHN WYSE
Dr. Cook	...	NEVILLE BARBER
Praetor	...	BARRY ASHTON
Secretary	...	BARA CHAMBERS
Window Cleaner	...	TERRY WALSH
Farmworker	...	GEORGE LEE
Sergeant	...	SIMON LEGREE
Roundhead Officer	...	DAVE CARTER

Delics	...	GEORGE CORMACK
Galleia	...	INGRID PITT
Krasis	...	DONALD ECCLES
Hippias	...	AIDAN MURPHY
Lakis	...	ANN MICHELLE
Cribo	...	DEREK MURCOTT
Miseus	...	MICHAEL WALKER
Kronos	...	MARC BOYLE
Face of Kronos	...	INGRID BOWER
Minotaur	...	DAVE PROWSE
Neophite	...	KEITH DALTON
Guard	...	MELVILLE JONES

* * * *

Item No.

CONTINUATION SHEET: YES/NO

TPF	(1)	TSC	(6)	↓	WEEK/S OF INTENDED TRANSMISSION
-----	-----	-----	-----	---	---------------------------------

EXTERNAL COSTS

PS/1856
revised 6.71

PS/1856
revised 6.71

For computer office use only											PLAN/CURRENT		
Date of intended input / / el No. Item No.													
PROGRAMME BUDGET ESTIMATE/AMENDMENT											CONTINUATION SHEET: YES/NO		
DEPARTMENT			CHANNEL			FINANCIAL PERIOD			STRAND TITLE				
									PRODUCER				
									COLOUR		MONO		
RECORD TYPE (see over)		PROJECT NO. (9)		STATUS (1)		PLC (1)							
STRAND CODE (3)		NO. OF PROGRAMMES (2)		INTERVAL (3)		PRODUCTION WEEK/S		PRODUCTION DAY					
DFI (1)		DURATION (MINS) (4)		PROGRAMME TITLE (1st LINE) (12)		PROGRAMME TITLE (2nd LINE) (12)							
LINE CHECK (3)		YR OF INTENDED PROD (2)		YR OF INTENDED TX (2)		PRODUCER'S CODE (4)		PRODUCER'S NAME (16)					
WEEK/S OF INTENDED PRODUCTION													
TPF (1) TSC (6) ↓ WEEK/S OF INTENDED TRANSMISSION													
INTERNAL COSTS													
EXTERNAL COSTS													
NAME UNIT CODE Quantity Dec DRG Spread RATE £ REMARKS NAME Code £													
Producer D A													
Asst. Producer/Director D A													
P.A. D A05													
Producer's Assistant D A07													
Research Assistant D A06													
Secretary D A08													
Drama A.F.M. D A11													
Designer D F													
Design Assistant D F30													
Graphics £ F06													
Visual Effects MH F08													
Scenic Projection £ F15													
Construction MH G10													
Property Provisioning £ G													
Costume Supervisor D H													
Dressers MH H03													
Make-Up Supervisor MH I													
Make-Up Assistant MH I02													
Floor Manager D J01													
A.F.M. D JC2													
Floor Assistant D J03													
Film Shooting (Men) D D													
Film Shtg(Extra Hrs) MH D07													
Film Shtg(Equipment) £ D09													
Film Editing D D													
Film Dubbing H D													
Film Lighting (Men) D D													
Film Ltg(Extra Hrs) MH D17													
Film Ltg(Equipment) £ D19													
Film Stages/Lot D D													
Rehearsal Rooms D J													
Studio - Fixed Costs D													
Studio - Hourly Rate H													
MCR. - Fixed Costs D E													
CMVTR/MVTR D E70													
Hourly Charges £ E79													
Transport Charges £ E80													
Signal Out £ E76													
OB Lighting £ E77													
VTR Recording/Repro. H K01													
VTR Editing H K02													
Telecine H K													
INTERNAL TOTAL													
EXTERNAL TOTAL													
TOTAL COSTS													
Total: External													
Total: Internal													
GRAND TOTAL £													
COST PER HOUR													
SUBMITTED BY													
ISSUE NO. DATE													
DATE RECEIVED IN PLANNING													
DATE TO I.C.U.													
FILM SHOOTING RATIO													
MINUTES OF SPECIALLY SHOT FILM													

PRODUCER

W.V.O.

Designers-Request

Director's Request

Number

④

RB 27/3

Production DR WHO FILMING.

Project No. 02341/7079.

Producer

Zero Date 24. MAR. 72

Director PAUL BERNARD

Filming Date 29/30. MAR.

Designer TIM GIBSON.

VTR/Trans

Contractor BBC PLASTICS W/SHOP.

VTR/Trans

No Elevations
Constructional

Late Information
Fire Proofing

TV Training
Special Instructions

Floor Painting
Plastics

Drapes

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prod)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sa. Bookings

A.P.

Man Hours

③

Materials

£2-50

CONFIRMATION

PLEASE SUPPLY 50FF SHEETS OF BREAKABLE GLASS.
EACH SHEET TO BE 3 X 2 (900 X 600).

"CONFIRMATION!"

Total cost to programme

£9.25

~~in contract~~

Additional to contract

Estimated by

[Signature]

Designer

[Signature]

PRODUCER

W.V.O.

~~Director's Request~~
Director's Request

Number 000

27/3

Studio No.

Ealing STAGE 2

Location/County

Copies to Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metel W/Shop

Man Hours

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus-Manager BDM

Contractor

W/Shops

So. Bookings

A.P.

Materials
HIRE = £24

Production DR INTO

Project No. 0234/7079

Producer BARRY LETTS

Zero Date 28.3.72

Director PAUL BERNARD

Filming Date 29.3.72

Designer TIM GLEESON

VTR/Trans

Contractor

R.B.C.

No Elevations
Constructional

Late Information
Fire Proofing

TV Training
Special Instructions

Floor Painting
Plastics

Drapes

HIRED FROM REX HOWARD

8 OFF 20' X 20' BLACK DRAPE

PLEASE SEND TO

STAGE 2

A.S.A.P.

O/No. SPHL. 44347

Total cost to programme

£24.00,

~~Inconclusive~~
Additional to contract

Estimated by

Designer

[Signature]

PRODUCER

W.V.O.

~~Designers Request~~
Director's Request

Number

LB 20/3

Studio No.		Copies to Producer	✓	Sen. Artist
Ealing		Director	✓	Drapes Up
Location/County		Designer	✓	Graphics
		S/Master (3)	✓	J. Fell
		Asst. Men.	✓	Estimator
		Studio Ops (2)	✓	Costing
		W/Shop Manager	✓	Bus. Manager
		A.W/Shop (Prods)	✓	Contractor
		A.W/Shop (Alloc)	✓	W/Shops
		Master Plasterer	✓	Sc. Bookings
		Metal W/Shop	✓	A.P.
Production "Dr. Who" Filming		Project No.	02341/7079	Materials
Producer P. Bernard		Zero Date	24/3/72	HIRE 14
Director		Filming Date	29/30.3.72	
Designer T. Gleeson		VTR/Trans	29-30/3/72	
Contractor ART DEALS		Man Hours	BBC T8H=6.	
No Elevations	Late Information	TV Training	Floor Painting	Drapes
Constructional	Fire Proofing	Special Instructions	Plastics	

PINEWOOD HIRE

1- DOON No, 1658

Collect 21.3.72

Return 5.4.72.

Total cost to programme	£17.50	Additional to contract
-------------------------	--------	------------------------

Estimated by

Designer

Jim Rogers

PRODUCER

WVO.

~~Designers Request~~
Director's Request

Number

2

20/3

Studio No.

Ealing STAGE 2.

Location/County

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Production

DR WHO

Project No. 02341/1019

Producer

BARRY LETTS

Zero Date

Director

PAUL BERNARD

Filming Date 20th MARCH

Designer

TIM GUESON

VTR/Trans 17th MARCH

Contractor

~~ART / DESIGN~~ B B C

Man Hours

2

Materials

12-44

No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

PLEASE PAINT ONE

Confirmation, L. 11/8/80

1 Roll Buff
hinge

8' X 10' FLAT

IN B. GOLDEN YELLOW

& SEND TO STAGE 2, EALING

(TO BE VIEWED
IN CONJUNCTION
WITH "THE VISITORS".

Total cost to programme

£694

In contract

Additional to contract

✓

Estimated by

C.R.R.

Designer

R. Reed

AGREED LIST OF VISUAL EFFECTS REQUIREMENTS - DR WHO 000

1. Doctors Tardis sensing device (also one part thereof)
2. Tomtit machine and crystal & metal plate & glass cover.
3. Control units for outer room associated with item 2.
4. Small filter unit for Dr. Ruth Ingram & Master.
5. Light Fx. box for superimposition.
6. Listening device. — As in Terror of the Autons
7. Flash Fx. on knife switch.
8. Seal of High Priest.
9. Breakables for laboratory & Kronos.
10. Reflective surfacing for Kronos.
11. Wrist type viewer.
12. Cannon fire sequence & cannon ball Fx.
13. Hand grenade & flying bomb explosions & after effects.
14. Model filming (Ealing) time vortex & Tardises.
15. Minotaurs head?
16. The True Crystal of Kronos.
17. Light Fx for time rain explosion in Tardis.
18. Disintegrating Tomtit machine.
19. Fire & flame Fx. in Temple -Ealing & Studio.

DR WHO 000 - COSTING.

	<u>HRS</u>	<u>MATS</u>
Preparation work so far.	40	
6 studio days @ 12 x 2	144	
3 days pre and post studio work	24	
2 Ealing days @ 8 x 2	32	
1 Ealing day @ 8 x 1	8	
2 Location days @ 12 x 3	72	
1 Experimental day @ 8 x 2	16	
Sub total	336hrs	
<hr/>		
1. Tardis sensor	35	15
2. * Tomtit machine crystal, cover and plate	80	45
3. * Control units etc. outer room.	110	50
4. Small filter unit	4	6
5. Light box for superimposing	5	4
6. Listening device	2	
7. Knife switch flash effect		1
8. Seal of High Priest	3	
9. * Breakables for laboratory	4	25
10. Reflective surfaces for Kronos	2	10
11. Wrist T.V. viewer	8	2
12. Cannonfire sequence and cannon ball effect.		10
13. Hand grenade, flying bomb and after effect.	4	60
14. Tardis models, and model film prep.	45	15
15. * Minotaurs head	27	20
16. True Kronon crystal	35	25
17. No charge		
18. Disintegrating Tomtit Mk. II	6	5
19. Fire flame effect. Ealing etc.		10
20. * Breakable cups and saucers. 6 off	4	15
21. Dry ice effects etc.		45
Designer supervision block book	312	

Total . 1022 hrs £363

(£2,244)

14. Does not include B/P services or charges for special light effects.

PRODUCER

W.V.O.

Designers Request
Directors Request

Number 1

RB 5/4

Studio No. TC3

Ealing —

Location/County —

Copies to
Producer

Director

Designer ☒

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager ☒

A.W/Shop (Prods) ☒

A.W/Shop (Alloc) ☒

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up ☒

Graphics

Estimator ☒

Coating ☒

Bus. Manager

Contractor

W/Shops ☒

Sc. Bookings

A.P.

Production DR WHO the Time Monster

Project No. 23A/7079

Producer " "

Zero Date 24 APRIL

Director PAUL BERNARD

Filming Date —

Designer Tim Gleeson

VTR/Tape 25/20 APRIL

Contractor VK Main.

Man Hours /

Materials

\$18.93

No Elevations
Constructional

Late Information
Fire Proofing

TV Training
Special Instructions

Floor Painting
Plastics

Drapes 4/4.
go Rummel

Please -

Make WHITE GLAZE STOCK

6000 X 15000. Fit tabs.

20'DROP X 50 WIDE

17 yds

51 yds

Total cost to programme
saving

\$18.93.

In contract

Additional to contract

ADDITIONAL

Estimated by

H.F. Burdick

Designer

Tim Gleeson

Extn

Scenic Servicing Contract for Scenery & Dressing Properties

No.

2064

ACTION PROPERTIES ARE SEPARATELY CHARGED

ORIGINAL/ADDITIONAL/REVISION TO NO.

STUDIO/STAGE/LOCATION/OB TC 3

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 5.4.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard

PRODUCTION DATE 25/26.4.72 Wk.

PRODUCTION DEPT. Drama Serials

FILMING DATE Wk.

TITLE Dr Who 000 The Time Monster

PROJECT NO. 02341/7079

DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS - 120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
ts inc PBUs	1137	3411.00	685.50	610.00	
OC Artist Painted Gauze	25	75.00	26.00	150.00	
sters Tardis					
sq computer unit made as prop)					
eutron Trunking					
de as prop 17' long)				94.00	
			711.50	854.00	
		3486.00	1565.50		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS		3486.00	1565.50		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY JACK ELLIOTT

DATE

DISTRIBUTION

FOR SCENIC SERVICING

PRODUCER 2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE 2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY

11.4.72

PRODUCER

B. Letts

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

DOCTOR WHO (000) Episodes 3 + 4

120	Design	Contract	£513.10
		Action	72.07
		WVO's	
			<u>£585.17</u>

121	Makeup	£50
-----	--------	-----

122	Costume	£300
-----	---------	------

136	Graphics	£42
-----	----------	-----

137	Vis. Fx	£21
-----	---------	-----

CONFIDENTIAL TO: TELEVISION ACCOUNTANT LONDON		TELEVISION SERVICE PROGRAMME ALLOWANCE PROGRAMME ESTIMATE		PAGE No. 1 OF 1	
PROGRAMME TITLE Episode 3 "DOCTOR WHO" -The Time Monster		BBC I		PROJECT No. 02341/7081	
DIRECTOR : BARRY LETTS PRODUCER : PAUL BERNARD		OB POINT OR STUDIO TC4		RECEIVED DATE 9.5.72 TX DATE 3.6.72	

FIN. DIV. USE			TELEVISION				SERVICE				USE				FIN. DIV. USE				
CARD 1	CODE 2	SOURCE 3-4	MAIN PROJECT No. 023407081	NOM. ACC. 16-19	ITEM FEE/PAYMENT 20-26		NOT USED 27-34	DESCRIPTION 35-54				NOT USED 55-64	PERF. DATE 65-70		NOT USED 71-80	TV A/Cs USE ONLY			
P	6	EI		101	£	p		Jon Pertwee					9 05 Y2						
			INSERT PROJ. No.					Katy Manning											
								Roger Delgado											
								Nicholas Courtney											
								Richard Franklin											
								John Levene											
								Wanda Moore											
								Ian Collier											
								John Wyse											
								Donald Eccles											
								George Cormack											
								Aidan Murphy											
								Dave Carter											
								Gregory Powell											
								Nesher Powell											
								Simon Legree											
					55	00		Animals Unlimited											
								Marc Boyle											
				106				Robert Sloman											
				523	25	00		Dudley Simpson (est)											
				131				T+D											
					352	00		VT edit (elec. ed)											
				132				Blyth Agency											
					111	00		Havec											
					127	75		Jack Parker											
								R. Pickford											
								Michael Deacon											
TOTAL ESTIMATED COST C/F					2467	75													
VTC/68T/78720 /ED																			

VTR Nos.	ADDITIONAL DISTRIBUTION COPIES:-	PRODUCER DAYS
"		PRODUCER ASSISTANT
"		P.A.
STANDARD DISTRIBUTION COPIES:- PROGRAMME ORGANISER		S.M.
SENIOR COST ACCOUNTANT		R.A.
PROGRAMME FILE, REGISTRY		

SIGNED.....

(TITLE) TELEVISION.....

ACCIDENT AND INDUSTRIAL DISEASE REPORT FORM

To:
Insurance Manager
S.A.O.

and following
addressees
(as in local
instructions)

1. Full Name: **GREGORY POWELL**

2. Age: **18 years**

3. Private Address:

4. If Member of Staff, state Staff Number, Occupation and Department.
If Artist or Speaker, state Programme, Producer and Date of Performance.
If Contractor's Employee, state Employer's Name and Address.

ARTIST: "DR WHO" 000 'THE TIME MONSTER' 2341/7079

Producer: BARRY LETTS Performance date: 6th April 1972

5. Nature and extent of injury or disease: **Tenderness in Left shoulder and Right Arm
Abrasion on Right Elbow**
6. (a) Treatment given for injury: **Medical Examination: X-ray of L shoulder &**
(b) Name of person giving treatment: **Dr. Motivela-BASINGSTOKE HOSP. R Arm**
7. If absence from duty has resulted, date, when returned and by whom:

8. Date and time of accident: **6th April, 1972**

9. Date accident reported: **6.4.72**

10. Address at which accident occurred: **1045 hours**

Stratfield Saye Park, Stratfield Saye, HANTS.

11. Exact location of accident:

Private road near Stone Bridge on Estate

12. Nature of work carried on there:

Artist performing a stunt as Knight on Horse

13. Full details of how accident happened and what injured person was doing (if there was a fall of a person or of materials or plant, give the height of the fall; if it was due to machinery, state the name and type of machine and the part which caused the accident and say whether the machine was in motion by mechanical power at the time):

The artist was performing a stunt as a Knight mounted on a horse, helmeted and carrying a lance. The action of the stunt was for the Knight to charge at a convoy of vehicles, three in number in the following order Land Rover, Bedford RL Teep Lorry and Austin K. 9 Lorry. The vehicles action on his approach was to pull off the side of the road to let him through. The Knight cleared the first two vehicles but failed to gain full control to clear the last truck. The truck pulled off the road as rehearsed, but the horse instead of remaining on the road and going straight on veered off and collided with the moving truck. The rider was thrown off the horse on impact. His injuries are stated above. The horse received a slight cut on the knee of the right front leg. The driver of the Austin K9 lorry R. Pickford of Kingsbury Motors was unhurt.

14. Names of witnesses (and addresses if not members of staff):

Marion McDougall

15. Were any Safety Regulations infringed?

None

16. What steps has it been possible to take to prevent a similar accident?

17. Did the accident happen while the injured person was on duty or fulfilling a contract and at a place where he was authorised to be for this purpose?

Yes

18. Was he doing something authorised or permitted to be done for the purpose of his work or contract?

Yes

19. Did he, if a member of staff or contractor's employee, do any work on the day of the accident after it happened, or, if an artist or speaker, was he able to continue rehearsal or performance?

Yes one further shot was filmed

20. If the injured person is a member of staff, what were his hours of duty on the day of the accident?

21. Signature of Injured Person
(if available):

22. Signature of Reporting Officer:

Designation:

Date:

TO BE COMPLETED BY THE ESTABLISHMENT OFFICER IN THE CASE OF A MEMBER OF STAFF

23. If the accident arose out of his actual duties, and he had been doing this type of work for less than six months, give the date of appointment or transfer:

24. State length of absence: One day / Two days / Three days / Continuing.

25. Give dates of any accidents on duty suffered by him during the past year:

26. Was the accident reported

(a) To the Factory Inspector on Form 43?

(b) To the Local Authority on Form O.S.R.2?

If so, give date form sent. Do not leave unanswered.

27. Signature of Establishment Officer

Designation:

Date:

CONFIDENTIAL TO: TELEVISION ACCOUNTANT LONDON			TELEVISION SERVICE PROGRAMME ALLOWANCE PROGRAMME ESTIMATE					PAGE No. 1 OF 1			
PROGRAMME TITLE DOCTOR WHO(000) The Time Monster Ep. 4					BBC I		PROJECT No. 023417082		REC. DATE 10.5.72		
PRODUCER : BARRY LETTS Director : PAUL BERNARD					OB POINT OR STUDIO TC4		TX DATE 10.6.72				
FIN. DIV. USE											
CARD 1			CODE 2			SOURCE 3-4			FIN. DIV. USE		
MAIN PROJECT No. 5-15			NOM. ACC. 16-19			ITEM FEE/PAYMENT 20-26			NOT USED 27-34		
DESCRIPTION 35-54			NOT USED 55-64			PERF. DATE 65-70			NOT USED 71-80		
TV A/Cs USE ONLY											
P			6			EI			023417082		
£			P								
INSERT PROJ. No.			101								
Jon Pertwee									10 05 2		
Katy Manning											
Roger Delgado											
Nicholas Courtney											
Richard Franklin											
John Levene											
Wanda Moore											
Ian Collier											
Donald Eccles											
Marc Boyle											
Simon Legree											
George Lee											
Nicholas Mutton											
Darren Plant											
Robert Sloman											
Dudley Simpson (est)											
T & D											
VT (elec. ed)											
Havec											
Lab. Hire Ltd.											
Kinky Wires											
TOTAL ESTIMATED COST C/F			20 59 60								
VTR Nos.			VTC/6HT/78729 ED			ADDITIONAL DISTRIBUTION COPIES:-			PRODUCER DAYS		
"									PRODUCER ASSISTANT		
"									P.A.		
STANDARD DISTRIBUTION COPIES:- PROGRAMME ORGANISER									S.M.		
SENIOR COST ACCOUNTANT									R.A.		
PROGRAMME FILE, REGISTRY											
SIGNED.....											
FS/526 : 71									(TITLE) TELEVISION.....		

To Producer **P. BERNARD**
 To Director **P. BERNARD**
 Production Dept. **OL** **PRODUCTION STUDIOS CONTRACT**
 Programme Title **DR. WHO**

Serial No. **3541**

First Issue Date **12/4/72**

Revision 1 Date **11/4/72**

Revision 2 Date

Mountings have been booked for this Production

5 Pedestals

1 NORMAL RATE CHARGES

(a) STAFF/CAMERAS

Production Week	17
Date	25.04.72

Standard Tech. Ops Team
 Additional Supervisory
 Camera Men
 Camera Assistants
 Tape/Gram. Operator
 Boom Pool
 Sound Asst (General)
 Additional Electrician
 Colour Cameras
 Mono Cameras

	Unit Charge/Hour	Units/Men	Charge/Hour
Standard Tech. Ops Team	42	1	42
Additional Supervisory	2		
Camera Men	2		
Camera Assistants	2		
Tape/Gram. Operator	2	1	2
Boom Pool	2	2	4
Sound Asst (General)	2		
Additional Electrician	2	1	2
Colour Cameras	2	5	10
Mono Cameras	1		

Booked hours **12.50**

Crew Hourly Rate

60

Resource Code

Project Number to be charged

02341/17.079

Inlay Operator **21**

Booked Hours **12.50**

Crew Hourly Rate

2

Resource Code

C43

P.A. Pool

Booked Hours

P.A. Hourly Rate

B29

B29

(b) STUDIO FIXED CHARGES

Days additional set & Light

DAYS

Studio **T.L.3** is charged at £ **16.00** per day

007	1

Crew No. **10** has been booked for this production

PREMIUM PAYMENTS

Units Dec

£

--

DRG

CC

--

LC

- NOTES: (1) "Booked Hours" are based on the planned production activity plus additions published in the Production Costing Guide. "Agreed Hours" charged will be the booked hours + overruns and late changes.
- (2) Booked hours shown on this contract will be charged at the rates shown. Any changes notified too late for further contracts to be issued will incur the late booking addition of 50% normal rates.
- (3) This quote is based on production information received to date. Any variation or addition may result in the issue of a revised contract.
- (4) The standard team allocated to your production is capable of operating cameras and up to booms (..... tracking). This confirms that they, together with the planned number of cameras and any additional staff that your production plan may need, have been booked.

REMARKS:

Producer/Director : Please

Sign your acceptance & return to.

NAME: **AUDREY CORNISH**

ROOM: **4042 T.O.**

PABX:

ACCEPTANCE OF CONTRACT

I accept the above quote

DISTRIBUTION

Producer

Director

Organiser

B. Lewis

TMI **D. B. DAY**
 SS **A. MILLER**
 File

Item No.

CONTINUATION SHEET: YES/NO

[illegible]

TMO4
REQUESTED
PLEASE

MINUTES OF SPOILAGE SHOT FILM

RETURN TO ROOM E819T.C.

BY.....

Serial no:..1750.....

MAKE-UP
CONTRACT FOR SERVICE

Original/Revision to serial no:....

From: Organisor, Make-Up, PABX
To: (Producer Barry Letts

Date of issue..13th April 1972

Director; Paul Bernard
Prod. Dept: Drama Serials
Title: Dr. Who
Project No: ~~XXXX~~ 2341/7079Production date:* 25/26 April
Production week: 17
Filming date (s): 29 - 30 March
Filming week (s): 4 - 7 April*Production date as on PBE, i.e. for studio productions this is final recording Wks:13/14
(or live tx.) day; for all-film programmes dubbing date + 3 weeks unless
specified otherwise on PBE.CODEIO1 MAKE-UP SUPERVISOR..Joan Barrett.....Preparation time ...84 hours @ £3.00 £ 252.00
Estimated Filming/OB.6...days) charged on agreed
Studio ...2...days) hours @ £3.00 £
per hourIO2 MAKE-UP ASSISTANTSPreparation timehours @ £1.80 £
Number of Assistants:-

	FILMING/OB						STUDIO
	Wk.13.	Wk.14.	Wk...	Wk...	Wk...	Wk...	
Sat.							
Sun;							
Mon.							
Tues.		2					3
Wed.	2	2					3
Thurs.	2	2					
Fri.		2					

Charged on agreed hours @£1.80 per hour £

TOTAL INTERNAL

121 MAKE-UP MATERIALS

EXTERNAL

£ 50.00 Ep.1
£25.00 Ep.2

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.

2. This quote does not necessarily guarantee the services of the Supervisor named above. Make-Up Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS:

Producer/
Director
Please sign
one copyI accept the above quote
signed...B. Letts...
Date...19-4-72Distribution:
Producer (2 copies)
Organiser
Director (Drama only)

RETURN TO ROOM 330, Scenery Block, T.C.

Contract No: 1

Revised Contract No: _____

DESIGNER AND DESIGN ASSISTANT

CONTRACT FOR SERVICE

FROM: SCENIC DESIGN MANAGER. PABX:

Date of Issue: 13.4.72.

TO: Producer _____

Director _____

PROD. DEPT: DL

*PRODUCTION DATE: Wed 24.5

PROG. TITLE: Dr. Who '000' 5 & 6/6

PRODUCTION WEEK: 21

FILMING DATE(S): _____

*PROJ. NO: 2341/7083/4

FILMING WEEK(S): _____

*Production dates as on PBE i.e. for studio production this is final recording (or live TX) day; for all-film programmes, dubbing date + 3 weeks unless specified otherwise on PBE.

PLEASE CHECK PROJECT NO. IF INCORRECT PLEASE INFORM MRS. E. CHAPPELL, Ext. 2401 or MISS J. COUZENS, Ext. 2440. IF NOT SHOWN PLEASE INSERT.

Designer T. Gleeson

CODE		UNITS	RATE £	COST £
F.31	Designer - Scripted	10 Days	19.00	190
F.32	Designer - Unscripted	Days	19.00	
F.33	Designer - SDU	Days	19.00	
F.34	Designer - EDU	Days	19.00	
F.37	Designer - Extra Hours	10 Hours	3.00	30
F.40	Design Assistant	80 Hours	2.00	160
Total Internal Cost				380

Unless you or your departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

Signature _____

Scenic Design Manager.

- NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS

PRODUCER/DIRECTOR
please sign one copy
and return it to the
above room no.

I accept the above quote,

Signed B. Lewis

Date: 10.5.72

Distribution:

Producer (2 copies)
Organiser (1 copy)
Director (Drama only,
1 copy)

SERVICING CONTRACT FOR PROPERTY PROVISIONING TIME

No. 4935

Original/Revision is Not
STUDIO/STAGE/LOCATION OR PHOTOGRAPHYDelete Inapplicable
Items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 269SC. BL. TC

TO: Barry Letts

Date Issued: 14.4.72.

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Drama Serial

PRODUCTION DATE 26.4.72. WK. 17

TITLE Dr. Who

FILMING DATE WK.

PROJECT No. 2341/7079

PROPERTY BUYER Betty Hodgson

INTERNAL COST

CODE G11 4.00 DAYS

CODE G12 0.00 DAYS

NOTE:

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

REMARKS

ISSUED BY *B. Letts* FOR SCENIC SERVICINGACCEPTED BY *B. Letts* PRODUCERDATE *21-4-72*

DISTRIBUTION

PRODUCER (2)
DIRECTOR
OUTPUT DEPT. ORG.
COSTING UNIT
FILE

ACCIDENT AND INDUSTRIAL DISEASE REPORT FORM

For:
Insurance
Manager
H. Pers. S.

and following
addressees
(as in local
instructions)

1. Full Name: **Gregory Powell**

2. Age:

3. Private Address:

4. If Member of Staff, state Staff Number, Occupation and Department.
If Artist or Speaker, state Programme, Producer and Date of Performance.
If Contractor's Employee, state Employer's Name and Address.

"Dr. Who" - 'The Time Monster' Prod. Barry Letts. 6.4.72.

5. Nature and extent of injury or disease: **Tenderness in left shoulder and right arm - abrasion on right elbow.**

6. (a) Treatment given for injury:

(b) Name of person giving treatment:

**Medical Examination:- X-ray of left shoulder and right arm
Dr. Motivola Basingstoke Hosp.**

7. If absence from duty has resulted, date on which absence began: -

8. Date and time of accident:

6.4.72. 10.45

9. Date accident reported:

6.4.72.

10. Address at which accident occurred:

Stratfield Saye Park, Stratfield Saye, Hants.

11. Exact location of accident:

Private road near Stone Bridge on Estate.

12. Nature of work carried on there:

Film Location

13. Full details of how accident happened and what injured person was doing (if there was a fall of a person or of materials or plant, give the height of the fall; if it was due to machinery, state the name and type of machine and the part which caused the accident and say whether the machine was in motion by mechanical power at the time):

The artist was performing a stunt as a Knight mounted on a horse, helmeted and carrying a lance. The action of the stunt was for the Knight to charge at a convoy of vehicles, three in number in the following order Land Rover, Bedford RL Toop Lorry and Austin K. 9 Lorry. The vehicles action on his approach was to pull off to the side of the road to let him through. The Knight cleared the first two vehicles but failed to gain full control to clear the last truck. The truck pulled off the road as rehearsed, but the horse instead of remaining on the road and going straight on veered off and collided with the moving truck. The rider was thrown off the horse on impact. His injuries are stated above. The horse received a slight cut on the knee of the right front leg. The driver of the Austin K9 Lorry R. Pickford of Kingsbury Motors was unhurt.

14. Names of witnesses (and addresses if not members of staff): **Marion McDougall**

15. Were any Safety Regulations infringed?

None

16. What steps has it been possible to take to prevent a similar accident? -

17. Did the accident happen while the injured person was on duty or fulfilling a contract and at a place where he was authorised to be for this purpose?

Yes

18. Was he doing something authorised or permitted to be done for the purpose of his work or contract?

Yes

19. Did he, if a member of staff or contractor's employee, do any work on the day of the accident after it happened, or, if an artist or speaker, was he able to continue rehearsal or performance?

20. If the injured person is a member of staff, what were his hours of duty on the day of the accident? **Yes one further shot was filmed**

21. Signature of Injured Person
(if available):

22. Signature of Reporting Officer: **Eddie Marsden.**

Designation:

EDDIE MARSDEN
A. to H.S.M. Tel 1.

Date:

17.4.72.

TO BE COMPLETED BY THE PERSONNEL OFFICER IN THE CASE OF A MEMBER OF STAFF

23. If the accident arose out of his actual duties, and he had been doing this type of work for less than six months, give the date of appointment or transfer:

24. State length of absence: One day / Two days / Three days / Continuing.

25. Give dates of any accidents on duty suffered by him during the past year:

26. Was the accident reported

(a) To the Factory Inspector on Form 43?

(b) To the Local Authority on Form O.S.R.2?

If so, give date form sent. Do not leave unanswered.

27. Signature of Personnel Officer

Designation:

Date:

IF ADDITIONAL SPACE IS NEEDED TO ANSWER ANY QUESTION
THE REPLY SHOULD BE CONTINUED ON THE BACK OF THE
FORM.

Secretary to Organiser, Drama Serials, Television

406 Thras

17th April 1972

DR. WHO 000: SOUND DUBBING ARRANGEMENTS

Miss Bailey Evans; Mrs. Maria Marshall Copy to: Barry Letts;
Paul Bernard;
Tony Millier;
Jean Mellett

This is to confirm the arrangements for the sound dubbing of the last two episodes of DR. WHO 000.

5.6.72 - Ep. 5

2341/7083 - Spur

1000-1230	Rehearse with shib.	
1230-1330	Lunch	
1330-1530	Dub	
1530-1600	Review	
1600-1615	VT line-up	
1615-1815	Dub back to master	} Basement
1815-1845	Final Review	

6.6.72 - Ep. 6

2341/7084- Spur

1000-1230	Rehearse with shib.	
1230-1330	Lunch	
1330-1530	Dub	
1530-1600	Review	
1600-1615	VT line-up	
1615-1815	Dub back to master	} Basement
1815-1845	Final Review	

Episode 4 which was to be dubbed on 20th May will now be dubbed on 1st June.
The schedule will be exactly the same as the two shown above.
Please cancel the dubs on 6th May (now 7th May) and 20th May.
Thank you.

(Alison Urquhart)

BOOKING CONFIRMATION

Sound Organiser
Room 4029 T.C.
PABX

Date. 17/4/72

This is to confirm the arrangements made with you for the use of the
TELEVISION MUSIC STUDIO

Production Title DR WHO
Producer BARRY WETTS
Session Times 19.30 - 22.30
Mono/Twin Track (B28) 3
Multitrack (B35)
Tape charge (B36)
Tape/gram Operator (B29) 3

hrs. @ £12 per hr.
hrs. @ £14 per hr.
hrs. @ £8 per hr.
hrs. (estimated) @ £2 per hr.

Total Estimated

Sound Supervisor

Material to be/not to be Edited

Additional Information

RAY ANGERL (B29) 6 HRS @ £2 - £12

TOTAL £54

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND
OFFICE, Room 4029 T.C.

RP

ASB
SOUND ORGANISER

TELEVISION MUSIC STUDIO

TMS/ 0386

BOOKING CONFIRMATION

Sound Organiser
Room 4029 T.C.
PABX

Date. 17/4/72

This is to confirm the arrangements made with you for the use of the
TELEVISION MUSIC STUDIOProduction Title DR WHO
Producer BARRY LETTS
Session Times 14.30-17.30
Mono/Twin Track (B28) 3
Multitrack (B35)
Tape charge (B36)
Tape/gram Operator (B29) 3hrs. @ £12 per hr.
hrs. @ £14 per hr.
hrs. @ £8 per hr.
hrs. (estimated) @ £2 per hr.

Total Estimated

Sound Supervisor ADRIAN BISHOP-LABBEIT
Material to be/not to be Edited (B29) 6HR @ £2 - £12
Additional Information

TOTAL £54

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND
OFFICE, Room 4029 T.C.R.P. Marshall
SOUND ORGANISER

TELEVISION MUSIC STUDIO

TMS/0384

BOOKING CONFIRMATION

Sound Organiser
Room 4029 T.C.
PABX

Date. 17/4/72

This is to confirm the arrangements made with you for the use of the
TELEVISION MUSIC STUDIO

Production Title DR WHO
Producer BARRY LETTS
Session Times 19.30-22.30
Mono/Twin Track (B28) 3
Multitrack (B35)
Tape charge (B36)
Tape/gram Operator (B29) 3

hrs. @ £12 per hr.
hrs. @ £14 per hr.
hrs. @ £8 per hr.
hrs. (estimated) @ £2 per hr.

Date 1/5/72
Project No. 0234/7079+80

Total Estimated

Sound Supervisor

RAY ANGERL 6 HRS @ £2 (B29) - £12

Material to be/not to be Edited

Additional Information

TOTAL £54

Record with Dudley Simpson

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND
OFFICE, Room 4029 T.C.

RP ~~ASH~~ Marshall
SOUND ORGANISER

COSTUME
CONTRACT FOR SERVICE
ORIGINAL

FROM: Allocations Organiser. PABX
TO: Producer: B.LETTS

Date of issue...18.4.72.....

Director: P.BERNARD
Prod. Dept: DRAMA SERIAL
Title: DR. WHO '000'
Project No: 02341/7079/80

Production Date: 26.4.72
Production Week: 17 WED
Filming Date: 29/30 MAR. 3/7 APR
Filming Week: 13.14

Production date as on PBE, i.e for studio production this is final recording (or live tx) day: for all-film programmes, dubbing date + 3 weeks, unless specified otherwise on PBE.

CODE

HO1 COSTUME DESIGNER.....B. LANE.....

(a) Preparation25.....days @ £35 = £ 875
(b) Estimated Filming/OB6.....days)
Studio2.....days)
To be charged on agreed hours @ £3.68 per hour = £
(see note 3)

HO3 DRESSERS: No of Dressers

	Filming/OB								Studio
	WK 13	WK 14	WK	WK	WK	WK	WK	WK	WK
SAT									
SUN									
MON		2							4
TUES		2							4
WED	1	2							
THURS	2	3							
FRID		3							

Dressers as above, charged on agreed hours @ £2.10 per hour = £
(see note 3)

Total Internal £

122 PROVISION OF COSTUMES

External £ 650

- NOTE 1. This quote is based on production information recieved to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Designer named above. Allocations Organiser reserves the right at all times to deploy staff to Productions according to prevailing circumstances.
3. AGREED HOURS are those agreed between Director and Film/Technical Operations Manager at the end of each day's Filming/Studio.
As a rough guide, a 12 hour day would cost approximately £44.00 for a Costume Designer and £25.00 for a Dresser.


Producer/Director
please sign and
return one copy

I accept the above quote

Signed.....B. Letts.....

Date....19.4.72.....

Distribution
Producer (2 copies)
Organiser (1 copy)
Director (Drama only)


Allocations Organiser

Item No.

CONTINUATION SHEET: ~~YES~~/NO

[illegible]

COSTUME CONTRACT FOR SERVICE.

AMENDMENT TO DRESSERS.

TO: **B.LETTS**

FROM: COSTUME SERVICES MANAGER.
ROOM NO. 3015

PABX

PROGRAMME... **DR WHO**

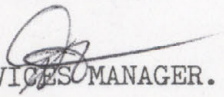
PROJECT NO... **02341/7079/80**

RECORDING DATE... **26.4.72**

	FILMING / OB							STUDIO
	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	
SAT.								
SUN.								
MON.								
TUES.								
WED.								4
THURS.								5
FRI.								

PRODUCER/DIRECTOR... **B. Letts**

PLEASE SIGN AND RETURN ONE COPY.


COSTUME SERVICES MANAGER.

DATE... **20.4.72**

DR:WHO: The Time Monster Episodes 5 + 6

120	Design	£ 922 (Design
		110.85 (WVO)
		82.00 (Action)
		<hr/>
		£1114.85
		<hr/>

121 MU £50 per ep.

122 WR £150

136 Graphics £33

137 Vis. Fx £28

GRAPHICS

TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

DESIGNER 1

PRODUCTION	"DR. WHO" (000) The Time Monster		No: 02341/7081 -2 and 4
Studio	TC4	(Eps. 3,4,6)	
Filming	28 - 8 April 1972		
Rehearsal	XIXXIXXIXX April 1972		
Recording	9/10 May 1972		
Transmission	3/10 June 1972		
PRODUCER	BARRY LETTS		
DIRECTOR	PAUL BERNARD		
DESIGNER	TIM GLEESON		

TOP THIRD

CENTRE

LOWER THIRD

Could we have the following by Monday, 8th May:

1. The Time Monster
2. by ROBERT SLOMAN
3. Episode 3 (1 only)
4. Episode 4 (1 only)
5. Dr. Who
JON PERTWEE
6. Jo Grant
KATY MANNING
7. Master
ROGER DELGADO
8. Brigadier Lethbridge Stewart
NICHOLAS COURTNEY
9. Captain Mike Yates (ep. 3,4)
RICHARD FRANKLIN
Sergeant Benton
JOHN LEVENE
10. Brigadier Lethbridge Stewart (ep 6)
NICHOLAS COURTNEY
Sergeant Benton
JOHN LEVENE (1 only)
11. Dr. Ruth Ingram (ep 3,4,6)
WANDA MOORE
Stuart Hyde
IAN COLLIER

Signature

Date

GRAPHICS

TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	DR. WHO (000) Eps. 3,4,6	Project No: 02341/7081,2,4
Studio		
Filming		
Rehearsal		
Recording		
Transmission		
PRODUCER	Ext.	
DIRECTOR	Ext.	
DESIGNER	Ext.	

Page 2

- | | | | | | |
|-----|--|------------------|-----|--|------------------|
| 12. | Dalies
GEORGE CORMACK
Krasia
DONALD ECCLES | Ep 3 | 19. | Face of Kronos
INGRID BOWER
Kronos
MARC BOYLE | Ep 6
(1 only) |
| 13. | Dr. Percival
JOHN WYSE
Unit Sergeant
SIMON LEGREE | Ep 3
(1 only) | 20. | Minotaur
DAVE FROWSE
Miseus
MICHAEL WALKER
Guard
MELVILLE JONES | Ep 6
(1 only) |
| 14. | Knight
GREGORY POWELL
Roundhead Officer
DAVE POWELL
Kronos
MARC BOYLE | Ep 3
(1 only) | 21. | Miseus
MICHAEL WALKER
Minotaur
DAVE FROWSE
Guard
MELVILLE JONES | Ep 5 |
| 15. | Krasia
DONALD ECCLES
Kronos
MARC BOYLE | Ep 4
(1 only) | 22. | Krasia Krasia
DONALD ECCLES | Ep 5
(1 only) |
| 16. | Farmworker
GEORGE LEE
Unit Sergeant
SIMON LEGREE | Ep 4
(1 only) | 23. | Dalies
GEORGE CORMACK | Ep 5
(1 only) |
| 17. | Baby?
Galleia
INGRID PITT
Hippias
AIDAN MURPHY | S+6 | | | |
| 18. | Crite
DEREK MURCOTT
Lakis
ANN MICHELLE | S+6 | | | |

Signature

Date

PS/128

Cat. No. 6695 amended 5.71

GRAPHICS

TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	DR. WHO (000) Eps. 30 4 & 6	Project No: 02341/7081-2, 3
Studio		
Filming		
Rehearsal		
Recording		
Transmission		
PRODUCER	Ext.	
DIRECTOR	Ext.	
DESIGNER	Ext.	

Page 3

- | | | | |
|-----|--|-----|---|
| 24. | Written by
ROBERT SLOMAN | 33. | Producer
BARRY LETTS |
| 25. | Title Music
RON GRAINER and
BBC RADIOPHONIC WORKSHOP | 34. | Directed by
PAUL BERNARD
BBC tv COLOUR |
| 26. | Music
DUDLEY SIMPSON | 35. | Studio Lighting
DEREK HOBDA
Studio Sound
TONY MILLER |
| 27. | Special Sound
BRIAN HODGSON | | <i>Ep 6.
(only)</i> |
| 28. | Costumes
BARBARA LANE
Makeup
JOAN BARRETT | | <i>Ep 6
(only)</i> |
| 29. | Visual Effect Designer
MICHAEL JOHN HARRIS | | |
| 30. | Film Cameraman
PETER HAMILTON
Film Sound
DEREK MEDUS
Film Editor
MARTYN DAY | | |
| 31. | Script Editor
TERRANCE DICKS | | |
| 32. | Designer
TIM GLENSON | | |

Signature

Sue Upth

Date

24.4.72

CONFIDENTIAL TO: TELEVISION ACCOUNTANT LONDON		TELEVISION SERVICE PROGRAMME ALLOWANCE PROGRAMME ESTIMATE		PAGE No. 1 OF 1	
PROGRAMME TITLE DOCTOR WHO: Episode 5			BBC I		PROJECT No. 023417083
PRODUCER : BARRY LETTS Director: PAUL BERNARD			OB. POINT OR STUDIO TC3		REC. DATE 23.5.72
					TX DATE 17.6.72

FIN. DIV. USE			TELEVISION				SERVICE		USE		FIN. DIV. USE	
CARD	CODE	SOURCE	MAIN PROJECT No.	NOM. ACC.	ITEM FEE/PAYMENT		NOT USED	DESCRIPTION	NOT USED	PERF. DATE	NOT USED	TV A/Cs USE ONLY
1	2	3-4	5-15	16-19	20-26		27-34	35-54	55-64	65-70	71-80	
P	6	EI			£	p				DD MM YY		
			023417083									
			INSERT PROJ. No.									
				101						23 05 2		
								Jon Pertwee				
								Katy Manning				
								Roger Delgado				
								Donald Eccles				
								George Cernack				
								Ingrid Pitt				
								Ann Michelle				
								Aidan Murphy				
								Derek Murcott				
								Michael Walker				
								Dave Prowse				
								Melville Jones				
								Virginia Mull				
								Susan Penhaligon				
					26	00		Animal Kingdom				
				106								
				101				Robert Sloman				
				127				Dudley Simpson				
					3	45		Strand Electric				
				131								
					385	00		VT (Elec. ed)				
				132								
					204	00		Extras: Havec, Sankari,				
								JD, Blyth Agencies				
				523								
					25	00		T & D				
			TOTAL ESTIMATED COST C/F									

VTR Nos. VTC/6HT/78942 VTC/6HT/78960	ADDITIONAL DISTRIBUTION COPIES:-	PRODUCER DAYS
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		P.A.
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SENIOR COST ACCOUNTANT		R.A.
PROGRAMME FILE, REGISTRY		
	SIGNED.....	(TITLE) TELEVISION.....

FS/526 : 71

PROGRAMME TITLE

DOCTOR WHO: Episode 6

BBC I

PROJECT No.

023417084

REC. DATE

24.5.72

PRODUCER : BARRY LETTS

POINT
OR STUDIO

TC3

TX DATE

24.6.72

FIN. DIV. USE			TELEVISION				SERVICE				USE				FIN. DIV. USE	
CARD 1	CODE 2	SOURCE 3-4	MAIN PROJECT No. 5-15	NOM. ACC. 16-19	ITEM FEE/PAYMENT 20-26		NOT USED 27-34		DESCRIPTION 35-54		NOT USED 55-64	PERF. DATE 65-70		NOT USED 71-80	TV A/Cs USE ONLY	
P	6	EI	023417084		£	P						DD	MM	YY		
			INSERT PROJ. No.									24	05	2		
				101					Jon Perrowe							
									Katy Manning							
									Roger Delgado							
									Donald Eccles							
									George Cernack							
									Ingrid Pitt							
									Ann Michelle							
									Aiden Murphy							
									Derek Marcott							
									Michael Walker							
									Nicholas Courtney							
									John Levene							
									Wanda Moore							
									Ian Collier							
									Marc Boyle							
									Ingrid Bower							
									Val Musetti							
									Terry Walsh							
									Dave Prowse							
									Melville Jones							
									Virginia Mull							
									Susan Penhaligon							
									Animal Kingdom							
									Barren Plant							
TOTAL ESTIMATED COST C/F					25	00										
					1791	22										

VTR Nos. VTC/6HT/78960

78729, 78720A

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PRODUCER ASSISTANT

P.A.

S.M.

R.A.

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SENIOR COST ACCOUNTANT

PROGRAMME FILE, REGISTRY

SIGNED.....

(TITLE) TELEVISION.....

TO: TELEVISION ACCOUNTANT
LONDON

TELEVISION SERVICE PROGRAMME ALLOWANCE
PROGRAMME ESTIMATE
CONTINUATION SHEET

PAGE No. 2 OF 2

FS/527 : 71

DR. WHO (000) The Time Monster

(02341/7079-80)

Episodes 1 + 2

120	Design	£ 1565.50	(Studio)
		102.19	(WVO)
		526.00	(TFS)
		124.00	(Studio preps)
		65.00	(TFS preps)
		739.00	(Location preps)
		<u>£ 3157.69</u>	

136 Graphics £ 33

137 Visual Fx £ 363

124 Film £ 589²⁰⁶

121 Makeup 50

122 Wardrobe 500

~~127~~



TO: TELEVISION ACCOUNTANT
LONDON

TELEVISION SERVICE PROGRAMME ALLOWANCE PROGRAMME ESTIMATE

PAGE No. **1** OF **2**

PROGRAMME TITLE

DOCTOR WHO (000) The Tise Monster Ep.1

BBC I

PROJECT No.

PROJECT NO:
023417079

REC. DATE

25.4.72

PRODUCER

NAME **LAST**

Director: PAUL NEWMAN

OB POINT
OR STUDIO

403

TX DATE 20.5.72

FIN. DIV. USE			TELEVISION				USE		FIN. DIV. USE			
CARD 1	CODE 2	SOURCE 3 - 4	MAIN PROJECT No. 5 - 15	NOM. ACC. 16 - 19	ITEM FEE/PAYMENT 20 - 26		NOT USED 27 - 34	DESCRIPTION 35 - 54	NOT USED 55 - 64	PERF. DATE 65 - 70	NOT USED 71 - 80	TV A/Cs USE ONLY
P	6	E1	023417079		£	P				DD MM YY 25 04 2		
			INSERT PROJ. No.	101				Jon Pertwee Katy Manning Roger Delgado Nicholas Courtney Richard Franklin John Levene Wanda Moore Ian Collier John Wyse Neville Barber Barry Ashton Sara Chambers Terry Walsh 342 02 H.A.P. Catering 7 00 PCV : M.McDougall 2 60 PCV : S. Upton 3 92 Hospitality charge note 106 Robert Glenan Dudley Simpson (est) 108 300 00 Mutual Households Assoc. 25 60 Estate Office, Stratfield Saye 11 04 Thames Valley Police 30 00 F.P. Elliott (est.) 6 25 PCV : M.McDougall				
				TOTAL ESTIMATED COST C/F		2707	65					

VTR Nos.	ADDITIONAL DISTRIBUTION COPIES:-	PRODUCER DAYS
"		PRODUCER ASSISTANT
"		P.A.
STANDARD DISTRIBUTION COPIES:- PROGRAMME ORGANISER		S.M.
SENIOR COST ACCOUNTANT		R.A.
PROGRAMME FILE, REGISTRY		

SIGNED.....

(TITLE) TELEVISION

TO: TELEVISION ACCOUNTANT
LONDON

PAGE No.

OF

3

2

FS/527 : 71

TELEVISION MUSIC STUDIO

TMS/ 0396

BOOKING CONFIRMATION

Sound Organiser
Room 4029 T.C.
PABX

Date. 25/4/72

This is to confirm the arrangements made with you for the use of the
TELEVISION MUSIC STUDIO

Production Title DR WHO

Producer BARRY LETTS

Session Times 14.30-17.30

Mono/Twin Track (B28) 3.

Multitrack (B35)

Tape charge (B36)

Tape/gram Operator (B29) 3

hrs. @ £12 per hr. 36

hrs. @ £14 per hr.

hrs. @ £8 per hr. 6

hrs. (estimated) @ £2 per hr. 6

Total Estimated £42

Date 31/5/72

Project No. 2341/7083+4

*Sound Supervisor NOW ADRIAN STOKES (B29) 6 HRS @ £2 - £12

Material to be/not to be Edited

Additional Information

TOTAL £54

AMENDMENT

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND
OFFICE, Room 4029 T.C.

SOUND ORGANISER

B. J. W.

AAAC (1) - please investigate

CONFIDENTIAL

From: Assistant Head of Programme Contracts 402, 7/10 Chandos St.
Extns.

Subject: GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" ON 6TH APRIL 1972


To: H.A.C.Tel. Copy to: Insurance Manager 26th April 1972

I enclose copies of Equity's letters of the 17th and 19th April to H.P.C., which I have so far merely acknowledged.

Would you please look into the facts of the accident as there seems to be some discrepancy between the accident report of A. to H.S.M.Tel.(I) dated 17th April and the details set out in Snitcher's letter of the 17th April. Our accident report form would imply that the accident resulted from an error on the part of Powell where as according to Snitcher it occurred by reason of the second of the two lorries following being too close to the first.

Consideration also needs to be given as to whether or not it would be acceptable to the Television Service as a matter of policy that drivers of vehicles taking part in stunts had to be experienced stunt-men. My own initial reaction on this is that it might be unwise to enter into ~~an~~ undertaking in such general terms, though it might be reasonable for us to give some form of limited assurance to Equity. Would you please let me have the Television Service's considered view on this.

PJL
Enc.


(J.D.L. Hill)

FROM: BETTY WICKINS, PROGRESS DESK, STUDIO MANAGEMENT.

ROOM 4043 T.C.

PABX

PRODUCTION DR. WHO (000) 1 & 2/6 WEEK NO. 17 DATE 26.4.72

PROJECT NO. 2341/7079

PRODUCER B. LETTS DIRECTOR P. BERNARD

DESIGNER T. GLEESON ARTIST BOOKER SYBIL CAVE

TECHNICAL MANAGER (1) DEREK HOBDAV SOUND SUPERVISOR TONY MILLIER

COSTUME SUPERVISOR BARBARA LANE MAKE-UP SUPERVISOR JOAN BARRETT

PROPERTY ASSISTANT B. HODGSON

In order that I may assist with the servicing of your production, it is essential that you pass on the information (where appropriate) to the department concerned by the date shown.

The project number for this production has been supplied by Programme Planning, if this is not correct please let me have the amendment as well as Planning.

If there are any other difficulties anticipated in meeting these dates, please notify me without delay.

STUDIO PRODUCTION DATES

Scripts	14.2.72	Rehearsal Rooms	13.3.72
Designer Availability	Floor Manager	DRAMA
Plan Agreed Date	13.3.72	Asst. Floor Manager	DRAMA
Design Drawings	24.3.72	Floor Assistant	17.4.72
Construction Zero	24.4.72	Scenic Projection	17.4.72
Props	13.4.72	2nd Vision Mixer
Visual Effects	3.3.72		
Graphics Filmed	30.3.72		
Graphics Illustrated	10.4.72		
Graphics Plain Captions	14.4.72		
Artists	10.4.72		
Costume	11.4.72		
Make-Up	10.4.72		
Final Plans	17.4.72	DATE	7.3.72

BETTY WICKINS

PROGRAMME TITLE

BBC 1

PROJECT No.

REC. DATE

DOCTOR WHO - The Time Monster Ep. 2

023417080

26.4.72

PRODUCER **BARRY LETTS**
Director: PAUL BERNARD

ON POINT
OR STUDIO **TG3**

TX DATE **27.5.72**

FIN. DIV. USE			TELEVISION				SERVICE		USE		FIN. DIV. USE	
CARD 1	CODE 2	SOURCE 3-4	MAIN PROJECT No. 5-15	NOM. ACC. 16-19	ITEM FEE/PAYMENT 20-26	NOT USED 27-34	DESCRIPTION 35-54		NOT USED 55-64	PERF. DATE 65-70	NOT USED 71-80	TV A/Cs USE ONLY
P	6	EI	023417080		£	p				DD MM YY		
			INSERT PROJ. No.	101						26 04 2		
							Jon Pertwee					
							Katy Manning					
							Roger Delgado					
							Nicholas Courtney					
							Richard Franklin					
							John Levene					
							Wanda Moore					
							Ian Collier					
							John Wyse					
							Neville Barber					
							Barry Ashton					
							Donald Hooles					
							Aidan Murphy					
							Keith Dalton					
				106								
							Robert Sloman					
							Budley Simpson (est)					
				121	25	00	Makeup					
				122	150	00	Costume					
				131	374	00	VTR (Elec. Ed.)					
				132	13	50	Blyth Agency					
					12	50	B. Cox					
			TOTAL ESTIMATED COST C/F		2161	20						

VTR Nos. VTR/6HT/78498 ED	ADDITIONAL DISTRIBUTION COPIES:-	PRODUCER DAYS
"		PRODUCER ASSISTANT
"		P.A.
STANDARD DISTRIBUTION COPIES:- PROGRAMME ORGANISER		S.M.
SENIOR COST ACCOUNTANT		R.A.
PROGRAMME FILE, REGISTRY		

SIGNED.....

(TITLE) TELEVISION.....

RETURN TO ROOM 330, Scenery Block, T.C.

Contract No: 2

Revised Contract No: 1

DESIGNER AND DESIGN ASSISTANT

CONTRACT FOR SERVICE

FROM: SCENIC DESIGN MANAGER. PABX:

Date of Issue: 26.4.72.

TO: Producer _____

Director _____

PROD. DEPT: DL

*PRODUCTION DATE: Wed 10.5

PROG. TITLE: Dr. Who '000' 3&4/6

PRODUCTION WEEK: 19

FILMING DATE(S): _____

*PROJ. NO: 2341/7081 & 2

FILMING WEEK(S): _____

Production dates as on PBE i.e. for studio production this is final recording (or live TX) day; for all-film programmes, dubbing date + 3 weeks unless specified otherwise on PBE.

PLEASE CHECK PROJECT NO. IF INCORRECT PLEASE INFORM MRS. E. CHAPPELL, Ext. or
MISS J. COUZENS, Ext. IF NOT SHOWN PLEASE INSERT.

Designer T. Gleeson

CODE		UNITS	RATE £	COST £
F.31	Designer - Scripted	10 Days	19.00	190
F.32	Designer - Unscripted	Days	19.00	
F.33	Designer - SDU	Days	19.00	
F.34	Designer - EDU	Days	19.00	
F.37	Designer - Extra Hours	10 Hours	3.00	30
F.40	Design Assistant	80 Hours	2.00	160
Total Internal Cost				380

Unless you or your departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

Signature _____

Scenic Design Manager.

- NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS

PRODUCER/DIRECTOR
please sign one copy
and return it to the
above room no.

I accept the above quote,

Signed B. Leab

Date: 1-5-72.

Distribution:

Producer (2 copies)
Organiser (1 copy)
Director (Drama only,
1 copy.)

To Producer **B. Letts**
 To Director **P. BERNARD**
 Production Dept. **DL**
 Programme Title **D.R. With O**

Serial No. **3644**

First Issue Date **26/4/72**

Revision 1 Date

Revision 2 Date

Mountings have been booked for this Production

1 NORMAL RATE CHARGES

(a) STAFF/CAMERAS

Standard Tech. Ops Team
 Additional Supervisory
 Camera Men
 Camera Assistants
 Tape/Gram. Operator
 Boom Pool
 Sound Asst (General)
 Additional Electrician
 Colour Cameras
 Mono Cameras

	Unit Charge/Hour	Units/Men	Charge/Hour
Standard Tech. Ops Team	42	1	42
Additional Supervisory	2		
Camera Men	2		
Camera Assistants	2		
Tape/Gram. Operator	2	1	2
Boom Pool	2	2	4
Sound Asst (General)	2		
Additional Electrician	2	1	2
Colour Cameras	2	5	10
Mono Cameras	1		

Booked hours **12.00**

Crew Hourly Rate **6.0**

Inlay Operator **2.1**

Booked Hours **12.00**

Crew Hourly Rate **0.02**

P.A. Pool

Booked Hours

P.A. Hourly Rate

Resource Code

Project Number to be charged

0.23.4.1.1708.1

Resource Code

C43

B29

(b) STUDIO FIXED CHARGES

Days additional set & Light

Studio **T.C.4** is charged at £ **1600** per day

DAYS

0.8	1

Crew No. **1.0** has been booked for this production

PREMIUM PAYMENTS

Units Dec

£ **DRG**
CC

£ **L C**

- NOTES: (1) "Booked Hours" are based on the planned production activity plus additions published in the Production Costing Guide. "Agreed Hours" charged will be the booked hours + overruns and late changes.
 (2) Booked hours shown on this contract will be charged at the rates shown. Any changes notified too late for further contracts to be issued will incur the late booking addition of 50% normal rates.
 (3) This quote is based on production information received to date. Any variation or addition may result in the issue of a revised contract.
 (4) The standard team allocated to your production is capable of operating cameras and up to booms (.... tracking). This confirms that they, together with the planned number of cameras and any additional staff that your production plan may need, have been booked.

REMARKS:

Producer/Director : Please
 Sign your acceptance & return to. I accept the above quote
 NAME : **AUDREY CORNISH**
 ROOM : **4042 T.C.**
 PABX :

ACCEPTANCE OF CONTRACT

DISTRIBUTION

Producer **B. Letts**
 Director
 Organiser

TMI **D. HOBDAY**
 SS **A. Millier**
 File

Scenic Servicing Contract for Scenery & Dressing Properties

No.

2175

ACTION PROPERTIES ARE SEPARATELY CHARGED

~~ORIGINAL/ADDITIONAL/~~ REVISION TO NO. 2064 (of 5.4.72)

STUDIO/STAGE/LOCATION/OB

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 26.4.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard PRODUCTION DATE 25/26.4.72 Wk. 17

PRODUCTION DEPT. Drama Serials FILMING DATE Wk.

TITLE Dr. Who ooo "Time Monster" Eps1/2

PROJECT NO. 2341/7079 DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS - 120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
Sets incl: PBUs	1137	3411.00	685.00	610.00	
BBC Artist painted Gauze	25	75.00	26.00		
4ft sq. computer unit					
AND			244.00		
Neutron trunking "Converter" Unit					
			955.50	610.00	
	1162	3486	£1565.50		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS		3486	£1565.50		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE.
ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS: The only alteration is transferring 2 items from PROPERTIES to SCENERY MATERIAL columns,

ISSUED BY:

JACK ELLIOTT

FOR SCENIC SERVICING

Barry Letts pp. T. Gleeson.

FOR SCENIC DESIGN

DATE

26.4.72

DISTRIBUTION

PRODUCER 2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE 2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY

B. Letts

PRODUCER

10-5-72

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

P A S R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:
Barry Letts: File

"DOCTOR WHO" - The Time Monster (000) EPISODE ONE (02341/7079)

VTC/6HT/784 93 ED - Tuesday, 25th April 1972 - TC3

TX: Saturday, 20th May 1972 BBC1 - 1750

PRODUCER : BARRY LETTS
DIRECTOR : PAUL BERNARD
DESIGNER : TIM GLEESON

Duration:

A. DETAILS OF CAST

1.	Dr. Who	.. JON PERTWEE
	Master	.. ROGER DELGADO
	Jo Grant	.. KATY MANNING
	Brigadier Lethbridge Stewart	.. NICHOLAS COURTNEY
	Captain Mike Yates	.. RICHARD FRANKLIN
	Sergeant Benton	.. JOHN LEVENE
	Dr. Ruth Ingram	.. WANDA MOORE
	Stuart Hyde	.. IAN COLLIER
	Dr. Percival	.. JOHN WYSE
	Dr. Cook	.. NEVILLE BARBER
	Proctor	.. BARRY ASHTON
	Window Cleaner	.. TERRY WALSH

Director's Secretary .. BARA CHAMBERS
was filmed but not used in the final programme.

2. Artists on Film
JON PERTWEE, ROGER DELGADO, KATY MANNING, NICHOLAS COURTNEY,
JOHN LEVENE, NEVILLE BARBER, BARRY ASHTON,
TERRY WALSH
Extras on Film
CONSTANCE WILLIAMS.

ALLAN WELLS and REG MATTHEWS filmed but not used
in the final programme

B. ALL OTHER ITEMS CHARGEABLE TO THE PROGRAMME

Copyright: ROBERT SLOMAN (Author)

Catering: H.A.P.

Transport: Smiths, Reading
Lynwood Car Hire
Linkline Ltd.

Facility Fees:

Estate Office, Stratfield Saye,
Mutual Households Association
Thames Valley Police

PCV: S. Upton
R. Hester
M. McDougall

Music: Dudley Simpson

Studio Equipment : Entec Ltd.
Lab. Hire Ltd.

C. FILM SEQUENCES:

16 mm. sync Film - spec. shot : Film Cameraman - PETER HAMILTON
Film Editor - MARTYN DAY

Opening titles - 30"
Closing titles - 50"

TK sequences - 4' 30"

Library Film

"Volcano" by Haroun Tanzieff - 10"
Contemporary Films

D. MUSIC DETAILS

Opening music - 30" composed by RON GRAINER
Closing music - 50" & Radiophonic Workshop

Details of Specially composed music by DUDLEY SIMPSON
will follow after dubbing.

Sue Upton

(Assistant to Paul Bernard)

P as R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:
Barry Letts: File

"DOCTOR WHO" - The Time Monster (000) EPISODE TWO (02341/7080)

VTC/6HT/78498 ED - Wednesday, 26th April 1972 - TC3

TX: Saturday, 27th May 1972 BBC-1 1750.

PRODUCER: BARRY LETTS Duration:
DIRECTOR: PAUL BERNARD
DESIGNER: TIM GLEESON

A. DETAILS OF CAST

1.	Dr. Who	...	JON PERTWEE	
	Master	...	ROGER DELGADO	
	Jo Grant	...	KATY MANNING	
	Brigadier	...	NICHOLAS COURTNEY	
	Captain Yates	...	MICHAEL FRANKLIN	
	Sergeant Benton	...	JOHN LEVENE	
	Dr. Ruth Ingram	...	WANDA MOORE	
	Stuart Hyde	...	IAN COLLIER	
	Dr. Percival	...	JOHN WYSE	
	Lt. Cook	...	NEVILLE BARBER	
	Proctor	...	BARRY ASHTON	
	Krassus	...	DONALD ECCLES	
	Hippias	...	AIDAN MURPHY	(Film only)
	Neophite	...	KEITH DALTON	(Film only)

2. Artists on Film

JON PERTWEE, KATY MANNING, ROGER DELGADO,
NICHOLAS COURTNEY, JOHN LEVENE, JOHN WYSE,
NEVILLE BARBER, BARRY ASHTON, DONALD ECCLES,
AIDAN MURPHY, KEITH DALTON

Extras on film

CONSTANCE WILLIAMS

SYLVIA DE LA MARE, B. COX (charged to Ep. 2)
appear in Ep. 3

B. ALL OTHER ITEMS CHARGEABLE TO PROGRAMME

Copyright: ROBERT SLOMAN (Author)

Music: DUDLEY SIMPSON

C. FILM SEQUENCES:

16 mm. sync spec. shot

Film Cameraman - PETER HAMILTON
Film Editor - MARTYN DAY

Opening titles - 30"
Closing titles - 50"

Total sequences - 5'36"

D. MUSIC DETAILS

Opening titles (on film)	30"	RON GRAINER
Closing titles (on tape)	50"	BBC Radiophonic Workshop

Specially composed music by DUDLEY SIMPSON will follow
after music has been recorded and dubbed.

Sue Upton

(Assistant to Paul Bernard)
27.4.72

PRODUCER

W.V.O.

Designers
Directors Request

Number 16

J 27/4

Production

D & W who

Producer

Director

Paul Leonard

Designer

Tim Gleeson

Contractor

RBC

Studio No.

3

Ealing

Location/County

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Men Hours

10

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Materials

No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

1, Julia Carpenter
in Studio all day.

Total cost to programme
saving

£20.00

In contract
Additional to contract

Estimated by

J B. Bailey

Designer

Tim Gleeson

Date

27/4/72

SCENIC SERVICING CONTRACT FOR PROPERTY PROVISIONING TIME

No. 5032

Original/~~Revision to No.~~
STUDIO/~~STAGE/LOCATION/SET/PROP/SCENE~~Delete Inapplicable
Items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 269SC. BL. TC

TO: Barry Letts

Date issued: 27.4.72.

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Drama Serial

PRODUCTION DATE 10.5.72. WK. 19

TITLE Dr. Who

FILMING DATE WK.

PROJECT No. 2341/7081

PROPERTY BUYER Betty Hodgson

INTERNAL COST

CODE G11 4 . 00 DAYS

CODE G12 5 DAYS

NOTE:

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

REMARKS

ISSUED BY B. Letts FOR SCENIC SERVICINGACCEPTED BY B. Letts PRODUCERDATE 1-5-72

DISTRIBUTION

PRODUCER (2)
DIRECTOR
OUTPUT DEPT. ORG.
COSTING UNIT
FILE

SOUND STUDIO SUITE

SSS/ 0487

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date.....

28/4/72

This is to confirm the arrangements made with you for the use of the

~~SOUND STUDIO~~

EDITING ROOM No:

4

Production Title

DR WHO 1000

Producer

BARRY LETTS

TIME

1000 - 1600

Date.....

4/5/72

Project No:

2341/7080

RECORDING B25 hrs. at £10 per hr.

V.T. DUBBING B25 hrs. at £10 per hr.

EDITING ½B25 hrs. at £ 5 per hr.

TRANSFERS ½B25

DISK to TAPE hrs. at £ 5 per hr.

TAPE to TAPE 5 hrs. at £ 5 per hr. 25

SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr.

EDIT ROOM ½B25 hrs. at £ 5 per hr.

TAPE/GRAM OPERATOR B29 5 hrs. at £ 2 per hr. 10

SOUND SUPERVISOR B29 10 hrs. at £ 2 per hr. 20

ESTIMATED TOTAL

755

Additional Information

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.

SOUND ORGANISER

SOUND STUDIO SUITE

SSS/ 0488

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date

28/4/72

This is to confirm the arrangements made with you for the use of the

SOUND STUDIO

EDITING ROOM No:

Production Title

DR WHOOOO

Producer

BARRY LETTS

TIME

1600 - 2100

Date

4/5/72

Project No:

2341/7079

RECORDING B25 hrs. at £10 per hr.

V.T. DUBBING B25 4 hrs. at £10 per hr. 40

EDITING 1/2 B25 hrs. at £ 5 per hr.

TRANSFERS 1/2 B25

DISK to TAPE hrs. at £ 5 per hr.

TAPE to TAPE hrs. at £ 5 per hr.

SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr.

EDIT ROOM 1/2 B25 hrs. at £ 5 per hr.

TAPE/GRAM OPERATOR B29 4 hrs. at £ 2 per hr. 8

SOUND SUPERVISOR B29 8 hrs. at £ 2 per hr. 16

ESTIMATED TOTAL

764

Additional Information

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.

pp *Brians*
SOUND ORGANISER

Scenic Servicing Contract for Scenery & Dressing Properties

No.

2187

ACTION PROPERTIES ARE SEPARATELY CHARGED

ORIGINAL ~~ADDITIONAL~~ ~~REVISION~~ ~~TO~~ ~~NO.~~

TC3 STUDIO/STAGE/LOCATION/OTHER

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 28.4.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard

PRODUCTION DATE 23/24.5.72 Wk. 21

PRODUCTION DEPT. Drama Series

FILMING DATE Wk.

TITLE Dr Who 000

PROJECT NO. 02341/7083/4

DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS - 120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
Main temple and Dalios Room/ Bedroom AND Galleais Room, Guest Room and Corridor	815	2445	542	225	
Jabute sculptured cornice			75		
Hire of Tardis Control Unit				75	
			622	300	
	815	2445	£922		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS		2445	£922		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY:

DATE

DISTRIBUTION

JACK ELLIOTT

FOR SCENIC SERVICING

PRODUCER-2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY

PRODUCER

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

28.4.72

10-5-72

B. Letts

No. 5068

Delete Inapplicable

Items

PROPERTY BUYER Betty Hodgson

P.2008

COSTUME
CONTRACT FOR SERVICE
ORIGINAL

FROM: Allocations Organiser. PABX
TO: Producer: B. LETTS

Date of issue...28.4.72.....

Director: P. BERNARD
Prod. Dept: DRAMA SERIALS
Title: DR. WHO 000
Project No: 2341/7081/2

Production Date: 10.5.72
Production Week: 19 Wed.
Filming Date:
Filming Week:

Production date as on PBE, i.e for studio production this is final recording (or live tx) day: for all-film programmes, dubbing date + 3 weeks, unless specified otherwise on PBE.

CODE
HO1 COSTUME DESIGNER.....B.LANE.....

(a) Preparation8.....days @ £35 = £ 270
(b) Estimated Filming/OB2.....days)
Studiodays)
To be charged on agreed hours @ £3.68 per hour = £
(see note 3)

HO3 DRESSERS: No of Dressers

	Filming/OB								Studio
	WK	WK	WK	WK	WK	WK	WK	WK	WK
SAT									
SUN									
MON									4
TUES									4
WED									
THURS									
FRID									

Dressers as above, charged on agreed hours @ £2.10 per hour = £
(see note 3)

Total Internal £ 300

External £ 300

122 PROVISION OF COSTUMES

- NOTE 1. This quote is based on production information recieved to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Designer named above. Allocations Organiser reserves the right at all times to deploy staff to Productions according to prevailing circumstances.
3. AGREED HOURS are those agreed between Director and Film/Technical Operations Manager at the end of each day's Filming/Studio.
As a rough guide, a 12 hour day would cost approximately £44.00 for a Costume Designer and £25.00 for a Dresser.

Producer/Director
please sign and
return one copy

I accept the above quote

Signed.....B. LETTS.....

Date.....4-5-72.....

Distribution
Producer (2 copies)
Organiser (1 copy)
Director (Drama only)

P. A. Lippinatt
for Allocations Organiser

W.V.O.

PRODUCER

Designers Request
Directors Request

Number 8

27 24/4

Production DR WHO "THE TIME MONSTER"

Project No. 0234/7019

Producer

Zero Date 24 APRIL

Director PAUL BERNARD.

Filming Date

Designer TIM GIBSON.

VTR/Trans 25/26 APRIL

Contractor ACKLAND SNOW.

Copies to Producer	Sen. Artist
Director	Drapes Up
Designer	Graphics
S/Master (3)	
Asst. Man.	Estimator
Studio Ops (2)	Costing
W/Shop Manager	Bus. Manager
A.W/Shop (Prods)	Contractor
A.W/Shop (Alloc)	W/Shops
Master Plasterer	Sc. Bookings
Metal W/Shop	A.P.

Man Hours 4 Materials £2-50.

No Elevations Constructional ✓	Late Information Fire Proofing	TV Training Special Instructions ✓	Floor Painting Plastics	Drapes
--------------------------------	--------------------------------	------------------------------------	-------------------------	--------

CONFIRMATION. QUOTE. 13/4.

PLEASE NOTE THE FOLLOWING CHANGES.

SHEET 1 OF 3. SET. 1. UNIT. H.Q. LABORATORY. (ONCE ONLY.)
PLEASE MAKE UP SIMPLE PERMANENT H/BOARD FACSIMILE OF TEND 3/5/2.

SHEET 2 OF 3. SET. 3. MASTERS INNER & OUTER LABORATORY. (KEEP UNTIL 9&10 MAY.)
(AS SMOKE GLASS)
PLEASE USE TINTED BLUE/GRAY COREX, IN GP. DOOR, AS AGREED.

SHEET 3 OF 3. SET. 3. MASTERS/DIRECTORS ROOM. (ONCE ONLY.)
PLEASE KEEP CORRIDOR UNTIL 9&10 MAY. STOCK & FURTTAGE LISTED BELOW.

STOCK.		PLATTAGE.	
D. 7	4 OFF.	10x2.	2 OFF.
D. 69	4 OFF.	10x3	3 OFF.
NF. 52	1 OFF.	10x4	4 OFF.
TEND. 3/5/1.		10x5	2 OFF.
6x4x2 RESTRA	1 OFF.	10x6.	1 OFF.

Total cost saving to programme	£14-50.	Incidental Additional to contract
--------------------------------	---------	-----------------------------------

Estimated by Designer Tim Gibson

Date Extn

W.V.O.

PRODUCER~~Design Request~~
Director's RequestNumber **2AA****26/4**Production **DR WHO**Producer **BARRY LETTS**Director **PAUL BERNARD**Designer **TIM GIBSON**Contractor **ACK & SAMPW**Studio No. **TC3**

Ealing

Location/County

Project No. **02341/7079**Zero Date **21.4.72**

Filming Date

VTR/Trans **25826.42**Copies to
Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

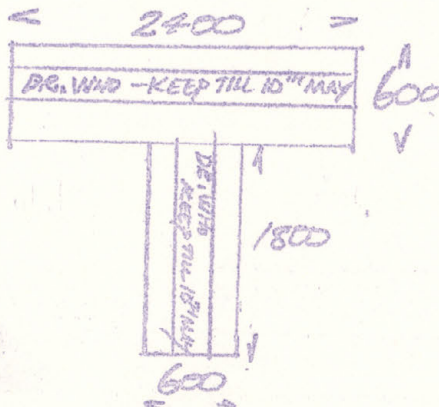
Man Hours

2A**9C**

Materials

13.00No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

**2/18 W/M B/BOARD
PIECES****PAINT MED GREY
LETTER IN 4" BLACK BRUSH
LETTERS ON 6" YELLOW STRIP.**

② **TOP UP FABRIC IN INNER LAB AS DISCUSSED PAINT. T.V. WHITE
& BEIGE.**

③ **ARTIST TINT 10 X 7 P.B.U.**

④ **LINK LOURES TO OPERATE AS ONE**

9579

Total cost ✓ to programme

£36

Additional to contract ✓

Estimated by _____

Designer

Tim Gibson

W.V.O.

PRODUCER

~~Designers Request~~
Directors Request

Number

✓ 10/4.

Studio No.

Ealing

Location/County

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Allos)

Master Plasterer

Metal W/Shop

Man Hours

K Greenway
Sen. Artist

Drapes Up

Graphics

J Fell
Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Production "DR. WHO"

Project No. 2341/7084

Producer P. Bernard.

Zero Date

Director

Filming Date

Designer T. Gleeson.

VTR/Trans 24/5/72.

Contractor BBC.

No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

Extended Hire of 1 - Door
No. 1658 (Pinewood Hire),
required for VTR. 24/5/72
(as used on Filming
29/30. 3.72).

Total ~~cost~~ to programme

£4.00

~~Additional~~

Additional to contract

Estimated by

pp Designer T. Gleeson

W.V.O.

PRODUCER

Designers Request

Director's Request

Number 12

Production DR. WHO THE TIME MONSTER

Producer

Director PNL BERNARD

Designer TIM. GLEESON

Contractor BSC WORKSHOP

Studio No. TC. 3

Ealing

Location/County

Project No. 02841/7079

Zero Date 24. APRIL

Filming Date

VTR/Tapes 25/26. APRIL

A/S NOW.

Copies to
Producer

Director

Designer

S/Mestor (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Man Hours

SAVE 8 FROM A/S £4 FROM A/S

GIVE TO BBL.

Materials

£4 FROM A/S

TO BBL.

No Elevations
Constructional

Late Information
Fire Proofing

TV Training
Special Instructions ✓

Floor Painting
Plastics

Drapes

Please Quote.

PLEASE PRINT SPARK STAIRCASE NPI. TV. WHITE & POL.
SET 1. UNIT H.Q. LABORATORY. ONCE ONLY.

Total cost to programme

In contract
Additional to contract

Estimated by

Designer KEVIN GLEESON PR. TIM GLEESON

Date

Extn.

W.V.O.**PRODUCER****Designers Request****Director's Request***Guy Gilkes*

Number

Production

Producer

Director

Designer

Contractor

Studio No.

Ealing

Location/County

Project No.

Zero Date

Filming Date

VTR/Trans

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Allos)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Man Hours

Materials

No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

Please note W.V.O. N^o.1. Signed
by Designer is now cancelled.
all charges have been made
IN CONTRACT. Costing informed

Total cost ~~to~~ to programme
savingIn contract ~~Additional~~
Additional to contract

Estimated by

Designer

R. Barker

W.V.O.

Studio No. TC.3

Copies to Producer

Sen. Artist

Director

Drapes Up

Designer

Graphics

S/Master {3}

Estimator

Asst. Men.

Costing

Studio Ops (2)

Bus. Man.

W/Shop Manager

Bus. Manager

A.W/Shop (Prod)

Contractor

A W/Shop (Allac)

W/Shore

Master Blaster

So, Perkins

Master Plaster
www.masterplaster.com
800.441.1434

of bookings
of bookings and occupancy data for the month
A D

Metal VV/Snap
www.vv-snap.com

A.P.

Man Hours

Materials

5

4-7-50

Draps

Quotient.
18/4.

ALSO ON THE SAME SET. PLEASE FIT FULLY ARMED
YALE MERCURY NIGHT LOCK[®] ON DOOR BETWEEN THE
OUTER LABORATORY AND THE CORRIDOR.

me 22-50

Additional to contract

Estimated by $\frac{1}{2}(\frac{1}{2} + \frac{1}{2}) = \frac{1}{2}$

Designer 

Date _____

[illegible]

PRODUCER

~~Designers Request~~
~~Directors Request~~
DIRECTOR'S REQUEST

Number 9

LB 27/4.

Production DR WHO. THE TIME MONSTERS
EPS 1 & 2

Producer

Project No. 02341-7079.

Director **PAUL BERNARD.**

Zero Date 24 April

Designer **TIM GIESON**

Filming Date

Contractor **ACKLAND SHOW.**

VTR/LEADS 23/26 APRIL

No Elevations
Constructional ✓

Late Information Fire Proofing

TV Training
Special Instructions ✓

Floor Painting Plastics

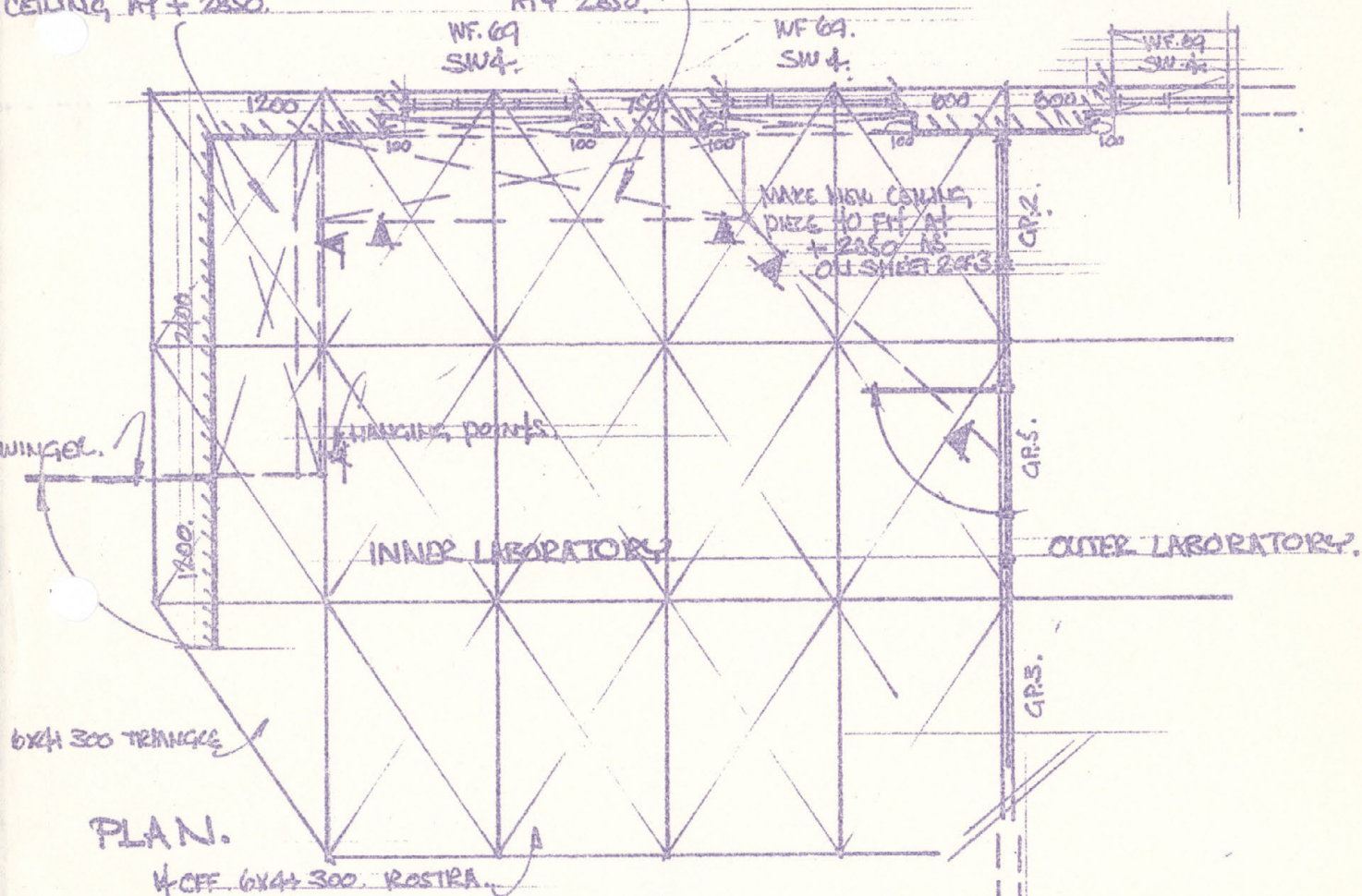
Drapes

QUOTE: 13/4

SFL. 2 & 25X150 TIMBER AS
CEILING, 14' ± 250.

* 10X2. PLAT AS CEILING
RT + 2850 7

CONFIRMATION, FOR CHALKIES TO
CEILING PIPES.



* PLEASE NOTE THE CHANGES OF CEILING PIECES ON THE ABOVE PLAN.

SET 3. MASTER'S INNER & OUTER LABORATORY COMPOSITE.

Total cost to programme

~~In contract~~
Additional to contract

Estimated by _____

Designer

Date _____

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To Producer **B. LOTTIS**
 To Director **P. BERNARD**
 Production Dept. **DL**
 Programme Title **DR. WHO**

Serial No. **3542**

PRODUCTION STUDIOS CONTRACT

First Issue Date

Revision 1 Date

Revision 2 Date

Mountings have been booked for this Production

5 Pedestals

1 NORMAL RATE CHARGES

(a) STAFF/CAMERAS

Standard Tech. Ops Team
 Additional Supervisory
 Camera Men
 Camera Assistants
 Tape/Gram. Operator
 Boom Pool
 Sound Asst (General)
 Additional Electrician
 Colour Cameras
 Mopie Cameras

	Unit Charge/Hour	Units/Men	Charge/Hour
Standard Tech. Ops Team	42	1	42
Additional Supervisory	2		
Camera Men	2		
Camera Assistants	2		
Tape/Gram. Operator	2	1	2
Boom Pool	2	2	4
Sound Asst (General)	2		
Additional Electrician	2	1	2
Colour Cameras	2	5	10
Mopie Cameras	1		

Booked hours **13.00**

Crew Hourly Rate

.60

Inlay Operator **21**

Booked Hours **13.00**

Crew Hourly Rate

.2

P.A. Pool

Booked Hours

P.A. Hourly Rate

Resource Code

Project Number to be charged

02341/7080

Resource Code

C43

B29

(b) STUDIO FIXED CHARGES

Days additional set & Light

Studio **T.C.3** is charged at £ **1600** per day

DAYS

607	1

Crew No. **10** has been booked for this production

2 PREMIUM PAYMENTS

Units Dec

£	DRG
	CC
	LC

- NOTES: (1) "Booked Hours" are based on the planned production activity plus additions published in the Production Costing Guide. "Agreed Hours" charged will be the booked hours + overruns and late changes.
 (2) Booked hours shown on this contract will be charged at the rates shown. Any changes notified too late for further contracts to be issued will incur the late booking addition of 50% normal rates.
 (3) This quote is based on production information received to date. Any variation or addition may result in the issue of a revised contract.
 (4) The standard team allocated to your production is capable of operating cameras and up to booms (..... tracking). This confirms that they, together with the planned number of cameras and any additional staff that your production plan may need, have been booked.

REMARKS:

Producer/Director : Please ACCEPTANCE OF CONTRACT

Sign your acceptance & return to. I accept the above quote

NAME: **AUDREY CORNISH**
 ROOM: **4042 T.C.**
 PABX:

DISTRIBUTION

Producer **B. LOTTIS**
 Director
 Organiser

TMI **D HOB DAY**
 SS **A. MILLER**
 File

Transmission Form

TRANSMISSION:

FILM AND RECORDED PROGRAMMES To: PRESENTATION DESK Room 4093 TC (PABX) (White and Yellow Copies) DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy) PRODUCTION FILE (Blue Copy)		WEEK	21
		DATE	20 May 1972
		NETWORK	BBC-1
		Transmission in Monochrome or Colour	Colour
RECORDING NUMBER OR FILM GAUGE VTC/6HT/78493 ED	TAKE No. ON FRONT OF PROGRAMME One	V.T. SPOOL No. 42580	PROJECT NUMBER 02341/7079
TITLE OF PROGRAMME DOCTOR WHO		TX. STATUS (1st; 2nd. Showing etc) 1st showing	EPISODE No. One
SUB-TITLE The Time Monster	PRODUCER OR PERSON RESPONSIBLE Name PAUL BERNARD		
DEPARTMENT RESPONSIBLE Drama, Serials	Office Room & Tel. No. 511 Thres	Home Tel. No.	

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

OPENING

- For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown
Opening titles - Moving pattern dissolves to DR. WHO FACE dissolves to "DR WHO"
"The Time Monster" (19") by Robert Sleman (23") Episode 1 (25") with music over.
MIX to shots of volcanoes erupting in a dream sequences.

TIMING

- Duration of programme timed on V.T. machine/film footage counter..... 25' 02"
 timed on stop watch..... 25' 04"
- Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME)..... 50"

CLOSING

- Wording of FIRST closing credit:— **1. Dr. Who**
JON PERTWEE
- Wording of FINAL closing credit:— **20. Directed by**
PAUL BERNARD (4")
BBC TV COLOUR
- If programme does not end with the fade down of the final credit give details.....

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed 1.5.72 Sue Upthorpe Date.....

Checked by person now responsible.....

Transmission Form

TRANSMISSION:

FILM AND RECORDED PROGRAMMES

To: PRESENTATION DESK Room 4093 TC (PABX)
(White and Yellow Copies)

DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)
PRODUCTION FILE (Blue Copy)

WEEK	22
DATE	27 May 1972
NETWORK	BBC-1
Transmission in Monochrome or Colour	Colour

RECORDING NUMBER
OR FILM GAUGE

VTC/6HT/78498 ED

TAKE No. ON FRONT
OF PROGRAMME

One

V.T. SPOOL No.

62316

PROJECT NUMBER

02341/7080

TITLE OF PROGRAMME

DOCTOR WHO

TX. STATUS
(1st; 2nd. Showing etc)

65

EPISODE No.

TWO

SUB-TITLE

The Time Monster

PRODUCER OR PERSON RESPONSIBLE

Name PAUL BERNARD

DEPARTMENT RESPONSIBLE

Drama Serials

Office Room 511 Thres
& Tel. No.

Home Tel. No.

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

OPENING

1. For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown

Opening titles - Moving pattern dissolves to DR. WHO FACE, dissolves to "DR. WHO"
with "The Time Monster" (20") "by Robert Sloman" (26") Episode 2 (30") with music over.
Opening shot is of the MASTER

TIMING

2. Duration of programme timed on V.T. machine/film footage counter.....
timed on stop watch.....

25' 03"

25' 05"

3. Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT
to the END OF PROGRAMME).....

50"

CLOSING

4. Wording of FIRST closing credit:—

1. Dr. Who
JON PERTWEE

5. Wording of FINAL closing credit:—

19. Directed by
PAUL BERNARD
BBCtv Colour

6. If programme does not end with the fade down of the final credit give details.....

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed.....

Date 1.5.72

Checked by person now responsible.....

FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 1.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

TO: 1 Producer

2 P.A.

Dr. WHO

B. Letts

The amount charged to your programme by Film Department ~~for work done~~ in week...14...
is £...59/-.....

This is based on:

Sound shooting : 16 Col. - 840'

Mute shooting

Colour rushes

Additional processing

Edited footage

f Ruth Adams
(Ruth Adams)

FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 1.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

TO: 1 Producer

2 P.A.

Dr. who
B. Lts.

The amount charged to your programme by Film Department ~~for work done~~ in week...13...
is £.94/-.....

(Cleaning out of all costs - Film
Dept.'s' books.)

This is based on:

Sound shooting : 16 Col - 1270'

Mute shooting

Colour rushes : 16 mm - 170'

Additional processing

Edited footage

/ Ruth Adams
(Ruth Adams)

RETURN TO ROOM E819T.C.

BY.....

Serial no:.....1777.....

MAKE-UP
CONTRACT FOR SERVICE

Original/Revision to serial no:....

From: Organisor, Make-Up, PABX
To: (Producer) **Berry Letts**
Director; **Paul Bernard**
Prod. Dept: **Drama Serials**
Title: **DR WHO**
Project No: **2341/7081-2**

Date of issue. **1.5.72.....**

Production date:* **9/10th May**
Production week: **19**
Filming date (s):
Filming week (s):

*Production date as on PBE, i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes dubbing date + 3 weeks unless specified otherwise on PBE.

CODEI01 MAKE-UP SUPERVISOR.....**Joan Barrett**.....

Preparation time ..**16**..hours @ £3.00 £ **48.00**
Estimated Filming/OB.....days) charged on agreed
Studio ...**2**..days) hours @ £3.00 £
per hour

I02 MAKE-UP ASSISTANTS

Preparation timehours @ £1.80 £

Number of Assistants:-

	FILMING/OB						STUDIO
	Wk...	Wk...	Wk...	Wk...	Wk...	Wk...	
Sat.							
Sun;							
Mon.							
Tues.							3
Wed.							3
Thurs.							
Fri.							

Charged on agreed hours @£1.80 per hour £

TOTAL INTERNAL

EXTERNAL

£ **25.00**121 MAKE-UP MATERIALS

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Supervisor named above. Make-Up Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS:

Producer/
Director
Please sign
one copy

I accept the above quote
signed.....**B. Letts**.....
Date.....
10-5-72

Distribution:
Producer (2 copies)
Organiser
Director (Drama only)

FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 2.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

Dr. WHO

B.L.H.

TO: 1 Producer

2 P.A.

The amount charged to your programme by Film Department for work done in week...15...
is £.290/-.....

This is based on:

Sound shooting: 4140 ft. - 16 mm Col.

Mute shooting

Colour rushes

Additional processing

Edited footage

which
is really
quite
accurate
now. (Ruth
Adams)

Ruth Adams
(Ruth Adams)

DIRECTOR

W.V.O.

Designers Request
Directors Request

Number (19)

Production DR WHO THE TIME MONSTER
EOS 344

Producer

Director PAUL BERNARD

Designer TIM GUESON

Contractor (ACKLAND SHOW.) / REC W/SHOP.

Studio No. TC 4

Ealing

Location/County

Project No. 0134/70512

Zero Date 8 MAY

Filming Date

VTR/Trans 9/10 MAY

Copies to

Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Man Hours

2

Materials

£2-56.

No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

REQUIRED FOR STUDIO. TC 4,
500. SQ. UNITS. APPROX. FLOOR PAINTING,
IN C. S. O. YELLOW.

Total cost to programme

£8-56.

In contract

Additional to contract

Estimated by

J. B. Burley

Designer

T. J. Gueson

Date

2/5/62

Costs

From: Assistant Head of Artists' Contracts, Television (I)

Room No. &
Building:

S503 Sulgrave House

Tel.
Ext.:

date: 2nd May 1972.

Subject: GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" 6.4.72.

To: Barry Letts.

Copy: D.O.Serials

I attach a photo copy of a memo we have received from A.H.P.C. together with letters from Equity dated 17th and 19th April.

Could you let me have the benefit of your opinion.

(Norman Rutherford)

(Dictated by Mr. Rutherford and
signed in his absence by *Gay*
Gaskell Secretary)

Atts.

Return to: 216 Sc. Blk. T.C. by ..10.5.72.... Serial No:

VISUAL EFFECTS
CONTRACT FOR SERVICE.
Original/Revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue .3.5.72

To:

Producer: Barry Letts.

Director: Paul Bernard

Prd. Dept. Drama Serials

Titles: DR WHO 000

Project nos: 2341/7082

Production date: 9.5.72

Production week: 19

Filming day(s):

Filming week(s):

* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no:, if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.

ITEMS:

Hrs.

Code

F08

£

Code

137(mtls)

£

Extra effects as discussed.

LATE CHARGE

Total:

40hrs

£88.00

£15

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh

signed: (Visual Effects Organiser)
for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/
Director:
Please sign one copy.

I accept the above quote.
signed:

Date:

.....
..4..5..72.

Distribution
Producer(2 copies)
Organiser(1 copy)
Director (Drama 1)

Insurance Manager

604, 2 Cav Sq

3rd May 1972


GREGORY POWELL - ACCIDENT IN CONNECTION WITH "DR. WHO" ON 16th April

A. to H.S.M. Tel (I)

cc: H.A.C. Tel
A.H.P.C.

Thank you for the completed accident and industrial disease report form and as you probably know Equity have written to H.P.C. alleging that the Corporation was negligent.

The Corporation's Motor Insurers will deal with this claim and I would be grateful if you would arrange for the enclosed motor claim form to be completed and return to me as soon as possible. Will you, also, please let me know who the Jeep and the two lorries belonged to and if the owners had any insurance.


(G.R. Leslie)

GRL/RME

PRODUCER

W.V.O.

Designer's Request
Director's Request

Number

14

Production DR WHO THE TIME MONSTER

BDS 384

Producer

Director PAUL BERNARD.

Designer TIM GLEESON.

Contractor BSC. WORKSHOP.

Studio No. TC. 4

Ealing

Location/County

Zero Date 8 MAY.

Filming Date

VTR/Tape 9 & 10 MAY.

VTR/Tape 9 & 10 MAY.

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

ELECTRICIANS.

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Man Hours

10 CARPS

3 PAINTERS

Materials

16-20.

No Elevations

Constructional

Late Information

Fire Proofing

TV Training

Special Instructions

Floor Painting

Plastics

Drapes

- 1) PLEASE REFURBISH THE "DR WHO TARDIS" POLICE BOX.
2) ELECTRICIANS TO REPAIR & MAKE FULLY PEAK, THE
LIGHT FITTING ON TARDIS ROOF.

MATERIALS

8 MTRS 100 X 25
3 " 75 X 25
1 SHEET 2740 X 1220 4MM/P
1 TIN PRUSSIAN BLUE

Total cost to programme
saving

£4520

In contract

Additional to contract

ADDITIONAL

Estimated by

J. Burley

Designer

PP. TIM GLEESON

Scenic Servicing Contract for Scenery & Dressing Properties

No.

2202

ACTION PROPERTIES ARE SEPARATELY CHARGED

ORIGINAL / ~~ADDITIONAL~~ / REVISION TO NO. ~~XXXXXXXXXXXXXXXXXXXX~~

STUDIO / ~~STAGE~~ / LOCATION / OR TC 4

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 4.5.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard

PRODUCTION DATE 9-10.5.72 Wk.

PRODUCTION DEPT. Drama Serials

FILMING DATE Wk.

TITLE Dr Who 000

PROJECT NO. 02341/7081 & 2

DESIGNER Tim Gleeson

SET

INTERNAL COSTS - G10

EXTERNAL COSTS - 120

FOR USE BY COSTING UNIT.

MAN HOURS

MATERIALS

PROPERTIES

Hired or Bought

Qty

£

Tardis Stock Set additions
Hire of Tardis Control from Magna Dove
Pinewood PVC Pressings @ £1.25 each 86 off- for Tardis
Cost of Pinewood making MLD for above
Curved ends to 14' trunking fitted prac. lights & terminals from Magna Dove

275

825.00

158.00

25.00

75.00

107.10

35.10

113.00

413.10

100.00

825.00

513.10

LATE INFORMATION CHARGE 5% 15% 30%

TOTALS

825.00

513.10

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY: JACK ELLIOTT

DATE

DISTRIBUTION

FOR SCENIC SERVICING

PRODUCER-2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY: B. Letts PRODUCER
SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

4.5.72

10.5.72

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service TV BBC-1 Date of issue 5/5/72

BT 7077

Author if different from Payee Nervyn Haisman & Henry Lincoln

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	<u>C.C.A. Personal Management Ltd.,</u>

Address 11 Albemarle Street, W.1. Copy to: Terrance Dicks
C.A.D.G. Tel.
O. Serials D. Tel.

Cd. Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023417079	106	2	20/5/72	DR. WHO : THE TIME MONSTER Use of character Lethbridge Stewart Episode 1

Passed by

Certified duly performed on above date(s)

Return to: 216 Sc. Blk. T.C. by16.5.72..... Serial No:

VISUAL EFFECTS
CONTRACT FOR SERVICE.
Original/revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue 9.5.72

To:

Producer: Barry Letts.

Director: Paul Bernard Production date: 9/10.5.72

Prod. Dept. Drama Serials Production week: 19

Titles: DR. WHO 000 Filming day(s):

Project nos: 2341/7081 Filming week(s):

* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no:, if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.	Hrs.	Code	Code
		F08 £	137(mtls) £
ITEMS:			
Modification to Tomtit xxx crystal unit			
Tardis control unit			
LATE CHARGE			
Total:	8hrs	£17.60	26

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh
(Visual Effects Organiser)
signed: for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/
Director:
Please sign one copy.

I accept the above quote.
signed:

Date:

Distribution
Producer(2 copies)
Organiser(1 copy)
Director (Drama 1)

.....B. Letts.....
10.5.72

SOUND STUDIO SUITE

SSS/ 0490

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date..... 9/5/72

This is to confirm the arrangements made with you for the use of the

SOUND STUDIO

EDITING ROOM No:

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1000-1600

Date..... 7/5/72

Project No: 2341/7080

RECORDING	B25	hrs. at £10 per hr.
V.T. DUBBING	B25	5 hrs. at £10 per hr.	50
EDITING	½B25	hrs. at £ 5 per hr.
TRANSFERS	½B25		
DISK to TAPE		hrs. at £ 5 per hr.
TAPE to TAPE		hrs. at £ 5 per hr.
SHIBADEN REVIEW			
STUDIO	B25	hrs. at £10 per hr.
EDIT ROOM	½B25	hrs. at £ 5 per hr.
TAPE/GRAM OPERATOR	B29	5 hrs. at £ 2 per hr.	10
SOUND SUPERVISOR	B29	10 hrs. at £ 2 per hr.	20

Additional Information

ESTIMATED TOTAL

£80

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.

A. Stock

41 SOUND ORGANISER


A. to H.S.M. Tel (1)

4036 T.C.

9th May, 1972

MOTOR VEHICLE ACCIDENT REPORT FORMS

Insurance Manager

Copies to:  H.A.C. Tel
A.H.P.C.
Property Organiser

Reference your memorandum of May 3rd, 1972.

I have forwarded the Motor Vehicle Accident Report forms to the Property Department for completion and told them that they should be returned directly to you and not through the usual channels.

Please note that the accident occurred on April 6th and not April 16th as shown on your memorandum.

I understand that 3 vehicles were hired from K.M. Hire Limited, Kingsbury Road, Kingsbury, N.W.9 on an order numbered PHL 47334 raised by our Property Department. The vehicles were:

- i) 1967 Austin K9 RO 668E
- ii) Land Rover GMLJ 4 J
- iii) Bedford Army Lorry PL 908 ME

The Austin K9 suffered damage to the nearside front wing and the cost of repair was £22 which Property Department accepted.

No claim was submitted for this sum because:

- 1) The vehicle was being subjected to risk by the production.
- 2) The initial loading of the insurance policy would have precluded a claim succeeding.

EDDIE MARSDEN

(Eddie Marsden)

To Producer **P. BERNARD**
 To Director **DL**
 Production Dept. **DL**
 Programme Title **DR WHO**

Serial No. **3727**

First Issue Date **10/5/72**

Revision 1 Date

Revision 2 Date

Mountings have been booked for this Production

1 NORMAL RATE CHARGES

(a) STAFF/CAMERAS

Standard Tech. Ops Team
 Additional Supervisory
 Camera Men
 Camera Assistants
 Tape/Gram. Operator
 Boom Pool
 Sound Asst (General)
 Additional Electrician
 Colour Cameras
 Mono Cameras

	Unit Charge/Hour	Units/Men	Charge/Hour
Standard Tech. Ops Team	42	1	42
Additional Supervisory	2		
Camera Men	2		
Camera Assistants	2	1	2
Tape/Gram. Operator	2	1	2
Boom Pool	2	2	4
Sound Asst (General)	2		
Additional Electrician	2	1	2
Colour Cameras	2	5	10
Mono Cameras	1		

Booked hours **12.00**

Crew Hourly Rate **6.2**

Resource Code

Project Number to be charged

0.234.1.17.083

Resource Code

Inlay Operator **2.1**
 Booked Hours **12.00**

Crew Hourly Rate **2**

P.A. Pool
 Booked Hours

P.A. Hourly Rate

C4.4
B29

(b) STUDIO FIXED CHARGES

Days additional set & Light

Studio **T.C.3** is charged at £ **1600** per day

DAYS

C0.7	1

Crew No. **1.0** has been booked for this production

2 PREMIUM PAYMENTS

Units Dec

£ **CC** DRG

£ **LC**

- NOTES: (1) "Booked Hours" are based on the planned production activity plus additions published in the Production Costing Guide. "Agreed Hours" charged will be the booked hours + overruns and late changes.
 (2) Booked hours shown on this contract will be charged at the rates shown. Any changes notified too late for further contracts to be issued will incur the late booking addition of 50% normal rates.
 (3) This quote is based on production information received to date. Any variation or addition may result in the issue of a revised contract.
 (4) The standard team allocated to your production is capable of operating cameras and up to booms (..... tracking). This confirms that they, together with the planned number of cameras and any additional staff that your production plan may need, have been booked.

REMARKS:

Producer/Director : Please
 Sign your acceptance & return to. I accept the above quote
 NAME : **AUDREY CORNISH**
 ROOM : **4042 T.C.**
 PABX :

DISTRIBUTION
 Producer **B. Lett**
 Director
 Organiser

TMI
 SS
 File

D. Hobday
A. Miller

FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 11.5.72.

SUBJECT: FILM COSTS WEEK

PROJECT NO. 02.340/70.79

DR. WHO

B. Lette.

TO: 1 Producer

2 P.A.

The amount charged to your programme by Film Department ~~for work done~~ in week...1.7.
is £.740/-.....

This is based on:

Sound shooting

Mute shooting

Colour rushes

Additional processing : £282/-

Edited footage : 16 col. - £ 1990 ft.

Ruth Adams

(Ruth Adams)

P as R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:
Duty Office: Cost A/C Unit: Copyright:
Tel. Ents: Barry Letts

"DOCTOR WHO" - ^The Time Monster (000) EPISODE THREE (02341/7081)

VTC/6HT/78720 ED - Tuesday, 9th May 1972 - TC4

TX: Saturday, 3rd June 1972 BBC-1 1750 p.m.

Producer : BARRY LETTS
Director : PAUL BERNARD
Designer : TIM GLEESON

Duration: 23'59"

A. 1. DETAILS OF CAST

Dr. Who	... JON PERTWEE
Jo Grant	... KATY MANNING
Master	... ROGER DELGADO
Brigadier Lethbridge Stewart	... NICHOLAS COURTNEY

Sergeant Benton	... JOHN LEVENE
Dr. Ruth Ingram	... WANDA MOORE
Stuart Hyde	... IAN COLLIER
Dr. Percival	... JOHN WYSE
Krasis	... DONALD ECCLES
Kronos	... MARC BOYLE

Film only performances

Capt. Yates	... RICHARD FRANKLIN
Dalios	... GEORGE CORMACK
Hippias	... AIDAN MURPHY
Unit Sergeant	... SIMON LEGREE
Knight	... GREGORY POWELL
Roundhead Officer	... DAVE CARTER

2. Artists on Film

IAN COLLIER, JON PERTWEE, WANDA MOORE, KATY MANNING,
JOHN LEVENE, NICHOLAS COURTNEY, RICHARD FRANKLIN, DAVE CARTER
GEORGE CORMACK, AIDAN MURPHY, SIMON LEGREE, GREGORY POWELL

Extras on Film

Havoc Agency - NICK HOBBS, REG TURNER, LES CONRAD, JIM DOWDALL,
KEVIN MORAN, BERNARD BARNSELY, BOB BLAIN, STUART BARRY,
MIKE STEVENS, DEREK ALLEN, JAMES MUIR, IAN ELLIOTT
BRIAN GILMAR

Blyth Agency - ERIC KENT, ANTHONY HENNESSEY, RICHARD KIRK, PAUL BARTON,
GEOFFREY BRIGHTY, NIGEL WINDER

and

JACK PARKER, R. RICKFORD, MICHAEL DEACON

SYLVIA DE LA MARE, and B. COX (charged to Ep. 2 but appear in Ep. 3)

B. OTHER ITEMS CHARGEABLE TO PROGRAMME.

Copyright: Robert Sloman (Author)

Music: Dudley Simpson

Kirby Wires

Animals Unlimited

C. FILM SEQUENCES

16 mm. sync. specially shot

Film Cameraman: PETER HAMILTON

Film Editor: MARTYN DAY

Opening titles - 30"

Closing titles - 50"

Total film sequences - 9' 25"

Material from Vis News - 7" sequence used twice.

D. MUSIC DETAILS

Opening titles (on film) 30"

Closing titles (on tape) 50"

RON GRAINER & BBC Radiophonic Workshop

Specially composed music by DUDLEY SIMPSON will follow after
recording and dubbing.

Sueophon.
(Assistant to Paul Bernard)

11.5.72

P as R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:
Barry Letts

"DOCTOR WHO* - The Time Monster (000) EPISODE FOUR (02341/7082)

VTC/6HT/78729 ED - Wednesday, 10th May 1972 - TC4

TX: Saturday, 10th June 1972 BBC-1 1750 p.m.

Producer: BARRY LETTS
Director: PAUL BERNARD
Designer: TIM GLEESON

Duration: 9

A. 1. DETAILS OF CAST

Dr. Who	...	JON PERTWEE
Jo Grant	...	KATY MANNING
Master	...	ROGER DELGADO
Sgt. Benton	...	JOHN LEVENE
Dr. Ruth Ingram	...	WANDA MOORE
Stuart Hyde	...	IAN COLLIER
Krasis	...	DONALD ECCLES
Kronos	...	MARC BOYLE
Baby	...	DARREN PLANT
<u>Film only performances</u>		
Brigadier	...	NICHOLAS COURTNEY
Captain Yates	...	RICHARD FRANKLIN
Farmworker	...	GEORGE LEE
Unit Sergeant	...	SIMON LEGREE
Roundhead Officer	...	DAVE CARTER

2. Artists on Film

JON PERTWEE, KATY MANNING, JOHN LEVENE, WANDA MOORE,
IAN COLLIER
NICHOLAS COURTNEY, RICHARD FRANKLIN, GEORGE LEE, SIMON LEGREE,
DAVE CARTER

NICHOLAS MUTTON (Baby) was filmed but sequences not used.
Extras on Film

Havoc Agency - NICK HOBBS, REG TURNER, LES CONRAD, JIM DOWDALL,
KEVIN MORAN, BERNARD BARNSLEY, BOB BLAIN,
STUART BARRY, MIKE STEVENS, DEREK ALLEN,
JAMES MUIR, IAN ELLIOTT, BRIAN GILMAR

C. FILM SEQUENCES

16 mm. sync. specially shot

Film Cameraman: PETER HAMILTON
Film Editor: MARTYN DAY

Opening titles - 30"
Closing titles - 50"

Specially shot sequences - total: 3'45"

D. MUSIC DETAILS

Opening music (on film) 30"
Closing music (on tape) 50"

RON GRAINER + BBC Radiophonic Workshop

Details of specially composed music by DUDLEY SIMPSON
will follow after recording and dubbing.

Sue Upton

(Assistant to Paul Bernard)
11.5.72

RETURN TO ROOM 330, Scenery Block, T.C.

Contract No: 2

Revised Contract No: 1

DESIGNER AND DESIGN ASSISTANT

CONTRACT FOR SERVICE

FROM: SCENIC DESIGN MANAGER. PABX:

Date of Issue: 11.5.72.

TO: Producer _____

Director _____

PROD. DEPT: DL

*PRODUCTION DATE: Wed 26.4

PROG. TITLE: Dr. Who XXXX '000' Ep. 1 & 2

PRODUCTION WEEK: 17

FILMING DATE(S): _____

*PROJ. NO: 2341/7079/80

FILMING WEEK(S): _____

*Production dates as on PBE i.e. for studio production this is final recording (or live TX) day; for all-film programmes, dubbing date + 3 weeks unless specified otherwise on PBE.

PLEASE CHECK PROJECT NO. IF INCORRECT PLEASE INFORM MRS. E. CHAPPELL, Ext. or MISS J. COUZENS, Ext. IF NOT SHOWN PLEASE INSERT.

Designer T.Gleeson

CODE		UNITS	RATE £	COST £
F.31	Designer - Scripted	48 Days	19.00	912
F.32	Designer - Unscripted	Days	19.00	
F.33	Designer - SDU	Days	19.00	
F.34	Designer - EDU	Days	19.00	
F.37	Designer - Extra Hours	120 40 Hours	3.00	120
F.40	Design Assistant	240 Hours	2.00	480
Total Internal Cost				1512

Unless you or your departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

Signature _____

Scenic Design Manager.

- NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS

PRODUCER/DIRECTOR please sign one copy and return it to the above room no.

I accept the above quote,

Signed _____

Date: 18.5.72

Distribution:

Producer (2 copies)
Organiser (1 copy)
Director (Drama only, 1 copy.)

No. 5148

Delete inapplicable

items

Date Issued: 11.5.72.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Drama Serial

PRODUCTION DATE 23/24.5.72. WK. 21

TITLE Dr. Who

FILMING DATE WK.

PROJECT No. 2341/7083

PROPERTY BUYER Betty Hodgson

INTERNAL COST

CODE G11 4.00 DAYS

CODE G12 0 DAYS

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

ISSUED BY: 101 N. Hwy 155, S. 15 FOR SCENIC SERVICING

ACCEPTED BY S. Zeng PRODUCER

DATE 22.7.72

PRODUCER (2)
DIRECTOR
OUTPUT DEPT. ORG.
COSTING UNIT
FILE

Transmission Form

TRANSMISSION:

FILM AND RECORDED PROGRAMMES		TRANSMISSION	
To: PRESENTATION DESK Room 4093 TC (PABX) (White and Yellow Copies) DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy) PRODUCTION FILE (Blue Copy)		WEEK	23
		DATE	Sat, 3rd June 1972
		NETWORK	BBC-1
		Transmission in Monochrome or Colour	Colour
RECORDING NUMBER OR FILM GAUGE	TAKE No. ON FRONT OF PROGRAMME	V.T. SPOOL No.	PROJECT NUMBER
VTC/6HT/78720 ED	One	43837	02341/7081
TITLE OF PROGRAMME		TX. STATUS (1st; 2nd. Showing etc)	EPISODE No.
DOCTOR WHO		1st	THREE
SUB-TITLE	PRODUCER OR PERSON RESPONSIBLE		
The Time Monster	Name PAUL BERNARD		
DEPARTMENT RESPONSIBLE	Office Room & Tel. No.	Home Tel. No.	
Drama, Serials	511 Thres		

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

OPENING

1. For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown
- Opening titles as usual: Moving line pattern dissolves to DR. WHO FACE - to DOCTOR WHO with s/i "THE TIME MONSTER" (20") by ROBERT SLOMAN (23") EPISODE 3 (26") This fades out and into the first shot where the Master pushes Sgt. Benton to the gun ground.

TIMING

2. Duration of programme timed on V.T. machine/film footage counter..... 23' 56"
- timed on stop watch..... 23' 59"
3. Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME)..... 50"

CLOSING

4. Wording of FIRST closing credit:— 1. Dr. Who
JON PERTWEE
5. Wording of FINAL closing credit:— 20. Directed by
PAUL BERNARD
BBC-TV Colour
6. If programme does not end with the fade down of the final credit give details.....

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed

Sue Upthorpe Paul Bernard

Date

12.5.72

Checked by person now responsible.....

GRAPHICS

TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	DOCTOR WHO (000) The Time Monster (Eps. 5 + 6) TC3	Project No: 02341/7083-4
Studio		
Filming		
Rehearsal	Tuesday/Wednesday, 23/24 May 1972	
Recording	Tuesday/Wednesday 23/24 May 1972	
Transmission	17/24 June 1972	
PRODUCER	BARRY LETTS	Ext.
DIRECTOR	PAUL BERNARD	Ext.
DESIGNER	TIM GLEESON	Ext.

Could we have the following on Monday, 22nd May:

1 copy of each necessary only

- | | |
|---|---|
| 1. THE TIME MONSTER | 13. Written by
ROBERT SLOMAN |
| 2. by ROBERT SLOMAN | 14. Title music by
RON CRAINER and
BBC Radiophonic Workshop |
| 3. Episode 5 | 15. Special Sound
BRIAN HODGSON |
| 4. Episode 6 | 16. Music
DUDLEY SIMPSON |
| 5. Dr. Who
JON PERTWEE | 17. Visual Effects Designer
MICHAEL JOHN HARRIS |
| 6. Master
ROGER DELGADO | 18. Script Editor
TERRANCE DICKS |
| 7. Jo Grant
KATY MANNING | 19. Designer
TIM GLEESON |
| 8. Dalies
GEORGE CORMACK | 20. Producer
BARRY LETTS |
| 9. Krasie
DONALD ECCLES | 21. Directed by
PAUL BERNARD
BBC-tv Colour |
| 10. Galleia
INGRID PITT
Hippias
AIDAN MURPHY | |
| 11. Crite
DEREK MURCOTT
Lakis
ANN MICHELLE | |
| 12. Miseus
MICHAEL WALKER
Minotaur | |

Signature

Date

PS/128

Cat. No. 6695 amended 5.71

DAVE PROWSE
Guard
MELVILLE JONES

12.5.72

TO BARRY LETTS

EXT

ROOM 505

BUILDING UNION HOUSE

GRAPHICS QUOTATION FORM

PRODUCTION DR. WHO

PROJECT NUMBER 02341/7083-4

VTR/TX/REC, DATE 17-24/6/72

EXTERNAL CHARGE	<u>£22</u>	<u>SLIDES</u>
INTERNAL CHARGE	<u>£24</u>	
TOTAL	<u>£46</u>	

This Quotation Form is for work requested on your Graphic Requirement Form
Dated 12/5/72 Please sign the copy and return it within TWO DAYS
so that returns can be made to the Computer.

Please return to: GRAPHICS PROGRESS ORGANISER
ROOM 201. Scenery Block.
T.V.C.

Telephone Enquiries: Ext -

Quotation Accepted ✓

Signature B. Letts

N.B. This does not include Photographers Hourly Rate of Filming Costs.
Quotes are not sent for these.

12/5/72

COSTUME
CONTRACT FOR SERVICE
ORIGINAL

FROM: Allocations Organiser. PABX

TO: Producer: **B. LETTS**Date of issue.....**12.5.72**Director: **P. BERNARD**Prod. Dept: **DRAMA SERIALS**Title: **DR. WHO 'ooo'**Project No: **2341/7083/4**Production Date: **24.5.72**Production Week: **21 WED**

Filming Date:

Filming Week:

Production date as on PBE, i.e for studio production this is final recording (or live tx) day: for all-film programmes, dubbing date + 3 weeks, unless specified otherwise on PBE.

CODE

HO1 COSTUME DESIGNER.....**B. LANE**

(a) Preparation**10**.....days @ £35 = £ **350**
(b) Estimated Filming/OBdays)
Studio**2**.....days)
To be charged on agreed hours @ £3.68 per hour = £
(see note 3)

HO3 DRESSERS: No of Dressers

	Filming/OB								Studio
	WK	WK	WK	WK	WK	WK	WK	WK	WK
SAT									
SUN									
MON									
TUES									3
WED									3
THURS									
FRID									

Dressers as above, charged on agreed hours @ £2.10 per hour = £
(see note 3)

Total Internal £

External £ **150**
150

122 PROVISION OF COSTUMES

- NOTE 1. This quote is based on production information recieved to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Designer named above. Allocations Organiser reserves the right at all times to deploy staff to Productions according to prevailing circumstances.
3. AGREED HOURS are those agreed between Director and Film/Technical Operations Manager at the end of each day's Filming/Studio.
As a rough guide, a 12 hour day would cost approximately £44.00 for a Costume Designer and £25.00 for a Dresser.

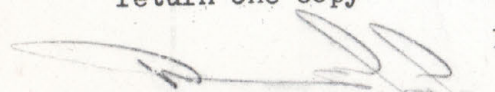
Producer/Director
please sign and
return one copy

I accept the above quote

Signed.....**B. LETTS**.....

Date.....

Distribution
Producer (2 copies)
Organiser (1 copy)
Director (Drama only)


Allocations Organiser

22.5.72

From: Barry Letts, Producer, Dr. Who
Room No. & Building: 505 Union House
Tel. Ext.:
date: 12th May
Subject: OVERRUN IN TC4 for DR.WHO ON 9,10th May
To: H.Serials,D.Tel., Copies: Org.Serials.D.Tel.,
C.A.Gen.D.G.Tel.

~~The recording of Episode Three of 'Dr.Who' Serial 000, 'The Time Monster', on 9th May started five minutes late. This was due to the late arrival and 'Tarifing' of the TK showprint, resulting from a mixup at the labs.~~

Episode Four, recorded on 10th May, overran by five minutes. This was due to my insistence on our achieving satisfactory shots of our monster, a difficult flying creature on a Kirby wire, which was to be the climax of the episode.

Barry Letts.

From:

Room No. &
Building:

Subject:

To:

Barry Letts, Producer, Dr. Who

505 Union House

Tel.
Ext.:

date: 12th May 1972

GREGORY POWELL: ACCIDENT IN CONNECTION WITH DR.WHO
Asst.Head of Artist's Contracts, Tel.1

I shall be in touch with you as soon as possible
about your memo regarding Gregory Powell's accident.
I am trying to find out precisely what did happen.

Barry Letts.

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service TV BBC-1

Date of issue 12/5/72

BT 7093

Author if different from Payee Mervyn Haisman & Henry Lincoln

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	<u>C.C.A. Personal Management Ltd.,</u>

Address

11 Albemarle Street,
W.1.

Copy to: Terrance Dicks
C.A.D.G.Tel.
O.Serials D.Tel

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023417080	106	£	26/5/72	DR. WHO : THE TIME MONSTER Use of character Lethbridge Stewart Episode 2

Passed by.....

Certified duly performed on above date(s).....

Transmission Form

TRANSMISSION:

FILM AND RECORDED PROGRAMMES

To: PRESENTATION DESK Room 4093 TC (PABX)
(White and Yellow Copies)
DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)
PRODUCTION FILE (Blue Copy)

WEEK	24
DATE	10.6.72
NETWORK	BBC-1
Transmission in Monochrome or Colour	Colour

RECORDING NUMBER
OR FILM GAUGE

VTC/6HT/78729 ED

TAKE No. ON FRONT
OF PROGRAMME

One

V.T. SPOOL No.

44646

PROJECT NUMBER

02341/7082

TITLE OF PROGRAMME

DOCTOR WHO

TX. STATUS
(1st; 2nd. Showing etc)
1st

EPISODE No.

Four

SUB-TITLE

THE TIME MONSTER

PRODUCER OR PERSON RESPONSIBLE

Name BARRY LETTS

DEPARTMENT RESPONSIBLE

Drama, Serials

Office Room & Tel. No. 505 Union

Home Tel. No.

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

OPENING

1. For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown

Opening titles - moving patterns dissolves to DR. WHO FACE to "DOCTOR WHO"
s/i 1. "THE TIME MONSTER 20" 2. "BY ROBERT SLOMAN 3. "EPISODE FOUR"
1st shot - MASTER looking at his 'wristwatch' with KRASIS then shot of
V1 rocket

TIMING

2. Duration of programme timed on V.T. machine/film footage counter.....
timed on stop watch.....

23' 48"

3. Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT
to the END OF PROGRAMME).....

50"

CLOSING

4. Wording of FIRST closing credit:—

1. Dr. Who
JON PERTWEE

5. Wording of FINAL closing credit:—

18. Directed by
PAUL BERNARD
BBC-ty Colour

6. If programme does not end with the fade down of the final credit give details.....

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed.....

Date 15.5.72

Checked by person now responsible.....

MAKE-UP
CONTRACT FOR SERVICE

Original/Revision to serial no:....

From: Organisor, Make-Up, PABX
To: (Producer Barry Letts

Date of issue..15.5.72...

Director; Paul Bernard
Prod. Dept: Drama Serials
Title: DR WHO
Project No: 2341/7083-4

Production date:*
Production week: 23/24th May
Filming date (s): 21
Filming week (s):

*Production date as on PBE, i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes dubbing date + 3 weeks unless specified otherwise on PBE.

CODEIO1 MAKE-UP SUPERVISOR...Joan Barrett.....

Preparation time .64..hours @ £3.00 £ 192.00
Estimated Filming/OB.....days) charged on agreed
Studio ..2..days) hours @ £3.00 £
per hour

IO2 MAKE-UP ASSISTANTS

Preparation timehours @ £1.80 £
Number of Assistants:-

	FILMING/OB						STUDIO
	Wk...	Wk...	Wk...	Wk...	Wk...	Wk...	
Sat.							
Sun;							
Mon.							
Tues.							5
Wed.							5
Thurs.							
Fri.							

Charged on agreed hours @£1.80 per hour £

TOTAL INTERNAL

121 MAKE-UP MATERIALS

EXTERNAL

£ 50.00

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Supervisor named above. Make-Up Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS:

Producer/
Director
Please sign
one copy

I accept the above quote

signed.....

Date.....

Distribution:
Producer (2 copies)
Organiser
Director (Drama only)

B. Letts
18-5-72

Julie

FITTINGS ATTENDED BY ARTISTS

Production 'DR. WHO'
Trans. Date 23rd/24th MAY, 1972
Producer PAUL BERNARD

ARTIST'S	FITTING DATE	FITTING TIME
	1st FITTING	
INGRID PITT	17th APRIL	10.00
DEREK MURCOTT	17th APRIL	11.00
MELVILLE JONES	9th MAY	11.00
ANN MICHELL	9th MAY	11.30
INGRID BOWER	11th MAY	10.00
COLIN CUNNINGHAM	11th MAY	2.00
BILL WHITEHEAD	12th MAY	1.30
YVONNE ASHLEY	12th MAY	2.00
ALLISON DAIMLER	12th MAY	2.30
REG LLOYD	15th MAY	2.00
EDMOND BAILEY	15th MAY	2.30
PETER PENNY	15th MAY	3.00
WILFRED BOYLE	16th MAY	11.00
SUSAN PATRICE	16th MAY	11.30

(Signed) JOAN BARRETT
(Make-Up Supervisor)
(Date) 15th MAY, 1972

FITTINGS ATTENDED BY ARTISTS

Production 'DR. WHO'
Trans. Date..... 23/24th. MAY, 1972.
Producer PAUL BERNARD

[illegible]

(Signed) .. JOAN BARRETT
(Make-Up Supervisor)
(Date) 15th MAY 1972

Return to: 216 Sc. Blk. T.C. by23.5.72..... Serial No:

VISUAL EFFECTS
CONTRACT FOR SERVICE.
Original/Revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue ..16.5.72

To:

Producer: Barry Letts.

Director: Paul Bernard

Prod. Dept. Drama Serials

Titles: DR WHO 000

Project nos: 2341/7083

Production date: 23/24.5.72

Production week: 21

Filming day(s):

Filming week(s):

* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no:, if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.	Hrs.	Code	Code
		FOB £	137(mtls) £
ITEMS:			
1. Dry ice			£2
2. Falling dummy rubble			£10
3. Trick rope	1hr	£2.20	£1
4. 2 trident with rubber heads	8hrs	£17.60	£3
5. Quantity of tridents with balsa wood pole etc.	8hrs	£17.60	£10
6. Level & dial and 2 flambeaux	4hrs	£8.80	£2
LATE CHARGE			
Total:	21hrs	£46.20	£28

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh
(Visual Effects Organiser)
signed: for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/
Director:
Please sign one copy.

I accept the above quote.
signed:

B. Letts
.....
Date: 22-5-72
.....

Distribution
Producer(2 copies)
Organiser(1 copy)
Director (Drama 1)

TELEVISION MUSIC STUDIO

TMS/ 0417

BOOKING CONFIRMATION

Sound Organiser
Room 4029 T.C.
PABX

Date. 16/5/72

This is to confirm the arrangements made with you for the use of the
TELEVISION MUSIC STUDIO

Production Title DRWHO

Producer BARRY LETTS

Session Times 14.30-17.30

Mono/Twin Track (B28) 3

Multitrack (B35)

Tape charge (B36)

Tape/gram Operator (B29) 3

hrs. @ £12 per hr. 36

hrs. @ £14 per hr.

hrs. @ £8 per hr.

hrs. (estimated) @ £2 per hr. 6

Total Estimated £42

Date 31/5/72
Project No. 02341/7083+4

* Sound Supervisor NOW ADRIAN STOKES (B29) 6 HRS @ £2 = £12


Material to be/not to be Edited

Additional Information

TOTAL £54

AMENDMENT

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND
OFFICE, Room 4029 T.C.


SOUND ORGANISER

CONFIDENTIAL

From: Assistant Head of Programme Contracts=

Room No. &
Building:

402, 7/10 Chandos St.

Tel.
Ext.:

date: 16th May 1972

Subject: GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" ON
16TH APRIL

To: H.A.C.Tel. : Insurance Manager

Would H.A.C.Tel. or Insurance Manager, as appropriate, let me know how I should reply to the enquiries raised in Carl Snitcher of Equity 's letter of 17th April of which you have a copy. I enclose a copy of Carl Snitcher's letter of 12th May.

OEW


(J.D.L. Hill)

Norman -

was you involved?

THE BRITISH BROADCASTING CORPORATION

Television Film Sequence Order

Copy No. 4
Producer

To :-

Contemporary Films,
55 Greek Street,
W.1.

Sequence Order No. 7367

Date 18th May 1972

For the attention of: Mrs.

Will you please confirm your agreement to grant the British Broadcasting Corporation the rights specified below in the undermentioned film material on the terms and conditions below and overleaf, **BY COMPLETING THE DUPLICATE OF THIS FORM IN THE SPACE PROVIDED, AND RETURNING THE SIGNED COPY TO THE ADDRESS INDICATED.**

Payment will be made by the Corporation's Accounts Department following the transmission (or distribution) of the programme which included your material.

M. V. H. COOPER

for Head of Purchased Programmes

BBC Programme Title DR. WHO	
Transmission Date 25.4.72	Project No. 02341/7079
<p>Part A</p> <p>1. Rights Non Exclusive, British Islands, Television</p> <p>2. Number of Transmissions Unlimited over each of the Corporation's Transmitters in either, but not both, of its television services. (But see paragraph 6 overleaf.)</p> <p>3. Footage and Description of Material used and Royalty</p> <p>10" from your film VOLCANO.</p> <p>Agreed fee</p> <p>£15.00</p> <p>Total..... £15.00</p>	

Part B

- Royalty due in the event of a repeat transmission of the above programme over each of the Corporation's transmitters in either but not both of its Television services. **NIL**
- In the event that the programme incorporating your material is distributed in Television and non-theatric markets throughout the World, then the following royalties will become payable in respect of these additional rights

Commonwealth	World
U.S.A.	British Islands £15.00
U.S.A.	non-theatric only
Europe and Rest of World	U.S.A.

TELEVISION (O.C.)

35/30

18th May 1972

XXXX

Pre-recording: 25th, 26th April, 9th,
10th, 23rd, 24th May 1972 (Sound
recording only)

DR. WHO Serial 000 Episodes 1 - 6.
(023417079 - 84)

£ () to record
incidental music, as required. Fee
made up as opposite:

£ each episode plus assembly fee
of p per musician for episode 1 only.

Discontinuous multi-episode
recordings in lieu of live
performances.

Episodes 1 and 2:

1st May 1972

Time: 1930 - 2230 hours

Episodes 3 and 4:

15th May 1972

Time: 1900 - 2200 hours

Episodes 5 and 6:

31st May 1972

Time: 1430 - 1730 hours

Place: Lime Grove Music Studio.

3 musicians at £ each
per episode for 2 episodes
for 3 sessions: £

3 doubles at £ each
per episode for 6 episodes:

Assembly fee at £ per
session for 3 sessions:

plus assembly fee of
25p per musician on first payment only
under clause 21 (e), episode 1 only.

Producer: Barry Letts.

Dudley Simpson, Esq.,
for the services of 3 musicians,

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

BT 7106

Service.....TV BBC-1..... Date of issue.....13/5/72.....

Author if different
from Payee.....Mervyn Haisman & Henry Lincoln.....

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	<u>C.C.A. Personal Management Ltd.,</u>

Address

11 Albemarle Street,
W.1.

Copy to: Terrance Dicks

C.A.(Gen.) D.G.Tel.
O.Serials D.Tel.

Cd.Cd.		Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023417081	106	2	3/6/72	<p>DR. WHO : THE TIME MONSTER</p> <p>Use of character Lethbridge Stewart</p> <p>Episode 3</p>

Passed by.....

Certified duly performed on above date(s).....

REVISION TO COSTUME QUOTE

DATE DESPATCHED: 18.5.72

TO: **B. LETTS**

FROM: COSTUME ALLOCATIONS ORGANISER

ROOM NO 3011 T.C

PABX

PROGRAMME DR WHO 000

PROJECT NO 2341/7084

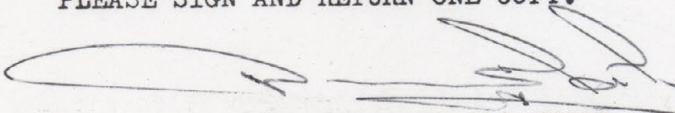
RECORDING DATE 24.5.72

PLEASE ~~INSERT~~/REVISE THE COSTUME COST (EXTERNAL)
TO READ:-

£ 50

PRODUCER/ DIRECTOR. B. Letts

PLEASE SIGN AND RETURN ONE COPY.


ALLOCATIONS ORGANISER

COSTUME CONTRACT FOR SERVICE.

AMENDMENT TO DRESSERS.

TO: **B. LETTS**

FROM: COSTUME SERVICES MANAGER.
ROOM NO. 3015

PABX

PROGRAMME..... **DR. WHO**

PROJECT NO..... **2341/7083/4**

RECORDING DATE..... **24.5.72**

	FILMING / OB							STUDIO
	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	
SAT.								
SUN.								
MON.								
TUES.								7
WED.								7
THURS.								
FRI.								

PRODUCER/DIRECTOR..... **B. Letts**

PLEASE SIGN AND RETURN ONE COPY.

Increase of dressers in studio by 4 each day - *alter*


COSTUME SERVICES MANAGER.

DATE. **18.5.72**

W.V.O.

Designer's Request
Director's Request

Number

29 OF SERIES. 19/5. EPS 546

Production

DR WIND THE TIME MONSTER EPS 546

Producer

Director PAUL BOENARD.

Designer TIM GLESON.

Contractor BRC. W/SHOP

Studio No. TC 3

Ealing

Location/County

Project No. 0254/7083 & 4

Zero Date 19. MAY.

Filming Date

VTR/Tape 23 & 24. MAY.

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Man Hours

2

Materials

£1-85.

No Elevations

Constructional

Late Information

Fire Proofing

TV Training

Special Instructions

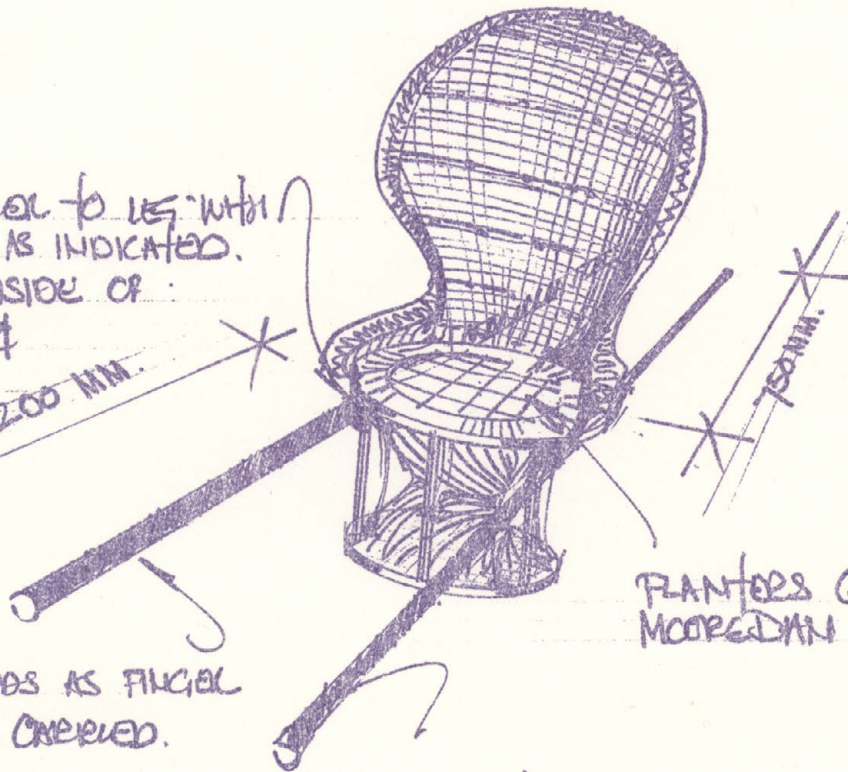
Floor Painting

Plastics

Drapes

PLEASE RF 205 2450 X 30 DIA TUBULAR TO THE MOOREDIAN HIRE
PLANTERS CHAIR, AT PRESENT IN MOOREDIAN CONTROL.

LAST TUBULAR TO US WITH
SASH COED. AS INDICATED.
THE INSIDE OF
UPRIGHTS &
UNDER-SIDE
OF SEAT. 1200 MM.



PLANTERS CHAIR, HIRED FROM
MOOREDIAN HIRE LTD.

SHAPE ALL ENDS AS FINIAL
GRIPS TO BE ORDERED.

50 MM TUBULAR

Total cost to programme
savings

£1-85

In contract

Additional to contract

Estimated by

H. P. Barclay

Designer

KEVIN LORSTON
PP. TIM GLESON.

19/5/67

SOUND STUDIO SUITE

SSS/ 0514

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 19/5/72

This is to confirm the arrangements made with you for the use of the
SOUND STUDIO

~~EDITING ROOM No:~~

Production Title DR WHO 000
Producer BARRY LETTS
TIME 1000 - 2345

Date 18/5/72

Project No: 2341/7081

RECORDING	B25	hrs. at £10 per hr.
V.T. DUBBING	B25	hrs. at £10 per hr.	<u>67.50</u>
EDITING	1/2 B25	hrs. at £ 5 per hr.
TRANSFERS	1/2 B25		

Additional Information

DISK to TAPE		hrs. at £ 5 per hr.
TAPE to TAPE		hrs. at £ 5 per hr.

SHIBADEN REVIEW

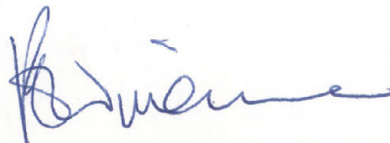
STUDIO	B25	5	hrs. at £10 per hr.	<u>50.00</u>
EDIT ROOM	1/2 B25		hrs. at £ 5 per hr.
TAPE/GRAM OPERATOR	B29	11 3/4	hrs. at £ 2 per hr.	<u>23.50</u>
SOUND SUPERVISOR	B29	23 1/2	hrs. at £ 2 per hr.	<u>47.00</u>

ESTIMATED TOTAL

188.00

SHIBADEN REQUIRED/~~NOT REQUIRED~~
SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

TO Barry Letts

EXT

ROOM 505

BUILDING Union House

GRAPHICS QUOTATION FORM

PRODUCTION Doctor Who - The Time Monster

PROJECT NUMBER 02341/7083

VTR/TX/REC, DATE 17-24/6/72

EXTERNAL CHARGE	<u>£3</u>	<u>additional slides</u>
INTERNAL CHARGE	<u>£3</u>	
TOTAL	<u>£6</u>	

This Quotation Form is for work requested on your Graphic Requirement Form
Dated 17/5/72 Please sign the copy and return it within TWO DAYS
so that returns can be made to the Computer.

Please return to: GRAPHICS PROGRESS ORGANISER
ROOM 201. Scenery Block.
T.V.C.

Telephone Enquiries: Ext -

Quotation Accepted _____ Signature D. Letts.

N.B. This does not include Photographers Hourly Rate of Filming Costs.
Quotes are not sent for these.

19/5/72

From: Insurance Manager

Room No. &
Building:

604, 2 Cav Sq

Tel.
Ext.:

date: 19th May 1972

Subject:

GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" - 16.4.72

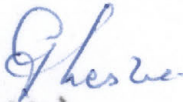
To:

Assistant Head of Programme Contracts

Copy: H.A.C.Tel

Thank you for your memo of the 16th May. The claim that Equity are making on behalf of Gregory Powell will be dealt with by our Insurers, however, I would prefer not to report this accident to our Insurers until Property Department have completed and submitted the motor vehicle accident report forms and, in view of the discrepancy between the accident report form and Equity's letter, H.A.C.Tel has looked into the circumstances of the accident.

In the circumstances, may I suggest that you inform Mr. Snitcher that the contents of his letter do not agree with another report of the accident and further enquiries are being made.


(G.R. Leslie)

GRL/RME

Paul Bernard 511 Threshold House Ext:

ject: DR.WHO (000) 'The Time Monster' Ep.1. Week 21
TX: Saturday, 20th May 1972 BBC-1

To: Janice Dutton thru Barry Lettis

Copies: H.D.G.Tel., H.Serials: C.A.(S.C.)D.G.Tel.,
Org.Serials, Mrs. P. Fraser: Prog.Sub.Editors(2),
Tel.Pub; Officer:

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story
by ROBERT SLOMAN

Episode 1

Strange happenings at the Newton Research
Institute. Is the extraordinary machine
the mysterious Professor Thascales has
built all it seems to be?

Dr.Who	JON PERTWEE
Master	ROGER DELGADO
Jo Grant	KATY MANNING
Dr.Ruth Ingram.....	WANDA MOORE
Stuart Hyde.....	IAN COLLIER
Captain Mike Yates.....	RICHARD FRANKLIN
Brigadier Lethbridge Stewart...	NICHOLAS COURTENAY
Sergeant Benton.....	JOHN LEVENE
Dr. Percival.....	JOHN WISE
Window Cleaner.....	TERRY WALSH
Dr. Cook.....	NEVILLE BARBER
Procter.....	BARRY ASHTON

Title Music by RON CHAINER
and the BBC Radiophonic Workshop

Incidental music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS
Designer : TIM GLEESON
Producer : BARRY LETTIS

Directed by PAUL BERNARD
BBC recording - COLOUR

PRODUCER

W.V.O.

Designers Request
Directors Request

Number

(30) OF SERIES EPS 386

Production DR WHO THE TALK MONSTER EPS 386

Producer

Director PAUL BERNARD

Designer TIM GLESON

Contractor BBE W/SHOP

Studio No.

723

Ealing

Location/County

Project No. 02341/705544

Zero Date

19 MAY

Filming Date

VTR/Edits 23 & 24 MAY

Copies to Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Man Hours

3

Materials

£2-50

No Elevations
Constructional

Late Information
Fire Proofing

TV Training
Special Instructions ✓

Floor Painting
Plastics

Drapes

fill in the

- ① PLEASE PAINT 18 UNIT RUN APPROX, OF JIBOLITE CORNICE MOLD, IN STONE, ROLLER OVER LEATHER WITH DARK COFFEE & GREY STONE, ON ALL SURFACES.
- ② PLEASE PAINT 4 SKIPS OF JIBOLITE RUBBLE AS ABOVE CORNICE MOLD.

Total cost to programme

£11-50

In contract

Additional to contract

Estimated by

E. F. Bailey

Designer

PP. TIM GLESON

FROM: BETTY WICKINS, PROGRESS DESK, STUDIO MANAGEMENT.

ROOM 4043 T.C.

PABX

PRODUCTION DR. WHO (000) 3 & 4/6 WEEK NO. 19 DATE 10.5.72
PROJECT NO. 2341/7081
PRODUCER B. LETTS/P. BERNARD DIRECTOR -
DESIGNER T. GLEESON ARTIST BOOKER SYBIL CAVE
TECHNICAL MANAGER (1) DEREK HOBDAV SOUND SUPERVISOR TONY HILLIER
COSTUME SUPERVISOR BARBARA LANE MAKE-UP SUPERVISOR ROSEMARY BARRETT
PROPERTY ASSISTANT B. HODGSON

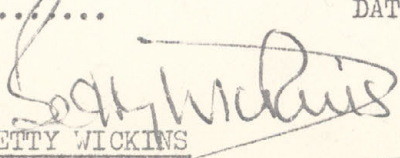
In order that I may assist with the servicing of your production, it is essential that you pass on the information (where appropriate) to the department concerned by the date shown.

The project number for this production has been supplied by Programme Planning, if this is not correct please let me have the amendment as well as Planning.

If there are any other difficulties anticipated in meeting these dates, please notify me without delay.

STUDIO PRODUCTION DATES

Scripts	Rehearsal Rooms27.3.72.....
Designer Availability	Floor Manager
Plan Agreed Date27.3.72.....	Asst. Floor Manager
Design Drawings10.4.72.....	Floor Assistant1.5.72.....
Construction Zero8.5.72.....	Scenic Projection1.5.72.....
Props27.4.72.....	2nd Vision Mixer
Visual Effects17.3.72.....		
Graphics Filmed17.4.72.....		
Graphics Illustrated24.4.72.....		
Graphics Plain Captions28.4.72.....		
Artists24.4.72.....		
Costume25.4.72.....		
Make-Up24.4.72.....		
Final Plans1.5.72.....	DATE22.3.72.....


BETTY WICKINS

THE BRITISH BROADCASTING CORPORATION

Kensington House, Richmond Way, London, W.14.

SUPPLEMENTARY PAYMENT

(Cheque to follow from our.....London......Accounts Department)

Ref. 35/ SC

Type of Contract O.C.

Artist if different See below.
from Payee.....

Artists' * Number	25-31

Payee Name	32-61 <u>DUDLEY SIMPSON, ESQ.,</u>
Address	<u>for the services of 3 musicians,</u>

* For Accounts use

Cd. Cd.	Sc.*	Not used
1-2	3	62-63
P6		78-80

"DR. WHO" Serial 000. Eps. 1 - 6.

Project No.	Nom.* A/c	Details of Fee and Dates Worked	Fee	Rec/Tx* Date	E.I.*	C.I.*	Ch.* Cd.
4-12	13-15	Non-punch	16-24	64-68	69-72	73-76	77
023417079-84)		<u>1st May:</u> 2 additional doubles @ £ each. per ep. for 2 eps. (Eps. 1 & 2): <u>15th May:</u> " " (Eps. 3 & 4): <u>31st May:</u> " " (Eps. 5 & 6): <p style="text-align: right;">Grand total: £</p>	£				

Mechanical Reproductions

Fee 2 (a)

Fee 2 (b)

per episode.

(Sybil Cave)

Artists' Bookings Department

Date:

22nd May 1972

file with previous

Copy to: H.A.C.Tel.: Insurance Manager

Ext.

~~CONFIDENTIAL~~

Reference 01/PC/JDLH

23rd May 1972

Dear Mr.

GREG POWELL

Thank you for your letter of the 12th May to which I deferred reply until I had something to report. As I am off on holiday at the end of this week, I ascertained that our Insurance Department are awaiting the outcome of further internal investigations, which were initiated because the version of the accident in your letter of the 17th April did not agree with an accident report passed in the normal way to our Insurance Department.

We will be in touch in due course.

Yours sincerely,

J. D. L. HILL
(J.D.L. Hill)

Assistant Head of Programme Contracts

Legal Officer,
British Actors Equity Association,
8 Harley Street,
London, W1N 2AB

OEW

FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 24.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

TO: 1 Producer

2 P.A.

Dr. Who

The amount charged to your programme by Film Department for work done in week.....19
is £. ~~580~~ 41/-

This is based on:

Sound shooting : 580 ft.

Mute shooting

Colour rushes

Additional processing

Edited footage

Ruth Adams
(Ruth Adams)

Letter

From: Controller BBC-1

Date: 24th May, 1972

To: 1. O.SERIALS.D.Tel.
2. BARRY LETTIS
3. Planning Group

Title: DR. WHO 000

Project: 7081-82

Issue No: 4

Subject to the availability of facilities, the changes in allocations requested on the Programme Budget Adjustment/Amendment Form are agreed.

ALAN SHALLCROSS

for (Paul Fox)

From: Org. Drama Serials, Television. (Secretary)

Room No: 406 Thres Ext: Date: 25th May 1972

SUBJECT: DR. WHO 000: SOUND DUBBING ARRANGEMENTS

To: Maria Marshall,

Copy to: Tony Millier
Barry Letts
Paul Bernard
Jean Mellett

This is to confirm the sound dubbing arrangements for "DR. WHO" 000.

All dubbing sessions will take place in the Spur Studio.

Episode 5 - 6.6.72.

Project No: 2341/7083

1430-1800 Rehearse with Shibarden
1800-1900 Dinner
1900-1930 VT line-up
1930-2200 Dub

Episode 6 - 7.6.72.

Project No: 2341/7084

1445-1745 Rehearse with shibarden
1745-1845 Dinner
1845-1915 VT line-up
1915-2115 Dub

Episode 5 - 8.6.72.

2145-2315 Dub back to master
2315-2345 Final review

The final dub back to master for episode 6 has not been arranged but I will let you know when it has.

Vanessa Crichton
(Vanessa Crichton)

P A S R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:
Duty Office: Cost A/C Unit: Copyright: Tel. Ents: Barry Letts

"DOCTOR WHO - The Time Monster" (J00) EPISODE SIX (02341/7084)

VTC/6HT/78960/ED - Wednesday, 24th May 1972 - TC3

TX: Saturday, 24th June 1972 BBC-1 1750

Producer: BARRY LETTS

Director: PAUL BERNARD

Designer: TIM GLEESON

Duration:

A. 1. DETAILS OF CAST

Dr. Who	... JON PERTWEE
Jo Grant	... KATY MANNING
Master	... ROGER DELGADO
Brigadier Lethbridge Stewart	... NICHOLAS COURTNEY
Sgt. Benton	... JOHN LEVENE
Dr. Ruth Ingram	... WANDA MOORE
Stuart Hyde	... JAN COLLIER
Dalios	... GEORGE CORMACK
Galleia	... INGRID PITT
Krasis	... DONALD ECCLES
Crito	... DEREK MURCOTT
Lakis	... SUSAN PENHALIGON
Hippias	... AIDAN MURPHY (Film only)
Kronos	... MARC BOYLE
Face of Kronos	... INGRID BOWER
Minotaur	... DAVE PROWSE
Guard	... MELVILLE JONES
Serving Girl	... VIRGINIA MULL
Hippias Double	... VAL MUSETTI (Film only)
Baby	... DARREN PLANT

Extras:

Guards:

NICK HOBBS, RICHARD EDEN, CHRISTOPHER HOLMES, LAURIE GOODE,
GEOFFREY MORGAN, JONAS KERR

Guards/Trumpeters:

MARC LANDERS, ANDREW DEMPSEY, JAMIE GRIFFIN, JEREMY HIGGINS

Sedan Carriers:

GEORGE GREGNEY, FRANCIS WILLIAMS, YINKA ADEBIYI, PETER JOHNSON

Councillors:

BILL WHITEHEAD, REG LLOYD, WILFRED BOYLE, EDMUND BAILEY,
COLIN CUNNINGHAM, PETER PENNY

Serving Girls:

YVONNE ASHLEY, ALISON DAIMLER, SUSAN PATRICE

NB: ANN MICHELLE and NICHOLAS MUTTON booked but parts
recast.

2.

Artists on Film

JON PERTWEE, KATY MANNING, DAVE PROWSE, VAL MUSETTI
NICHOLAS COURTNEY, MARC BOYLE

Extras on Film:

BERNARD BARNSLEY, JIM DOWDALL, IAN ELLIOTT, KEVIN MORAN,
REG TURNER, BRIAN GILMAR,

MICHAEL COSTLEY, MARK LANDERS booked for filming (extras)
but not used.

Pre-Recording for Episode 6

VTC/6HT/78720/A - 9.5.72 20"
IAN COLLIER, WANDA MOORE

VTC/6HT/78729 - 10.5.72 2'00"
JON PERTWEE, KATY MANNING

B.

OTHER ITEMS CHARGEABLE TO PROGRAMME

COPYRIGHT: Robert Sloman

MUSIC: Dudley Simpsn

Stunt Arranger - TERRY WALSH

Animal Kingdom

C.

FILM SEQUENCES

16 mm. specially shot Film Cameraman - PETER HAMILTON
Film Editor - MARTYN DAY

Opening titles 30"
Closing titles 50"

Spec. shot sequences total:
- 2' 10"

D.

MUSIC DETAILS

Opening music (on film) 30"
Closing music (on tape) 50"
RON GRAINER + BBC Radiophonic Workshop

Specially composed Incidental music by DUDLEY SIMPSON
details to follow after dubbing.

Sue Upton
(Assistant to Paul Bernard)
25.5.72

From: Barry Letts, Producer, Dr.Who

Room No. &
Building:

505 Union House

Tel.
Ext.

date: 25th May 1972

Subject:

OVERRUN IN TC3 on 24th May 1972 FOR DOCTOR WHO

To:

H.Serials D.Tel.

Copy: Org.Serials D.Tel.,
C.A.Gen.D.G.Tel.

I regret that the final recording of 'Dr.Who' 000, 'The Time Monster' on 24.5.72 overran by 58 minutes. This was necessary to complete the show, which was very complex, using visual effects, a kirby wire and CSO. There were some retakes. The experience confirms that a) Recording Breaks should be kept to a minimum and b) where essential, they should be as pre-planned in detail as the recording itself. That being said, I would like to stress that both the Director and the P.A., and indeed everyone concerned, worked hard and well.

From:
Room No. &
Building:

Barry Letts, Producer, Dr.Who
505 Union House

Tel.
Ext.:

date: **25th May**

Subject:

SCENE CREW IN TC3 FOR DR.WHO on 24.5.72

To:

L.R. Montague

The last two recordings of 'Dr.Who' on the
23rd May turned out to be very complex. I
should like to say how grateful we all are
for the excellent work done by the Scene
Crew under very trying conditions.

P A S R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:
Barry Letts

"DOCTOR WHO - The Time Monster"(000)

EPISODE FIVE (02341/7083)

VTC/6HT/78942/ED - Tuesday, 23rd May 1972 - TC3

TX: Saturday, 17th June 1972 BBC-1 17.50 p.m.

Producer : BARRY LETTS
Director : PAUL BERNARD
Designer: TIM GLEESON

Duration:

A. 1. DETAILS OF CAST

Dr. Who	...	JON PERTWEE
Jo Grant	...	KATY MANNING
Master	...	ROGER DELGADO
Krasis	...	DONALD ECCLES
Dalios	...	GEORGE CORMACK
Galleia	...	INGRID PITT
Hippias	...	AIDAN MURPHY
Lakis	...	SUSAN PENHALIGON
Crito	...	DEREK MURCOTT
Miseus	...	MICHAEL WALKER
Guard	...	MELVILLE JONES
Serving Girl	...	VIRGINIA MULL
Minotaur	...	DAVE PROWSE (Film only)

Guards:

NICK HORBS, RICHARD EDEN, CHRISTOPHER HOLMES, LAURIE GOODE,
GEOFFREY MORGAN, JONAS KERR

Trumpeters/Guards:

MARC LANDERS, ANDREW DEMPSEY, JAMIE GRIFFIN, JEREMEY HIGGINS

Sedan Carriers:

GEORGE GREGNEY, FRANCIS WILLIAMS, YINKA ADEBIYI, PETER JOHNSON

Councillors:

BILL WHITEHEAD, REG LLOYD, WILFRED BOYLE, EDMUND BAILEY,
COLIN CUNINGHAM, PETER PENNY

Serving girls:

YVONNE ASHLEY, ALISON DAIMLER, SUSAN PATRICE

2. Artists on Film

DAVE PROWSE, KATY MANNING

NB: ANN MICHELLE contracted, paid, but not used, as
part recast

Post Recording for Episode 5

VTC/6HT/78960 on Wednesday, 24th May - several scenes total: 5½ mins.

JON PERTWEE, KATY MANNING, ROGER DELGADO, INGRID PITT,
GEORGE CORMACK, DEREK MURCOTT, DONALD ECCLES, SUSAN PENHALIGON

B. OTHER ITEMS CHARGEABLE TO PROGRAMME

Copyright: ROBERT SLOMAN (Author)

Music: DUDLEY SIMPSON

Animal Kingdom

Strand Electrics

C. FILM SEQUENCES

16 mm. sync specially shot

Opening titles - 30"

Closing titles - 50"

Specially shot sequences - 20"

D. MUSIC DETAILS

Opening music (on film) 30"

Closing music (on tape) 50"

RON GRAINER + BBR RADIOPHONIC WORKSHOP

Incidental music - specially composed by DUDLEY SIMPSON
Details to follow after dubbing.

Sue Upthorn

(Assistant to Paul Bernard)

26.5.72

From: Paul Bernard 511 Three Ext.
Subject: "DR. WHO" (000) "The Time Monster" 02341/7080 Week 22
Episode 2 TX: Saturday, 27th May 1972
To: Janice Dutton thru Barry Letts
Copies: H.D.C.Tel: H. Serials: C.A(S.C)D.CTel: Org. Serials:
Mrs. P. Fraser: Prog. Sub. Editors (2): Tel.Pub.Office:

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story
by ROBERT SLOMAN

Episode 2

The Doctor learns of a hideous danger to the entire Universe. A visitor arrives - a visitor from another age.

Master	.. ROGER DELGADO
Dr. Ruth Ingram	.. WANDA MOORE
Stuart Hyde	.. IAN COLLIER
Brigadier Lethbridge Stewart	.. NICHOLAS COURTHY
Dr. Percival	.. JOHN WYSE
Dr. Cook	.. NEVILLE BARBER
Poester	.. BARRY ASHTON
Dr. Who	.. JON PERTWEE
Je Grant	.. KATY MANNING
Captain Mike Yates	.. RICHARD FRANKLIN
Sergeant Benton	.. JOHN LEVINE
Krasis	.. DONALD DOOLEY
Neophite	.. KEITH DALTON
Hippies	.. AIDAN MURPHY

Title Music by RON GRAINGER
and BBC Radiophonic Workshop
Incidental Music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS
Designer : TIM GLEESON
Producer : BARRY LETTS
Directed by PAUL BERNARD

BBC Recording COLOUR

From: Assistant to Head of Studio Management Tel (1)

Room No. &
Building:

4036 T.C.

Tel.
Ext.:

date: 31st May, 1972

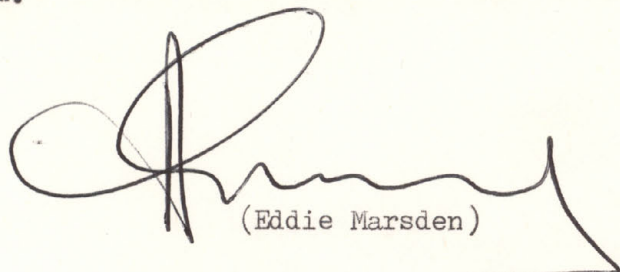
Subject: GREGORY POWELL : ACCIDENT IN CONNECTION WITH 'DR. WHO' 16/4/72

To: Mr. Barry Letts

Now that production on Dr. Who (000) is complete could you please let me have in my keeping the clips of undercranked film which record the accident to Gregory Powell on April 6th 1972?

(horse) incident

They will, of course, be safely kept and available for your use at anytime you should need them.



(Eddie Marsden)

*asked Martyn
to send appropriate
films to us.*

Scenic Servicing Contract for Scenery & Dressing Properties

No.

2324

ACTION PROPERTIES ARE SEPARATELY CHARGED

~~ORIGINAL~~/ADDITIONAL/REVISION TO NO. 2187

STUDIO/STAGE/LOCATION/OF
~~XXXXXXXXXXXXXX~~

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 31.5.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard

PRODUCTION DATE 23-24.5.72 Wk.

PRODUCTION DEPT. Drama Serials

FILMING DATE Wk.

TITLE Dr Who - The Time Monster

PROJECT NO. 02341/7083

DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS - 120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
Additional props & Greenery for main temple & Galleia's Rm				95.00	
				95.00	
			95.00		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS			95.00		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE.
ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY: JACK JACKSON

DATE

DISTRIBUTION

FOR SCENIC SERVICING

PRODUCER-2

COSTING UNIT

FOR SCENIC DESIGN

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY

PRODUCER

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

30.5.72

6.6.72

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **31/5/72**

BT 7122

Author if different from Payee **Hervyn Haisman & Henry Lincoln**

COPYRIGHT DEPARTMENT
PAYMENTS

Payee Number	25-31
--------------	-------

Payee Name	32-61
	C.C.A. Personal Management Ltd.,

Address

**11 Albemarle Street,
London, W.1.**

Copy to: **Terrance Dicks**
C.A.(Gen.) D.G.Tel.
O.Serials D.Tel.

Ed.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023417082	106	£	10/6/72	DR. WHO : THE TIME MONSTER Use of character Lethbridge Stewart Episode 4

Passed by.....

Certified duly performed on above date(s).....

DEPT.	DRAMA SERIALS	* BBC 1	BOX 2
FROM	BARRY LETTS	PRODUCER OF	DOCTOR WHO (SERIAL 000)

STORY EDITOR	TERRANCE DICKS		
TITLE OF PLAY, SERIES EPISODE OR SERIAL	'THE TIME MONSTER'		
Project Number	02341/7079/84	Duration:	
AUTHOR (AND TRANSLATOR)	BOB SLOMAN		
DRAMATISED/ADAPTED BY	-		
DIRECTOR (IF KNOWN)	PAUL BERNARD		
Rec. Week & Day (if known)	17, 19, 21	TX Week & Day (if known):	20.5.72.
Studio	-	Cast: *	Large (20 plus) / Medium / Small (6 minus)
Approx. No. & Type of Sets			
Possible Film Requirements			

TYPE OF DRAMA: Modern or Period (give date):

Comedy Drama, Suspense Thriller, etc.

SCIENCE FICTION/ADVENTURE

BRIEF OUTLINE OF PLOT: (Information in brackets NOT FOR PUBLICATION)

In a Government Research Institute, Professor Thascalos is working on a matter transmission machine known as TOMTIT - Transmission of Matter Through Interstitial Time. At the Unit Laboratory meanwhile, Dr. Who works on a 'Time-Sensor', a device which detects disturbances in the Time Field - in particular those caused by the operation of the Master's Tardis. The test run of TOMTIT produces a reading on the Time Sensor and sends the Doctor and Jo down to the Research Centre where a series of mysterious and terrifying events are taking place. Sure enough, Professor Thascalos is the Doctor's old enemy, the Master.

(The Master's plan involves the Crystal of Kronos, which long ago enabled the rulers of Atlantis to control Kronos, the Time Monster, a being from outside Time whose tremendous powers brought first prosperity, and then near destruction, to Atlantis. The Master sets off for Atlantis in his Tardis, determined to obtain possession of the Crystal. This will give him control over Kronos and thus power over Time itself. Such powers in the Master's hands could bring disaster to the entire Universe. Jo and the Doctor pursue the Master through Space and Time to Atlantis, where they try to prevent him from gaining possession of the Crystal. They are helped by Dalios, the wise, old King of Atlantis, and hindered by Galleia, the King's young and beautiful wife, who casts in her lot with the Master. In the final struggle, the full fury of Kronos is released, Atlantis is destroyed and the Doctor comes to a final confrontation with the Master outside Space and Time. The Master is defeated but once again escapes to work more mischief.....)

ANY OTHER POINTS (e.g. names of leading artists if known)

PRODUCER

W.V.O.

~~Designers Request~~
Directors Request

Number

Studio No. TC 3

Ealing

Location/County

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Man Hours

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Materials

Production "DR WHO"

Project No. 2341/7083

Producer

Zero Date 22/5/72

Director

Filming Date

Designer T. GLEESON.

VTR/Trans 23/5/72

Contractor

BBC.

No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

£70.00
Inclusive

CONFIRMATION

SUPPLIED BY MAGNA DOVE LTD;

Dollond House
1-3 Westville Road, W.12,Series "Tardis" Control
Unit.

(As supplied for previous Ep.

Dr. Who No. 2341/7081 - £70.
VTR. 10/5/72.Delivery & Collection by
Magna Dove.Total cost to programme
- saving -

✓ £70.00

In contract
- Additional to contract

Estimated by

Designer T. Gleeson

W.V.O. PRODUCER
Designers Request
Director's Request

Number		Studio No. <u>T24</u>		Copies to Producer <u>/</u>		J Fell <u>/</u>	
Production <u>"DR WHO"</u>		Ealing <u>/</u>		Director <u>/</u>		Sen. Artist	
Producer		Location/County <u>/</u>		Designer <u>/</u>		Drapes Up	
Director		Project No. <u>2341/708</u>		S/Master (3) <u>/</u>		Graphics	
Designer <u>T. Gleeson</u>		Zero Date <u>8/5/72</u>		Asst. Man. Studio Ops (2) <u>/</u>		Estimator <u>/</u>	
Contractor <u>BBC</u>		Filming Date <u>10/5/72</u>		W/Shop Manager <u>/</u>		Costing <u>/</u>	
VTR/Trans <u>10/5/72</u>		A.W/Shop (Prods) <u>/</u>		A.W/Shop (Alloc) <u>/</u>		Bus. Manager	
Man Hours <u>/</u>		Master Plasterer <u>/</u>		Metal W/Shop <u>/</u>		Contractor	
Materials <u>£357.00</u>		No Elevations Constructional		Late Information Fire Proofing		TV Training Special Instructions	
Floor Painting Plastics		Drapes					

Confirmation
Supplied by Megan Dove ONLY
Dollond House,
1-3 Westville Rd. W.12

4' sq. Computer Unit - £150
& Newton Trunking - £94 } A
(As arranged with Designs)

Plus
Curved Ends to Newton Trunking - £113 } B

(Inc. Delivery)
357

NOTE: 'A' Additional to Contract. £244
'B' IN Contract £113

Total cost to programme	⊗ £357.00	In contract	£113
		Additional to contract	£244
		ADDITIONAL	£244

Estimated by _____ Designer Jim Gleeson

PRODUCER

W.V.O.

Designers Request
Director's Request

Number

11 23/5
BBS 3460

Studio No. TC3

Ealing

Location/County

Copies to Producer

Director

Designer ✓

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

San. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Production

DR. WMA THE TIME HONOR

Project No.

08341/708384

Producer

Zero Date

19. MAY.

Director

PAUL BARLIMAN

Filming Date

Designer

TIM CLESON

VTR/Trans

28/21 MAY 72

Contractor

~~ACRE~~ ~~SMITH~~

B. B. C.

Man Hours

Materials

No Elevations
Constructional

Late Information
Fire Proofing

TV Training
Special Instructions ✓

Floor Painting
Plastics

Drapes

- 1) DOOR FURNITURE AN SETS
- 2) ASSEMBLY 4 POWER BED. / HIRERS DANCING ROOM
- 3) COMPLETE RESTRA CHAIRS. TEMPLE
- 4) COMPLETE CEMENT MUDS SUPPORT. TEMPLE
- 5) FIX CEILING PANEL, THEATRE INTERIOR. STAGE SET.
- 6) PIN HUNG AN STAGE COIS ON RESTRA TEMPLE

Staff

Total cost to programme
saving

£21-00

In contract
Additional to contract

Estimated by

P. Barliman

Designer

Tim Cleson

PRODUCER

W.V.O.~~Designer's Request~~
Director's RequestNumber **Z A-A-A**

14/19/5

Studio No. **703**

Ealing

Location/County

Copies to
Producer

Director

Designer

S/Master (3)

Ast. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Production **DR WHO 1000**Project No. **62341/1083**Producer **BARRY LETTS**

Zero Date

Director **PAUL BERNARD**

Filming Date

Designer **TIM GLEESON**VTR/Trans **23/24.5.72**Contractor **A/SNOW**

Man Hours

Materials

No Elevations
Constructional ☒Late Information
Fire ProofingTV Training
Special InstructionsFloor Painting
PlasticsDrapes **40-78**

PLEASE REHANG 2 PR D.DOORS 42
TO OPEN AS DISCUSSED

~~PLEASE REHANG 2 PR D.DOORS 42~~

Total cost to programme
~~allowing~~

£6

In contract
Additional to contract ☒

Estimated by

Designer

Tim Gleeson

PRODUCER

W.V.O.

~~Director's Request~~
Director's RequestNumber 1A. ~~000~~

19/19/5.

Production DR. WHO 0-0-0

Studio No. T.C.4
Ealing
Location/County
Project No. 02341/108364

Producer BARRY LEES

Zero Date 19. MAY. 72

Director PAUL BERNARD

Filming Date

Designer TIM GIBSON

VTR/Trans 23&24. MAY '72

Contractor ACK. & SNOW

Copies to
Producer

Director /

Designer /

S/Master (3) /

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Man Hours

10A.
1C

Materials

£10-50.

No Elevations
Constructional ✓Late Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

~~0-0-0~~

12/5.

(1) PLEASE PUT BLOCK 3/3/7 ON CASTERS

(2) ALLOW 10 MANHOURS FOR ARTIST PAINTING 'MOSAIC' AREA
IN MAIN TEMPLE(3) ALLOW 10P EXTRA FOR EACH P.V.C. PRESSING IN STICK PAROIS
— £8-00 FOR 80 PRESSINGSTotal cost to programme
saving

£43-50.

~~In contract~~
Additional to contract

Estimated by

Designer

Lin Graw

PRODUCER

W.V.O.

Designers Request
Directors Request

Number **28** OF SERIES

17/19/5.
EPS 546

Production **DR. WHO THE TIME MONSTER**

EPS 546

Producer

Project No. **02041/7063 & 4**

Director **PAUL REYNARD**

Zero Date **19. MAY.**

Designer **TIM GLEESON**

Filming Date **VTR/Reels 23 & 24. MAY.**

Contractor **ICKLAND SNOW**

Man Hours **5**

Son. Artist

Draper Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Materials

£6—

No Elevations
Constructional ✓

Late Information
Fire Proofing

TV Training
Special Instructions ✓

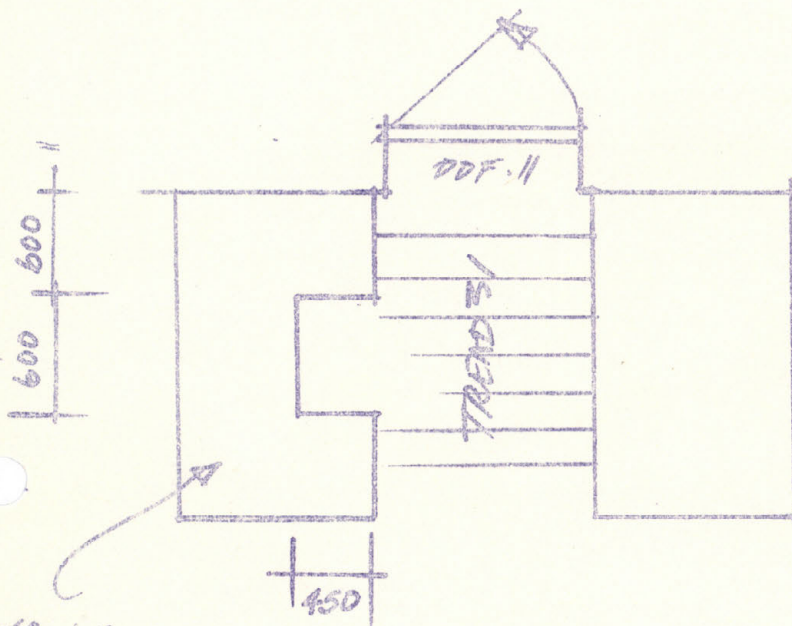
Floor Painting
Plastics

Drapes

① CUT 600 X 450 SECTION FROM 6X4 BLOCK AS SHOWN
CHAD REVERNS TO FLOOR

Quote 19/5/74

② MAKE REPLACEMENT BLOCK FOR STICK



6X4 + 9
BLOCK

Total cost to programme

£21 —

Additional to contract

Estimated by

Designer

T. Gleeson

Number **1**

RB 12/5

Production **DR WHO 0-0-0**

Producer **BARRY LETTS**

Director **PAUL BERNARD**

Designer **T M GUESON**

Contractor

Studio No. **T.C. 4.**

Ealing

Location/County

Project No. **0234/7082**

Zero Date **5 MAY**

Filming Date

VTR/Trans **92/10 MAY**

Copies to Producer

Director

Designer ☒

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager ☒

A.W/Shop (Prods) ☒

A.W/Shop (Alloc) ☒

Master Plasterer

Metal W/Shop

Man Hours

5

Sen. Artist

Drapes Up

Graphics

Estimator ☒

Costing ☒

Bus. Manager

Contractor

W/Shops

Materials

No Elevations
Constructional ☒

Late Information
Fire Proofing

TV Training
Special Instructions

Floor Painting
Plastics

Drapes ☒

ON "MASTERS INNER LABORATORY"

PLEASE ENSURE THAT THE METAL
FRAMES ARE BOLTED TO FLATTAGE AS PER ELEVATIONS.

PLEASE FIX 6' X 2' ELECTRICAL PANELS IN FRAMES
AS SHOWN ON DRESSING PHOTOS - SAME SET
N.B. ARTIST ON KIRBY WIRE TO KICK
AGAINST

(2) PLEASE ENSURE ALL DOORS OPEN EASILY

Total cost to programme

£1510.00

Additional to contract ☒

Estimated by

T M Gueson

Designer

T M Gueson

PRODUCER

W.V.O.

Designers Request
Director's Request

Number (21)

RB 11/5

Studio No. T24

Ealing

Location/County

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Production DR AND THE TIME MONSTER
BOS 384

Project No. 0244/708142

Producer

Zero Date 8 MAY

Director PAUL BERNARD.

Filming Date

Designer TIM CHEESON.

VTR/Reels 9 & 10 MAY.

Contractor ACKLAND SNOW.

Man Hours

Materials

3 SALE

SAVE 4-75

No Elevations
Constructional ✓Late Information
Fire ProofingTV Training
Special Instructions ✓Floor Painting
Plastics

Drapes

W.V.O. IN CONFIRMATION.

SHEET 1 OF 1. ELEVATION. A-A.

① PLEASE BACK THE 1200 TOP & BOTTOM 1/2 640 VOIDS,
(IN THE NEW MAKE WALL & DOOR UNITS) WITH HIRONO.② SUPPLY 8000 1/2 VOID FILL-IN PIECES, IN HIRONO, TO FIT
INSIDE THE 1/2 VOIDS IN EXISTING UNITS, 640MM DIA.

PAINT TO WHITE & POL.

SHEET 1 OF 1. ELEVATION. C-C.

③ C.S.O. CLOTH UP 50. 20X20. NO LONGER REQUIRED,
PLEASE CANCEL. REPAINT IN C.S.O. YELLOW.Total ~~cost~~ to programme
saving

£13-75

Additional to contract

Additional to contract

Estimated by

Designer

Lin Allen

Transmission Form

TRANSMISSION:

FILM AND RECORDED PROGRAMMES		WEEK	25
To: PRESENTATION DESK Room 4093 TC (PABX) (White and Yellow Copies)		DATE	17.6.72
DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)		NETWORK	BBC-1
PRODUCTION FILE (Blue Copy)		Transmission in Monochrome or Colour	Colour
RECORDING NUMBER OR FILM GAUGE	TAKE No. ON FRONT OF PROGRAMME	V.T. SPOOL No.	PROJECT NUMBER
VTC/6HT/78942 ED	One	40488	02341/7083
TITLE OF PROGRAMME		TX. STATUS (1st; 2nd. Showing etc)	EPISODE No.
DOCTOR WHO:		1st	Five
SUB-TITLE	PRODUCER OR PERSON RESPONSIBLE		
The Time Monster	Name BARRY LETTS		
DEPARTMENT RESPONSIBLE	Office Room & Tel. No.	Home Tel. No.	
	505 Union		

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

OPENING

1. For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown

Usual opening titles (30") - moving line pattern dissolves to DOCTOR WHO FACE - to "DOCTOR WHO". with s/i

1. The Time Monster (20")
2. By Robert Sleman
3. Episode 5

TIMING 1st shot: MASTER and KRASIS at tardis control panel

2. Duration of programme timed on V.T. machine/film footage counter.....
- timed on stop watch.....

24'25"

24' 29"

3. Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME).....

50"

CLOSING

4. Wording of FIRST closing credit:—

1. Dr. Who
JON PERTWEE

5. Wording of FINAL closing credit:—

17. Directed by
PAUL BERNARD

6. If programme does not end with the fade down of the final credit give details.....

BBC-TV Colour

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed.....

Date.....

2.6.72

Checked by person now responsible.....

Transmission Form

TRANSMISSION:

FILM AND RECORDED PROGRAMMES		<table border="1"> <tr> <td>WEEK</td> <td>26</td> </tr> <tr> <td>DATE</td> <td>24.6.72</td> </tr> <tr> <td>NETWORK</td> <td>BBC-tv</td> </tr> <tr> <td>Transmission in Monochrome or Colour</td> <td>Colour</td> </tr> </table>		WEEK	26	DATE	24.6.72	NETWORK	BBC-tv	Transmission in Monochrome or Colour	Colour
WEEK	26										
DATE	24.6.72										
NETWORK	BBC-tv										
Transmission in Monochrome or Colour	Colour										
To: PRESENTATION DESK Room 4093 TC (PABX) (White and Yellow Copies) DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy) PRODUCTION FILE (Blue Copy)											
RECORDING NUMBER OR FILM GAUGE VTC/6HT/78960 ED	TAKE No. ON FRONT OF PROGRAMME One	V.T. SPOOL No. 41210	PROJECT NUMBER 02341/7084								
TITLE OF PROGRAMME DOCTOR WHO		TX. STATUS (1st; 2nd. Showing etc) 1st	EPISODE No. Six								
SUB-TITLE The Time Monster		PRODUCER OR PERSON RESPONSIBLE Name BARRY LETTS									
DEPARTMENT RESPONSIBLE Drama, Serials		Office Room & Tel. No. 505 Union	Home Tel. No.								

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

OPENING

1. For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown

Usual opening titles (30") - moving line pattern dissolves to DOCTOR WHO FACE -
to DOCTOR WHO" with s/1
 1. The Time Monster (20")
 2. By Robert Sleman
 3. Episode 6

1st shot : JO thrown thru door

TIMING

2. Duration of programme timed on V.T. machine/film footage counter.....
 timed on stop watch.....

24' 55"

3. Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME).....

50"

CLOSING

4. Wording of FIRST closing credit:—

1. **Dr. Who**
JON PERTWEE

5. Wording of FINAL closing credit:—

21. **Directed by**
PAUL BERNARD

6. If programme does not end with the fade down of the final credit give details.....

BBC tv Colour

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed.....

Date **2.6.72**

Checked by person now responsible.....

SOUND STUDIO SUITE

SSS/ 0535

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 2/6/72

This is to confirm the arrangements made with you for the use of the
SOUND STUDIO

EDITING ROOM No: 4

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1000-1500

Date 31/5/72

Project No: 02344/7082

RECORDING	B25	hrs. at £10 per hr.
V.T. DUBBING	B25	hrs. at £10 per hr.
EDITING	½B25	hrs. at £ 5 per hr.
TRANSFERS	½B25		
DISK to TAPE		hrs. at £ 5 per hr.
TAPE to TAPE		hrs. at £ 5 per hr.

Additional Information

SHIBADEN REVIEW

STUDIO	B25	hrs. at £10 per hr.
EDIT ROOM	½B25	<u>4</u> hrs. at £ 5 per hr.	<u>20</u>
TAPE/GRAM OPERATOR	B29	<u>4</u> hrs. at £ 2 per hr.	<u>8</u>
SOUND SUPERVISOR	B29	<u>8</u> hrs. at £ 2 per hr.	<u>16</u>

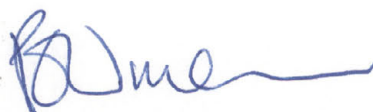
ESTIMATED TOTAL

£44

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

SOUND STUDIO SUITE

SSS/ 0537

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 2/6/72

This is to confirm the arrangements made with you for the use of the

SOUND STUDIO

~~EDITING ROOM No:~~

Production Title

DR WHO 000

Producer

BARRY LETTS

TIME

1000-1600

Date

1/6/72

Project No:

02341/7082

RECORDING	B25	hrs. at £10 per hr.
V.T. DUBBING	B25	5 hrs. at £10 per hr.	50
EDITING	1/2 B25	hrs. at £ 5 per hr.
TRANSFERS	1/2 B25		
DISK to TAPE		hrs. at £ 5 per hr.
TAPE to TAPE		hrs. at £ 5 per hr.
SHIBADEN REVIEW			
STUDIO	B25	hrs. at £10 per hr.
EDIT ROOM	1/2 B25	hrs. at £ 5 per hr.
TAPE/GRAM OPERATOR	B29	5 hrs. at £ 2 per hr.	10
SOUND SUPERVISOR	B29	10 hrs. at £ 2 per hr.	20

Additional Information

ESTIMATED TOTAL

£80

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

SOUND STUDIO SUITE

SSS/ 0539

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 2/6/72

This is to confirm the arrangements made with you for the use of the

~~SOUND STUDIO~~

EDITING ROOM No: 4

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1600-1930

Date 1/6/72

Project No: 02341/7083

RECORDING B25 hrs. at £10 per hr.

V.T. DUBBING B25 hrs. at £10 per hr.

EDITING 1/2 B25 hrs. at £ 5 per hr.

TRANSFERS 1/2 B25

DISK to TAPE hrs. at £ 5 per hr.

TAPE to TAPE hrs. at £ 5 per hr.

SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr.

EDIT ROOM 1/2 B25 3 1/2 hrs. at £ 5 per hr. 17.50

TAPE/GRAM OPERATOR B29 3 1/2 hrs. at £ 2 per hr. 7

SOUND SUPERVISOR B29 7 hrs. at £ 2 per hr. 14

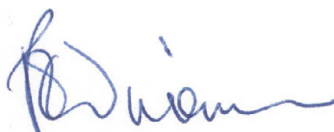
ESTIMATED TOTAL

35.50

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

From: Assistant to Paul Bernard 511 Thres
Subject: BILLING: DOCTOR WHO (000) "The Time Monster" Episode 3
02341/7061 TX: Saturday, 3rd June 1972 Week 23
To: Janice Dutton thru Barry Letts
Copies: H.D.G.Tel: H. Serials: C.A.(S.C.)D.G.Tel:
Org. Serials: Mrs. P. Fraser: Prog. Sub. Editors (2):
Tel. Pub. Officer.

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story
by ROBERT SLONAN

Episode 3

The TARDIS comes under a strange attack
and the Master nearly loses control of
the Time Monster.

Master	.. ROGER DELGADO
Sergeant Benton	.. JOHN LEVINE
Dr. Percival	.. JOHN WYSE
Krasis	.. DONALD ECCLES
Dr. Who	.. JON PERTWEE
Jo Grant	.. KATY MANNING
Brigadier Lethbridge Stewart	.. NICHOLAS COURTHY
Stuart Hyde	.. IAN COLLIER
Dr. Ruth Ingram	.. WANDA MOORE
Kronos	.. MARQUEBYLE
Dalios	.. GEORGE CONNACK
Hippias	.. AIDAN MURPHY
Captain Mike Yates	.. RICHARD FRANKLIN
Knight	.. GREGORY POWELL
Unit Sergeant	.. SIMON LECHE
Roundhead Officer	.. DAVE CANTER

Title music by RON GRAINGER
and BBC Radiophonic Workshop
Incidental Music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS
Designer : TIM GLEESON
Producer : BARRY LETTS
Directed by PAUL BERNARD

BBC Recording: Colour

THE BRITISH BROADCASTING CORPORATION

Kensington House, Richmond Way, London, W.14.

SUPPLEMENTARY PAYMENT

(Cheque to follow from our.....London......Accounts Department)

Ref. 35/ SC

Type of Contract O.C.

Artist if different As below.
from Payee.....

Artists' * Number	25-31

Payee Name	32-61
	<u>DUDLEY SIMPSON, ESQ.,</u>

Address

for the services of 3 musicians,

* For Accounts use

Cd. Cd.	Sc.*	Not used 62-63 78-80
1-2	3	
P6		

"DR. WHO" Serial 000. Ep.6. (

Project No.	Nom.* A/c	Details of Fee and Dates Worked	Fee	Rec/Tx* Date	E.I.*	C.I.*	Ch.* Cd.
4-12	13-15	Non-punch	16-24	64-68	69-72	73-76	77
023417084.		<u>31st May, 1972.</u> Additional fee £ per musician for 3 musicians:	£				

Mechanical Reproductions

Fee 2 (a) + £ Ep.6 only.

Fee 2 (b) x

Artists' Bookings Department

Date:

5th June, 1972.

SOUND STUDIO SUITE

SSS/ 0547

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 6-6-72

This is to confirm the arrangements made with you for the use of the
SOUND STUDIO

~~EDITING ROOM No:~~

Production Title DR. WHO '000'

Producer BARRY LETTS

TIME 1200-2200

Date 6-6-72

Project No: 2341/7083

RECORDING B25 hrs. at £10 per hr.

V.T. DUBBING B25 8 hrs. at £10 per hr. £80

EDITING 1/2B25 hrs. at £5 per hr.

TRANSFERS 1/2B25

DISK to TAPE hrs. at £5 per hr.

TAPE to TAPE hrs. at £5 per hr.

SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr.

EDIT ROOM 1/2B25 hrs. at £5 per hr.

TAPE/GRAM
OPERATOR B29 8 hrs. at £2 per hr. £16

SOUND SUPERVISOR
B29 16 hrs. at £2 per hr. £32

Additional Information

ESTIMATED TOTAL £128

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning
it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

SOUND STUDIO SUITE

SSS/ 0549

BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 6-6-72

This is to confirm the arrangements made with you for the use of the
SOUND STUDIO

~~EDITING ROOM No.~~

Production Title DR. WHO
Producer BARRY LETTS
TIME 1000 - 2200

Date 7-6-72

Project No: 2341/7084

RECORDING	B25	hrs. at £10 per hr.
V.T. DUBBING	B25	7 hrs. at £10 per hr.	<u>£70</u>
EDITING	1/2 B25	hrs. at £ 5 per hr.
TRANSFERS	1/2 B25		
DISK to TAPE		hrs. at £ 5 per hr.
TAPE to TAPE	3	hrs. at £ 5 per hr.	<u>£15</u>
SHIBADEN REVIEW			
STUDIO	B25	hrs. at £10 per hr.
EDIT ROOM	1/2 B25	hrs. at £ 5 per hr.
TAPE/GRAM OPERATOR	B29	10 hrs. at £ 2 per hr.	<u>£20</u>
SOUND SUPERVISOR	B29	20 hrs. at £ 2 per hr.	<u>£40</u>

Additional Information

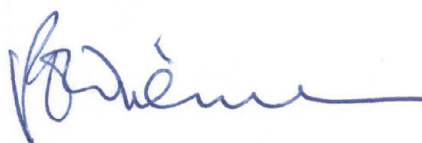
ESTIMATED TOTAL

£145

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

W.V.O.

~~Designers Request~~
Directors Request

Number

Fredrick Locker
7/6/72

Production

Dr. Who.

Producer

Director

Designer

Contractor

Studio No.

Ealing

Location/County

Project No 234/7081.

Zero Date

8/5/72

Filming Date

VTR/Trans

10/5/72

Copies to
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Man Hours

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Se. Bookings

A.P.

Materials

No Elevations
ConstructionalLate Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

Ref. W.V.O. dated 31/5/72 re
items purchased from Nagas Dove:-

4' sq. Computer Unit £150 {
and Newton Thinking £94 } £ 244

included in Contract No. 2064
("Dr. Who" VTR 25/26. 4. 72).

Therefore these items should
not be treated as Additional
to Contract as stated in
W.V.O. 31/5/72.

Total cost to programme
saving

See Above.

In contract
Additional to contract

Estimated by

7/6/72

Contracts Office

Designer

J. Jackson

FROM: PAUL BERNARD

ROOM: 505 UNION HOUSE

SUBJECT: AMENDMENT TO P AS R

TO: TELEVISION ACCOUNTANT, 621 33 Cav.Sq.

Copies: Duty Office, 4089 TC, Cost. Acct. 401 2 Cav Sq., Joan Banks
409 Villiers, A.H. Cop 308 16. L.Street, H.Serials,
Drama Script Lib., Barry Letts.

PROGRAMME: DOCTOR WHO 'THE TIME MONSTER'

FINAL DURATION:

EP.1.	25'04"
EP.2	25'05"
EP.3	23'59"
EP.4	23'55"
EP.5	24'29"
EP.6	24'55"

MUSIC COMPOSED BY DUDLEY SIMPSON

DURATION:

EP.1	4' 35"
EP.2	3' 00"
EP.3	7' 10"
EP.4	4' 49"
EP.5	8' 50"
EP.6	8' 00"

TOTAL 36' 24"

Smith Newman
9.6.72

BOOKING CONFIRMATION

Sound Organiser
Room 4029 T.C.
PABX

Date. 9/6/72

This is to confirm the arrangements made with you for the use of the
TELEVISION MUSIC STUDIO

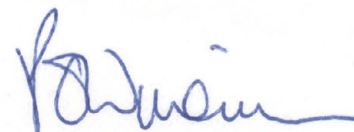
Production Title DR WHO
Producer BARRY LETTS
Session Times 14.30 - 1800
Mono/Twin Track (B28) 3½ hrs. @ £12 per hr. 42
Multitrack (B35) hrs. @ £14 per hr.
Tape charge (B36) hrs. @ £8 per hr.
Tape/gram Operator (B29) 3½ hrs. (estimated) @ £2 per hr. 7
Total Estimated £49

Sound Supervisor ADRIAN STOCAS (B29) 7 HRS @ £2 - £14
Material to be/not to be Edited
Additional Information

TOTAL £63

Session overan by half an hour.

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND
OFFICE, Room 4029 T.C.



SOUND ORGANISER

From: Paul Bernard 511 Threshold Ext.
Subject: BILLING: "DOCTOR WHO"(000) 02341/7082 Week 24
Episode 4 - Saturday, 10th June 1972
To: Janice Dutton thru Barry Letts

Copies: H.D.G.Tel: H. Serials: C.A.(S.C.)D.G.Tel:
Org. Serials: Mrs. P. Fraser: Prog. Sub. Editors(2):
Tel. Pub. Officer: Barry Letts

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story
by ROBERT SLOMAN

Episode 4

in capitals
Trapped in their Tardises, the Doctor and
the Master engage in a desperate battle
of wits - which the Doctor loses.
Or does he?

Master	... ROGER DELGADO
Krasis	... DONALD ECCLES
Dr. Who	... JON PERTWEE
Je Grant	... KATY MANNING
Brigadier Lethbridge Stewart	... NICHOLAS COURTNEY
Captain Mike Yates	... RICHARD FRANKLIN
Sergeant Benton	... JOHN LEVENE
Dr. Ruth Ingram	... WANDA MOORE
Stuart Hyde	... IAN COLLIER
Farmworker	... GEORGE LEE
Unit Sergeant	... SIMON LEGREE
Krenos	... MARC BOYLE

Title music by RON GRAINER
and BBC Radiophonic Workshop
Incidental music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS
Designer : TIM GLEESON
Producer : BARRY LETTS
Directed by PAUL BERNARD

BBC Recording - Colour

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service TV BBC-1 Date of issue 12/6/72

BF 7159

Author if different from Payee Hervyn Haisman & Henry Lincoln

COPYRIGHT DEPARTMENT
PAYMENTS

Fee number	25-31
------------	-------

Payee Name	32-61 <u>C.C.A. Personal Management Ltd.,</u>
------------	--

Address

11 Albemarle Street,
W.1.

Copy to: Terrance Dicks
C.A.(Gen.) D.C.Tel.
O.Serials D.Tel.

Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023417084	106	£	24/6/72	DR. WHO: THE TIME MONSTER Use of character Lethbridge Stewart Episode 6

Passed by.....

Certified duly performed on above date(s).....

THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service TV BBC-1 Date of issue 13th June 1972

6818 BT

Author if different
from Payee.....

COPYRIGHT DEPARTMENT
PAYMENTS

	25-31
Payee Number	

	32-61
Payee Name	<u>Dudley Simpson Esq.,</u>

Address

Copy to: Barry Letts
O.Serials.D.Tel.

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
	106			<p>MR. WHO : THE TIME MONSTER</p> <p>Incidental music</p> <p>Fee for 36" 24" (scaled up to 37") @ £ per min.</p>

277777009
02. 71079

£

Authorisation.....

From: Paul Bernard 511 Thres Ext.
Subject: BILLING: "DOCTOR WHO" (000) 02341/7083
Saturday, 17th June 1972 Episode 5
To: Janice Dutton thru Barry Letts
Copies: H.B.C.Tel: H.Serials: C.A.(S.C.)D.G.Tel:
Org. Serials: Mrs. P. Fraser: Prog. Sub. Editors:
Tel. Pub.Officer: Barry Letts

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story
by ROBERT SLOMAN

Episode 5

The Doctor follows the Master to Atlantis and
he faces a very different sort of Monster.

Dr. Who	... JON PERTWEE
Master	... ROGER DELGADO
Krasis	... DONALD ECCLES
Jo Grant	... KATY MANNING
Crite	... DEREK MURCOTT
Dalies	... GEORGE CORMACK
Galleia	... INGRID PITT
Hippies	... AIDAN MURPHY
Miscus	... MICHAEL WALKER
Lakis	... SUSAN PENHALIGON
Guard	... MELVILLE JONES

Title music by RON GRAINER
and BBC Radiophonic Workshop
Incidental music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS
Designer : TIM GLEESON
Producer : BARRY LETTS
Directed by PAUL BERNARD

BBC Recording - Colour

Assistant Head of Programme Contracts

402, 7/10 Chandos Street

CONFIDENTIAL
20 June 1972

GREGORY POWELL: ACCIDENT IN CONNECTION WITH DR. WHO
ON 16 APRIL 1972

Insurance Manager

copy: H.A.C.Tel.

Equity have written again (14 June) asking for an answer.
Would you let me have the information needed to formulate
a reply.

J. D. L. HILL

(J.D.L. Hill)

Insurance Manager


604, 2 Cav. Sq.

20th June 1972.

GREGORY POWELL: ACCIDENT IN CONNECTION WITH "DR. WHO" - 16.4.72.

Property Organiser

I look forward to receiving the completed Motor Accident Report Form forwarded to you by A. to H.S.M. Tel.


(G.R. Leslie)

GRL/PT

c.c. H.A.C. Tel.

A.H.P.C.

A. to H.S.M. Tel (1)

Property Organiser
271
Scenery Block

21st June, 1972.

GREGORY POWELL : ACCIDENT IN CONNECTION WITH 'DR. WHO' - 16.4.72:

Insurance Manager

cc H.A.C. Tel.
A.H.P.C.
A. to H.S.M. Tel (1)
Sen. Asst. Props (Loss & Damage)

Your memo dated 20th June, 1972, refers. I have not received a motor accident form from A. to H.S.M. Tel. in respect of an accident connected with Dr. Who.

The Senior Assistant Properties (Loss & Damage) has received from Marion McDougall a motor accident report form in respect of an accident concerning a horse and hired vehicle - Austin K9 Lorry Registration No. R0688E which occurred on the 6th April, 1972. This report has not been forwarded to your office via H.E.D. in the normal way because Senior Assistant Properties (Loss & Damage) is still awaiting further information to complete the document.

Can this be one and the same thing?

FJH/SC

F. J. HOLLAND
(F.J. Holland)

From: Barry Letts, Producer, Dr. Who

Room No. &
Building:

505 Union House

Tel.
Ext.:

date: 22nd June 1972

Subject: RADIO TIMES BILLING FOR DOCTOR WHO WEEK 26

To: Hilary C. Morgan Copy: H.Serials D.Tel.

On checking our billings in this week's Radio Times for Doctor Who transmitting in Week 26, Saturday, 24th June, I was very irritated to find that the name of the character 'Brigadier Lethbridge Stewart' had been shortened to 'Stewart'. I can understand the necessity for occasional sub-editing of copy but I must stress that it is essential for your staff to check with us first.

On this occasion the use of the name 'Stewart' is ambiguous as it might easily be confused with another character. If I had been consulted, I would have suggested that the name should be shortened to 'Brigadier' which would have been absolutely clear.

From: A. to H.S.M. Tel (1)

Room No. 8
Building:

4036 T.C.

Tel.
Ext.:

date: 23rd June, 1972

Subject: GREGORY POWELL : ACCIDENT

To: Marion Mc.Dougall

Insurance Manager is anxious that the Gregory Powell incident be handled satisfactorily.

I attach correspondence from Equity amongst which is a letter from Carl Snitcher that contradicts your accident report.

Would you please refute the version contained in that letter if you believe it to be incorrect. I would like to send your reply together with Paul's statement and the film clip, both of which I expect soon to have, to Head of Contracts via Insurance Manager for his reply to Equity.



(Eddie Marsden)

From: Paul Bernard 311 Thres Ext.

Subject: BILLING: "DOCTOR WHO" (000) 02341/7004
Episode 6, Saturday, 24th June 1972

Week 26

To: Janice Rutton thru Barry Letts

Copies: R.D.G. Tel: H. Serials: C.A.(S.C.)D.G.Tel: Org. Serials:
Mrs. P. Fraser: Prog. Sub. Editors(2): Tel.Pub.Officers:
Barry Letts

1790

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story by
ROBERT SLoman

Episode 6

The Master's rashness brings about the
destruction of Atlantis and the Doctor's
compassion nearly brings about the
destruction of the Universe.

Jo Grant	... KATY MANNING
Dr. Who	... JON PERTWEE
Dalies	... GEORGE CORNACK
Lakis	... SUSAN FENHALIGON
Crite	... DENK MURCOTT
Mineaur	... DAVE PROWSE
Kraeia	... DONALD DOYLES
Guard	... MELVILLE JONES
Hippian	... AIDAN MURPHY
Master	... ROGER DELGADO
Galleia	... INGRID PITT
Miscus	... MICHAEL WALKER
Kraes	... MARC BOYLE
Face of Krones	... INGRID BOWER
Stuart Hyde	... IAN COLLIER
Dr. Ruth Ingram	... WANDA MOORE
Brigadier Lethbridge Stewart	... NICHOLAS COUNTRY
Sergeant Benton	... JOHN LEVINE

Title music by RON CHAINER
and BBC Radiophonic Workshop
Incidental music by DUDLEY SIMPSON

Script Editor: TERRANCE DICKS
Designer : TIM GLEESON
Producer : BARRY LETTS
Directed by PAUL BERNARD

BBC recording Colour

Asst. to Head of Studio Management, Television

4036 T.C.

, 27th June, 1972

GREGORY POWELL: ACCIDENT IN CONNECTION WITH 'DR.WHO': 16.4.72.

Insurance Manager

Copy to: H.A.C.Tel., A.H.P.C.;
Barry Letts ✓

Attached please find a copy of the statement of Paul Bernard, the director of this Serial.

As soon as I am able I will send you a statement from Marion McDougall, who is named as a witness on the accident report form, and the film clip.

EDDIE MARSDEN

(Eddie Marsden)

To Eddie Marsden

Subject Gregory Powell - accident

First let me apologise for the delay in letting you have this report. At the end of the 'Dr Who' I took a well earned holiday and forgot all the slings and the rest of outrageous fortune!

Anyway herewith:

At the meeting in my office with the two Powell Brothers the aspect of shunt drivers was discussed beginning with my information that Kingsbury Motors were providing the three vehicles concerned with drivers. They objected and I countered that I didn't think the budget could stand 3 shunt drivers but that I would consider it. In the meantime I would certainly provide Marc Boyle in the front vehicle as they particularly wanted this. We parted with this understanding. Having emphasised that the two other considerations were a flat road and grass verges, it was agreed to assess the problems more

practically on the location.

On location the road was approved by Gregory Powell and whilst we waited for the three vehicles to arrive we shot the opening shot of the knight appearing and panning shots of him galloping past.

When the 3 vehicles arrived we started by positioning them in their 'dead' positions. This was agreed. Then Marc and Gregory agreed to a speed not more than fifteen M.P.H.

The 3 vehicles then backed up the road and with Gregory watching at my side rehearsed with a hand signal from me to break. They did this, and finished up pretty well where we required them. Gregory was asked if it was alright or did he need another rehearsal; he said 'no — lets go for a take'.

This we did.

Gregory charged. At the moment the front jeep broke, his horse was off centre slightly to the right

this meant that he had to pull the horse to the left to avoid the second vehicle crossing to his right this resulted in a sharp turn to the left which he was unable to rectify and he left the narrow road at about a 40° degree angle. The third vehicle seeing the predicament tried to drive away from the approaching horse into the field where some 25 feet off the road the horse collided with the front left wheel guard of the body of the lorry.

In my opinion Gregory misjudged his pace relative to the rehearsed speed of the oncoming vehicles and in trying to regain a centre line lost control of the horse which resulted in the accident occurring.

If any blame was to be shared by the drivers it ironically could only be fractionally placed on the front man 'Marc Boyle' who seemed to have broken a moment later than perhaps would have been to Gregory Powell's advantage. But I emphasise that this is only a small fraction of responsibility.

I strongly state that everything was done only with Gregor's clearance and agreement in setting up each shot. He had ample opportunity to refuse to ^{any part of} the sequence but at all times was keen to get on with it.

For my part I feel I did everything required to ensure that the scene was clearly understood by everyone, and feel that in the end it was Gregory Powell's inexperience ~~in the studio~~ that brought about the unfortunate moment of impact.

W.V.O.

PRODUCT

Directors Request

Number

Johannes 4/7/72

Production DR. WHO 0-830

Producer BARRY LETIS

Director PAUL BERNARD

Designer TIM GIBSON

Contractor MAGNA - DOVE

Studio No.

TC4

Ealing

Location/County

Copies to Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Allot)

Master Plasterer

Metal W/Shop

Man Hours

J. Fell ✓
Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

So. Bookings

A.P.

Materials

£13.00

No Elevations
ConstructionalLets Information
Fire ProofingTV Training
Special InstructionsFloor Painting
Plastics

Drapes

CONFIRMATION

ADDITIONAL COST OF ALTERATION TO
NEUTRON TRUNKING £13

(DELAY IN CONFIRMATION WAS CAUSED BY
DESIGNER BEING ON ANNUAL LEAVE)

Total cost ✓ to programme
saving-

£13.00,

in contract

Additional to contract ✓

Estimated by

Designer

Lin Gibson

3/7/72.

Asst. to Head of Studio Management, Tel. (1)

4036 T.C.

4th July, 1972

ACCIDENT IN CONNECTION WITH 'DR. WHO': 16.4.72: GREGORY POWELL

Insurance Manager

Copy to: H.A.C.Tel., A.H.P.C;
Barry Letts ✓

Attached please find a copy of the statement of Marion McDougall,
the Production Assistant on this Serial.

EDDIE MARSDEN

(Eddie Marsden)

From: Marion McDougall
Date: 3rd July 1972
Room: 505 Union House Ext:
Subject: GREGORY POWELL
To: A. to H.S.M. Tel. (1)

I have read the letter from Carl Snitcher.

I was not present at the meeting between Fred Powell and Dinny Powell when the stunt of the Knight charging the vehicles was discussed. However, I did know that as a result of that discussion, Marc Boyle was engaged to drive the lead vehicle of the three involved.

On Location

Following the positioning of the vehicles in the end positions and a rehearsal of them moving to that position. Gregory Powell also rehearsed his charge but with the Land Rover only. This was successful and Paul Bernard then asked him if he would like a full rehearsal with all vehicles. The answer was no, he was prepared to go for a take. Everyone involved was now fully briefed.

The shot began. The land rover was cleared and so was the first lorry, after clearing the first lorry the horse started to veer off the road to his left instead of going straight on down the road. The second lorry was now on its course of pulling off the road. The horse had taken a collision course. The horse struck the lorry at a point about 8 yds off the road, and Greg Powell was thrown. I ran to him, about 20 yards away, he was sitting up and rubbing his shoulder and showed concern for the horse who had galloped off down the road.

COSTUME CONTRACT FOR SERVICE.

AMENDMENT TO DRESSERS.

TO: B. LETTS

FROM: COSTUME SERVICES MANAGER.
ROOM NO. 3015

PABX

PROGRAMME..... DR. WHO

PROJECT NO..... 2341/7083/4

RECORDING DATE..... 24.5.72

	FILMING / OB							STUDIO
	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	
SAT.								
SUN.								
MON.								
TUES.								8
WED.								8
THURS.								
FRI.								

PRODUCER/DIRECTOR..... B. Letts

PLEASE SIGN AND RETURN ONE COPY.

Originally increase of dressers by total of 4 and 3 respectively, now total increase is 4 each day (to cover the extras).

COSTUME SERVICES MANAGER. 

DATE.....